



## INTERNATIONAL CIVIL AVIATION ORGANIZATION

**Joint Meeting of APIRG Sub-Groups:  
Aerodrome Operations Planning (AOP); and,  
Air Traffic Management/Aeronautical Information Management/Search and Rescue  
(ATM/AIM/SAR)  
(Nairobi, Kenya, 5 – 8 July 2016)**

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**Agenda Item 4: Membership of the APIRG Airspace and Aerodrome Operations Sub-Group  
(AAO/SG)**

### MEMBERSHIP OF AAO/SG

*(Presented by Secretariat)*

SUMMARY
<p>This working paper presents the outcome of the APIRG/20 meeting (Yamoussoukro, Cote d'Ivoire, 30 November - 2 December 2015), and proposes action to be taken by the meeting on the membership of the AAO/SG</p> <p>Action by the Meeting is in paragraph 3.</p>
<p><b>REFERENCE(S):</b></p> <ul style="list-style-type: none"><li>- APIRG Procedural Handbook</li><li>- APIRG/20 Report</li><li>- APIRG/E0 Report</li><li>-</li></ul>
<p>Related ICAO Strategic Objective(s): A and B</p>

## 1. INTRODUCTION

1.1 The Twelfth Air Navigation Conference (AN- Conf/12) under Recommendation 6/1–*Regional performance framework–planning methodologies and tools, inter alia*, requested States and PIRGs to focus on implementing the ICAO Aviation System Block Upgrades (ASBUs) Block 0 Modules according to their operational requirements, recognizing that these modules were ready for deployment.

1.2 APIRG/19 Meeting discussed the alignment of the Regional Air Navigation System Implementation Plan with the ASBU Methodology. In this regard, the APIRG/19 Meeting agreed that, within the ASBU framework, due consideration should be given to planning, implementation, monitoring and reporting aspects. Furthermore, project management principles were endorsed to be applied by the APIRG and contributory bodies for ASBUs, as necessary. Accordingly the APIRG/19 meeting agreed on Decision 19/48 for Re- organization of APIRG and called for an APIRG extraordinary meeting for the purpose.

1.3 In view of the above, at its extraordinary Meeting in Lusaka, Zambia 10-11 July 2014, the Group considered, among others, historical successes and challenges experienced through working arrangements of the Group since its establishment in 1981. The Group further discussed the Re-organizational structures of APIRG as they were proposed by the Secretariat and agreed upon Decision EO/01 on the establishment of the New Structure of APIRG and its Contributory Bodies as shown in the **Appendix A**; i.e. APIRG Meeting, APIRG Projects Coordination Committee (APCC), two (2) Sub-Groups and one (1) AFI Traffic Forecasting Group (AFI TFG). At the APIRG/20 Meeting, held in Yamoussoukro, Cote d'Ivoire from 30 November to 2 December 2015; and after establishing its Bureau, the Group requested the APIRG Secretariat to expedite the establishment and operationalization of the contributory bodies of the new APIRG structure.

## 2. DISCUSSION

2.1 Pursuant to APIRG Decision 19/48, the Extraordinary Meeting of the Group held in Lusaka, Zambia from 10 to 11 July 2014, considered two reorganization options presented by the secretariat and adopted its Decision EO/01 (Reorganization of APIRG) establishing the New Structure of APIRG and its Contributory Bodies as follows:

- (a) APIRG Projects Coordination Committee (APCC)
- (b) Two Sub-Groups aligned with Performance Improvement Areas (PIA) of the Aviation Systems Block Upgrades (ASBU):
  - Airspace and Aerodrome Operations Sub- Group (AAO/SG)
  - Infrastructure and Information Management Sub-Group (IIM/SG)
- (c) One Traffic Forecasting Group (TFG)
- (d) Project approach to implementation which features:
  - *Projects*
  - *Project Teams*
- (e) Revision in the procedures (APIRG Handbook) with regard to participation in the activities of the Group, which includes more emphasis on the utilization of existing expertise from States as opposed to the Secretariat.

### *APIRG Projects Coordination Committee (APCC)*

2.2 Establishment of the APCC to undertake tasks that have hitherto been an increasing challenge. These include reducing the volume of material for consideration by APIRG meetings to manageable levels, carrying out certain tasks in between the APIRG meetings in order to facilitate continuity and efficiency in implementation, and supporting the required coordination between APIRG and RASG-AFI. The APCC will be composed of elected Chairperson and Vice- chairpersons, the Secretary of APIRG, elected Officials from Sub-Groups and Secretaries of the Sub-Groups.

### *Airspace and Aerodrome Operations Sub-Group (AAO/SG)*

2.3 The establishment of the AAO Sub-Group recognizes the absolute necessity for effective coordination between various areas of ANS and AGA, with particular respect to the ASBUs Performance Improvement Area (PIA) 1 (Airport Operations), PIA 3 (Optimum Capacity and Flexible Flights), PIA 4 (Efficient Flight Paths).

2.4 The Sub-Group shall be composed of officials possessing the qualifications and experience in AGA and/or ANS technical. In order to facilitate focus, continuity and appropriate expertise, States and

international organizations identified by APIRG will nominate specific officials to the Sub-Group, providing information on nominee's qualifications and experience (i.e. CV), to enable the AAO Sub-Group to optimally take advantage of the expertise availed to it.

2.5 While every State that is likely to make a valid contribution shall be given an opportunity to participate, membership of the Sub-Group shall be kept to a limited number of States and organizations, to facilitate efficiency on aspects such as consideration of business, costs, logistics and the application of non-formal working methods. In addition, to enable the desired continuity and the benefits thereof, States should minimize changes of the nominated experts, and instead, allow the nominated experts to serve for a sufficiently lengthy period of time.

2.6 This Sub-Group will be supported in its responsibilities by a Secretary nominated by the Secretary of APIRG from among members of the ICAO Secretariat. Additional members of the Secretariat may be assigned to support the Sub-Group as necessary.

2.7 In order to carry out the work of this Sub-Group, 'projects' will be identified by the Group, to be executed by 'Teams' of experts and Champions reporting to the Sub-Group. The Project Team shall elect from Project Team Members, a Project Team Coordinator (PTC) who shall facilitate and coordinate the activities including deliberations of the Project Team and report to the Sub-Group. Each Project Team will be supported by a Facilitator designated by the Secretary of APIRG from among members of the ICAO Secretariat. Additional members of the Secretariat may be assigned to support the Sub-Group as necessary.

2.8 The Project will be derived from the ASBU Modules and the agreed regional performance objectives. A Project Team may carry out one or more projects. Furthermore, based on the nature of a project, the Group may decide that the team responsible for the project should report directly to the Group rather than the Sub-Group.

2.9 The APIRG Procedural Handbook, including the terms of reference of the APIRG and AAO/SG are addressed in PPT1 of this meeting.

### **3. ACTION BY THE MEETING**

3.1 The meeting is invited to:

- a) Note the information provided in this working paper; and
- b) Proceed with identification of membership to AAO/SG in accordance with provisions of the APIRG Handbook

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APPENDIX (A)

New Structure of the APIRG and its Contributory Bodies

