



**ICAO/SAA SAFETY WORKSHOP FOR  
DIRECTORS GENERAL OF CIVIL AVIATION  
(Montréal, 29 September 2013)**

**AGENDA**

- 09:00 – 09:15 Programme Opening  
*Nancy J. Graham, Director of the Air Navigation Bureau (ICAO)*  
*Yap Ong Heng, Director-General of the Civil Aviation Authority of Singapore (CAAS)*
- 09:15 – 10:15 The Director General's Obligations: What Every DG Should Know
- Legislative issues (e.g. national legislation enacting processes, regulatory frameworks)
  - Organizational issues (e.g. structure, financial resources, retention of highly qualified staff)
  - Technical oversight issues (e.g. certification activities, licensing, surveillance programmes, qualification of technical personnel)
- Henry Gourджи, Chief, Continuous Monitoring and Oversight (ICAO)*
- 10:15 – 10:45 Coffee break – Sponsored by Singapore

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*Note: In order to collect information regarding experiences and challenges in the implementation of specific areas of responsibility from different regions, the participants will be split into three groups and will rotate between three break-out sessions, eventually covering all three topics: Legislative, Organizational and Technical Oversight.*

**Facilitators:**

*Legislative Working Group*

*Dr. RoseMarie Heftberger, Standards and Procedures Officer, Continuous Monitoring and Oversight (ICAO)*

*Christopher Petras, Legal Officer, Legal Affairs and External Relations Bureau (ICAO)*

*Tan Siew Huay, Director, Legal (CAAS)*

*Organizational Working Group*

*Miguel Ramos, Training Coordinator, Aviation Safety Training (ICAO)*

*Jean-Claude Waffo, Standards and Procedures Officer, Continuous Monitoring and Oversight (ICAO)*

*John Barbagallo, Manager, International Programs & Policy Division, Flight Standards Service, Federal Aviation Administration (FAA)*

*Technical Oversight Working Group*

*Len Cormier, Technical Officer (ICAO)*

*Alan Foo, Director, Aerodrome & ANS Regulation (CAAS)*

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| 10:45 – 12:00 | Break-out Session 1<br>(Legislative, Organizational and Technical Oversight Working Groups)   |
| 12:00 – 13:00 | Break-out Session 2<br>(Legislative, Organizational and Technical Oversight Working Groups)   |
| 13:00 – 14:00 | <i>Lunch – Sponsored by Singapore</i>   |
| 14:00 – 15:00 | Break-out Session 3<br>(Legislative, Organizational and Technical Oversight Working Groups)   |
| 15:00 – 15:30 | <i>Coffee break – Sponsored by Singapore</i>  |
| 15:30 – 16:20 | Summary of Working Group Discussions<br><i>One Facilitator from each working group will present the outcome of the discussions of the respective group.</i>                               |
| 16:20 – 16:30 | Conclusion of Working Groups' Summary and Feedback<br><i>Henry Gourджи, Chief, Continuous Monitoring and Oversight (ICAO)</i>   |
| 16:30 – 17:00 | Presentation of Certificates of Participation and Closing Remarks<br><i>Nancy J. Graham, Director of the Air Navigation Bureau (ICAO)</i><br><i>Yap Ong Heng, Director-General (CAAS)</i> |