

INTERNATIONAL CIVIL AVIATION ORGANIZATION
FIFTH SEMINAR/MEETING OF DIRECTORS OF CIVIL AVIATION TRAINING CENTRES
(CATC/5)

(Quito, Ecuador, 15 to 19 October 2001)

GENERAL INFORMATION

1. **Site and dates of the meeting**

The working sessions of the CATC/5 seminar/meeting will take place in Quito, Ecuador, from 15 to 19 October 2001 at the Escuela Técnica de Aviación Civil (ETAC - Technical Institute of Civil Aviation).

2. **Address and contact numbers**

For coordination purposes, please contact:

ICAO SAM Regional Office

Mr. Onofrio Smarrelli, RO/CNS, RO/PEL/TRG
Telephones: (511) 5751646/5751476/5751477
Fax: (511) 5750974
E-mail: mail@lima.icao.int
os@lima.icao.int

Escuela Técnica de Aviación Civil (ETAC)

Col. Fausto Valle and/or
Dr. José Augusto Muñoz

Av. 10 de Agosto y Capitán Yépez s/n
Quito, Ecuador
Telephones: (5932) 2409984/2415748
Fax: (5932) 2409984
E-mail: daceta1@ramt.com

3. **Participants Registration**

The delegates' registration will take place on Monday, 15 October 2001, at 09:00 hours in the premises of the ETAC.

4. **Opening of the seminar/meeting**

The opening session of the seminar/meeting will take place on Monday, 15 October at 10:00 hours in the Auditorium of the Institute.

5. **Temperature**

During the month of October, the city of Quito registers an average temperature of 13.3°C. The average humidity is 76%.

6. **Water and electricity**

The water is drinkable, and can be taken without restrictions. The electrical power is 110 V - 60 Hz.

7. **Money exchange and credit cards**

The US Dollar is the national currency. The international credit cards usually accepted in shopping centers, hotels and restaurants are: American Express (AMEX), MasterCard and Visa.

8. **Lodging:**

The suggested hotels are the following:

Hotel	Address	Telephone (country prefix 5932)	Double Room US\$	Single Room US\$
Alejandro	Av. 10 de Agosto y Rumipamba	2439949 2261033	28.06*	19.52*
Quito Orotels	González Suárez N27- 142	2543631 2544600	45.00	45.00
Alameda Real	Roca y amazonas	2562345 2234477	65.00	55.00
Sheraton Four Points**	Av. República y Naciones Unidas	2970002 2433906	70.00	60.00
JW Marriot Hotel	Avs. Orellana y Amazonas	2972312 2972000	79.00	60.00

* Tax included (24%)

** For your stay to be comfortable and pleasant, we recommend the Sheraton Four Points Hotel, which offers the following:

- Buffet breakfast;
- Airport-hotel-airport transportation;
- Ironing board/iron in the room;
- Coffee pot permanently in the room;
- Daily local newspaper in the room;
- Use of the business centre;
- Local calls and use of internet at no cost;
- Jacuzzi, sauna, Turkish bath, gym and exercise area service;
- Digital safety box in the room;
- Welcome cocktail; and
- Daily tickets per person for Cinemark movies, courtesy of the hotel.

Hotel	Address	Telephone (country prefix 5932)	Double Room US\$	Single Room US\$
Hilton Colon	Avs. Amazonas y Patria	2230574 2230583	85.00	79.00
Swissotel Quito	Av. 12 de Octubre y Cordero	2567600 2568260	99.00	79.00
Radisson Royal	Cordero y 12 de Octubre	2233333 2235777	79.00	79.00

9. **Visa**

Participants can obtain their entry visas to Ecuador through the appropriate Consulate in their country. If necessary, you can contact the Coordinator of the Seminar/meeting, providing the information necessary for its attainment.

10. **Country departure**

The international airport charges a US\$27.00 tax for passengers leaving the country.

11. **Medical assistance**

Medical assistance will be under the responsibility of the Centro de Evaluación Médica de Aviación Civil (Civil Aviation Medical Evaluation Centre). In the event of an emergency, the following hospitals are recommended:

- Hospital Metropolitano: Mariana de Jesús y Occidental, Tel: 2265020/2261520;
- Hospital Vozandes: Villalengua y 10 de Agosto, Tel: 2262142/2438964; and
- Hospital Militar: Av. Gran Colombia 521 y Queseras del Medio, Tel: 2568008, 2520463.

12. **Others**

The airport is near the hotels and the Technical Institute. For your safety, if necessary, it is recommended to use the airport taxis, acquiring a ticket at the sales counters.

The ETAC will provide transportation services to the participants from the hotel to the ETAC (site of the event) and viceversa.

For your comfort and safety, ETAC requires you confirm your arrival itinerary (airline, flight number, date and time).