

United Nations  Nations Unies

INTEROFFICE MEMORANDUM

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UNITED NATIONS OFFICE AT NAIROBI

TO: All Staff  
A: UNEP, UN-Habitat, UNON

DATE: 13 November 2019

REF: UNON/IC/2019/007

FROM: Chris Kirkcaldy  
DE: Officer-in-Charge, UNON

SUBJECT:

OBJET: UN Official Holidays in Kenya for 2020

Please find below the UN official holidays in Kenya for 2020:

01 January	New Year's Day
10 April	Good Friday
13 April	Easter Monday
01 May	Labour Day
25 May	Eid al-Fitr
01 June	Madaraka Day
31 July	Eid al-Adha
11 December	Jamhuri Day
25 December	Christmas Day

The proposal for 2019 is in line with the General Assembly Resolution A/RES/69/250, which in the interest of respecting the diversity of staff of the United Nations, allows staff members to have the option of observing any one of the following eight floating holidays:

07 January	Orthodox Christmas
20 March	Nowruz
17 April	Orthodox Good Friday
07 May	Day of Vesak
28 September	Yom Kippur
20 October	Mashujaa Day
13 November	Diwali
30 November	Gurpurab

Staff members should inform their supervisors in advance as early in the year as possible of the floating holiday they wish to observe and record the floating holiday in Umoja (where applicable). Managers are to respect the floating holiday chosen by the staff member. If, owing to exigencies of service, a staff member in the General Service and related categories is required to report for work on the date chosen as the floating holiday, the staff member will be recorded as having taken the floating holiday and compensated for overtime worked on an official holiday. Staff in the Professional and higher categories who are required to work on the date chosen as the floating holiday will not be recorded as having taken the floating holiday and may choose to observe one of the remaining floating holidays.