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Eastern and Southern African Regional Office/Bureau régional Afrique orientale et australe

Ref.: ES AN 9/11 - 0770

4 January 2019

**Subject: Universal Safety Oversight and Audit Programme (USOAP) Continuous Monitoring Approach (CMA) Regional Workshop for the ESAF Region (Nairobi, Kenya, 2-4 April 2019)**

**Action required:** Reply at your earliest convenience, preferably not later than **22 February 2019**

Sir/Madam,

1. I wish to inform you that ICAO is organizing a Regional Workshop on the Continuous Monitoring Approach (CMA) of the Universal Safety Oversight Audit Programme (USOAP) for the ESAF Region, which will be held at the ICAO Eastern and Southern Africa Regional Office, Nairobi, Kenya, from **2 to 4 April 2019**.
2. The objectives of this Workshop are to provide States with updated information on the USOAP CMA, and hands-on training on the latest CMA online framework (OLF) tools.
3. The workshop will be useful to all those involved in the USOAP CMA activities and/or working on the OLF, especially to State National Continuous Monitoring Coordinator (NCCM) teams. It will also allow States to prepare for USOAP CMA audits, ICVMs and other activities by understanding steps for CAP development and update, PQ Self-assessment process, instruction on notifying differences electronically, and other CMA processes and OLF modules. Member States are kindly invited to actively support the programme through their participation to this regional workshop.
4. Considering the need to make the corresponding administrative arrangements for this workshop, we would greatly appreciate your informing to this Office of your nomination(s) for this Workshop, as well as the name of your delegates at earliest possible, but not later than **22 February 2019** at [icaoesaf@icao.int](mailto:icaoesaf@icao.int). For this purpose, please find enclosed the corresponding registration form.

Yours sincerely,

**Barry Kashambo**  
Regional Director

**Enclosure:**

- Registration Form