

INTERNATIONAL CIVIL
AVIATION ORGANIZATION
European and North Atlantic Office



ORGANISATION DE L'AVIATION
CIVILE INTERNATIONALE
Bureau Europe et Atlantique Nord

ORGANIZACIÓN DE AVIACIÓN
CIVIL INTERNACIONAL
Oficina Europa y Atlántico Norte

МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ
ГРАЖДАНСКОЙ АВИАЦИИ
Европейское/Североатлантическое бюро

3 bis villa Emile Bergerat, 92522 Neuilly-sur-Seine Cedex, France

When replying please quote

Reference : EUR/NAT 18-0246.TEC (NAE/SUL)

26 April 2018

Subject : **Universal Safety Oversight and Audit Programme (USOAP) Continuous Monitoring Approach (CMA) Regional Workshop for the EUR/NAT Region**
(Paris, France, 11 – 13 September 2018)

Action

required : per para. 4

Dear Madam/Sir,

1. I wish to inform you that an ICAO Regional Workshop on the Continuous Monitoring Approach (CMA) of the Universal Safety Oversight Audit Programme (USOAP) for the European and North Atlantic (EUR/NAT) Region shall be held at the ICAO EUR/NAT Office in Paris, France, from 11 to 13 September 2018. The objectives of this Workshop are to provide States with updated information on the USOAP CMA, and hands-on training on the latest CMA online framework (OLF) tools.

2. Participation is expected at the level of personnel involved in the USOAP CMA activities and/or working on the OLF, especially members of State National Continuous Monitoring Coordinator (NCMC) teams. It will also allow States to better prepare for USOAP CMA audits, ICVMs and other activities by understanding steps for CAP development and update, PQ Self assessment process, instruction on notifying differences electronically and other CMA processes and OLF modules. Member States are kindly invited to actively support the programme through their participation to this regional workshop.

3. Please note that the seminar/workshop will be conducted only in the English language.

4. To ensure that administrative arrangements are timely and adequate, I shall be grateful if information on your nominated participants (see **Attachment B**) reaches this office at your earliest convenience, but preferably by **20 August 2018** at the latest. Completed registration forms should be sent to icaoeurnat@paris.icao.int with copy to Ms Leyla Suleymanova (lsuleymanova@paris.icao.int).

5. Practical information concerning visa requirements for entering France, hotels and other relevant particulars is available on our website <https://www.icao.int/EURNAT/Pages/Practical-Information.aspx>.

Yours faithfully,

Luis Fonseca de Almeida
ICAO Regional Director
Europe and North Atlantic

Enclosures: Attachment A – Tentative programme
Attachment B – Registration form

Distribution: States to which the ICAO EUR/NAT Office is accredited and their USOAP CMA NCMCs

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WORKSHOP ON UNIVERSAL SAFETY OVERSIGHT AUDIT PROGRAMME (USOAP) CONTINUOUS MONITORING APPROACH (CMA) Paris, France, 11 – 13 September 2018 SCHEDULE			
Time	Tuesday, 11 September	Wednesday, 12 September	Thursday, 13 September
09:30 – 10:00	Opening session	CMA Online Framework (OLF) and Electronic Filing of Differences (EFOD) Module 3	Demonstration and Group Exercises (Develop and manage CAPs)
10:00 – 10:30	Module 1 Introduction	PQ Self-Assessment and Submit/Update Corrective Action Plans (CAPs) Module 4	Demonstration (Manage CC/EFOD)
10:30 - 10:45	<i>COFFEE BREAK</i>		
10:45 – 13:00	Overview and updates of the USOAP CMA Module 2	Demonstration (OLF module overview)	Demonstration (Manage CC/EFOD)
13:00-14:00	<i>LUNCH</i>		
14:00 – 14:45	Module 2 (cont'd)	Demonstration (Manage PQ/Self-Assessment)	Demonstration (E-Supplements)
14:45 – 15:30		Demonstration (Manage PQ/Self-Assessment)	Overview of iSTARS 2.0 SPACE Module 5
15:30 – 15:45	<i>COFFEE BREAK</i>		
15:45– 17:00	Module 2 (cont'd)	Demonstration and Group Exercises (Develop and manage CAPs)	Workshop debrief / Closing Session



**International Civil Aviation Organization (ICAO)
European and North Atlantic Regional Office**

**UNIVERSAL SAFETY OVERSIGHT AND AUDIT PROGRAMME (USOAP)
CONTINUOUS MONITORING APPROACH (CMA) REGIONAL WORKSHOP
FOR THE EUROPEAN AND NORTH ATLANTIC (EUR/NAT) REGION
(Paris, France, 11- 13 September 2018)**

REGISTRATION FORM

PLEASE COMPLETE CLEARLY AND SEND BACK TO THE ADDRESS BELOW

- 1. Name: _____
- 2. Designation/Title: _____
- 3. Organization: _____
- 3. Country: _____
- 4. Postal address: _____

- 5. Email: _____
- 6. Phone: _____
- 7. Signature _____ Date _____

Please send back to: icaournat@paris.icao.int with copy to lsuleymanova@paris.icao.int