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INTEROFFICE MEMORANDUM

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UNITED NATIONS OFFICE AT NAIROBI

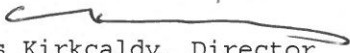
DIVISION OF ADMINISTRATIVE SERVICES

TO: Members of Staff

DATE: 8 January 2019

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UNON/IC/2018/07*

FROM:  Chris Kirkcaldy, Director

DE: Division of Administrative Services

SUBJECT:

OBJET: UN Official Holidays in Kenya for 2019

Following consultations with the UN Agencies, Funds and Programmes operating in Kenya, the official holidays in Kenya for 2019 are as follows:

1 January	New Year's Day
19 April	Good Friday
22 April	Easter Monday
1 May	Labour Day
3 June	Madaraka Day #
5 June	Eid al-Fitr
12 August	Eid al-Adha
12 December	Jamhuri Day
25 December	Christmas Day

The proposal for 2019 is in line with the General Assembly Resolution A/RES/69/250, which in the interest of respecting the diversity of staff of the United Nations, allows staff members to have the option of observing any one of the following eight floating holidays:

7 January	Orthodox Christmas
21 March	Nowruz
26 April	Orthodox Good Friday
17 May	Day of Vesak ##
9 October	Yom Kippur
21 October	Mashujaa Day
28 October	Diwali ###
12 November	Gurpurab

Staff members should inform their supervisors in advance as early in the year as possible of the floating holiday they wish to observe and record the floating holiday in Umoja (where applicable). Managers are to respect the floating holiday chosen by the staff member. If, owing to exigencies of service, a staff member in the General Service and related categories is required to report for work on the date chosen as the floating holiday, the staff member will be recorded as having taken the floating holiday and compensated for overtime worked on an official holiday. Staff in the Professional and higher categories who are required to work on the date chosen as the floating holiday will not be recorded as having taken the floating holiday and may choose to observe one of the remaining floating holidays.

Madaraka Day falls on Saturday, 1 June 2019, but will be observed on Monday, 3 June 2019.

Day of Vesak falls on Saturday, 18 May 2019, but will be observed on Friday, 17 May 2019.

Diwali falls on Sunday, 27 October 2019, but will be observed on Monday, 28 October 2019.

* Information Circular reissued on 8 January 2019