

**REGIONAL AVIATION SAFETY GROUP - PAN AMERICA (RASG-PA)
EXECUTIVE STEERING COMMITTEE (ESC) MEETING**
(Puntarenas, Costa Rica, 14 November 2008)

Mrs. Loretta Martin, ICAORD/NACC and Regional Aviation Safety Group-Pan America (RASG-PA) Secretary, presented the newly elected Chairperson of the RASG-PA, Mr. Oscar Derby from Jamaica, who thanked the members and assumed his duties. The list of participants is enclosed as **Attachment A**.

1. Review Interim Steering Committee (ISC) Meeting minutes – 10/Nov/2008

The Meeting discussed the different financial and in-kind support alternatives and the following focal points were assigned:

- a) IFFAS/ICAO – ICAO SAM Office (O. Quesada)
- b) Aviation Insurance Companies - ALTA (Alex de Gunten)
- c) US Trade Development Agency - FAA (Tere Franceschi)
- d) Exxon/Mobil – Boeing (Gerardo Hueto)
- e) GEASSA – ICAO Mexico Office (L. Martin)
- f) ISSG partners (Mitch Fox)
- g) In-kind from States/Territories/international organizations/industry - All members

The Meeting discussed the review and identification of available safety information sources and the following focal points were identified:

- a) Brazil – (Carlos E. Pellegrino) will serve as the lead
- b) Boeing – (Gerardo Hueto)
- c) IATA – (TBD)
- d) ICAO HQs (Mitch Fox)
- e) IFALPA

2. Project Discussion

Project 1 - *Effective Flow of Hazard Information*. The Meeting discussed safety data collection sources for creating a baseline, developing models and their implementation. A seminar on implementation of legislation to protect safety data information was proposed.

Project 2 - *Elimination of Gaps in Use of Technology to Enhance Safety*. This project requires further development. It was agreed that a WEBEX conference would be conducted to review the goals of this project and determine concrete benefits for presentation to the ESC at the next meeting.

Project 3 - *Pilot Programme for the Development of Operational Oversight Using New Technologies*. It was agreed that ACSA/COCESNA will further develop this project, and that the implementation mechanism will be through MOUs to be executed between operators and civil aviation authorities, using Flight Operations Quality Assessment (FOQA) or other feasible data. Airbus has asked to be part of this project.

Project for GSI/7 – *Consistent Use of Safety management Systems (SMS) - Workshop Results*. Recommendations from the gap analysis conducted for this safety initiative had substantial success during the workshop. Related projects could be developed though a review conducted by members of the ESC.

It was suggested that a WEBEX conference be scheduled to refine the above projects, determine timelines and pursue GSI/7 projects.

3. Selection of Legal Experts for Project 1

The ESC agreed on two legal experts from the CVs received from the CAR/SAM States, Fernando Perfecto Cruz from IFALPA/Mexico and Ms. Sagrario Padilla from COCESNA/ACSA, to work on the development of model legislation for RASG-PA member States to promote the flow of safety hazard information.

It was identified that the NAM/CAR/SAM States use different legal systems (common vs. civil law) and that a legal expert for the English speaking States would be appropriate. Mr. Oscar Derby mentioned that Jamaica would provide an in-kind legal expert for review and selection.

4. Strategy for Next Meeting

As a means to maintain continuity at RASG-PA meetings and workshops, it was agreed that the ICAO Secretariat would send a letter to all RASG-PA members requesting the identification of their RASG-PA focal points.

Based upon the low level of participation from airlines and airports representatives, it was agreed that IATA, ACI/LAC and ALTA will directly invite their members, most notably safety directors, to attend future RASG-PA meetings. Boeing will send meeting invitation notices to their operators and Airbus. ICAO HQs will promote participation at the upcoming ISSG meeting.

5. Next Executive Steering Committee Meeting

The ICAORD of the SAM Regional Office offered to be host for the next ESC meeting during February 2009, date to be coordinated in the near future.

It was agreed that the ICAO Secretariat would send a letter to all ESC member organizations that did not have a named representative to the ESC requesting that identification of said representative(s) be forwarded to the RASG-PA Secretary as soon as possible.

6. Other business

The following marketing actions were agreed:

Mr. Mitch Fox informed the ESC that the ICAO press release regarding RASG-PA was prepared and ready to be signed by the Secretary General; it will be published and sent to the members.

IFALPA requested that a presentation on RASG-PA and its activities be provided at the annual ASPA Meeting in March 2009, in Mexico City.

The ISSG representative identified that he would pursue including RASG-PA and its activities in Boeing training CDs.

The Chairman identified that the WHTI Chairman was from Jamaica and offered to approach the said Chairman for assistance with coordinating a RASG-PA briefing for high-level ministers.

The representative of CASSOS invited the ESC to the CASSOS inaugural meeting, which will be held January 12, 2009, in Guyana.

ATTACHMENT A
LIST OF PARTICIPANTS
RASG-PA INTERIM STEERING COMMITTEE MEETING
(Puntarenas, Costa Rica, 14 November 2008)

COLOMBIA

Donall Humberto Tascón Cárdenas

COSTA RICA

Ricardo Arias Borbón

JAMAICA

Oscar Derby

UNITED STATES

Glenn Michael
C. Tere Franceschi

ACI/LAC

Eduardo Flores

BOEING

Gerardo Hueto

CASSOS

Greg Fox

IATA

Mauricio Morán

IFALPA

Germán Díaz Barriga

IFATCA

Alex Figuereo

ICAO NACC Office

Loretta Martin
Victor Hernández
Alfonso Escobar

ICAO SAM Office

José Miguel Ceppi
Oscar Quesada

ICAO Headquarters

Mitch Fox

OBSERVERS:

BRAZIL

Carlos Eduardo Pellegrino

CHILE

Lorenzo Sepúlveda