

***[Insert Name of State]* Safety  
Plan For the Implementation of  
RVSM**

## DOCUMENT APPROVAL

The following table identifies all Authorities that have successively approved the present issue of this document.

| AUTHORITY   | NAME AND SIGNATURE | DATE |
|---|--------------------|------|
| National RVSM<br>Safety Manager                   |                    |      |
| National RVSM<br>Program Manager                  |                    |      |
| Head of Operations<br>in National ATS<br>Provider |                    |      |
| Approval Authority                                |                    |      |

### NOTES

- This draft plan is written to provide a template for use by individual States
- Where possible the text is written to be suitable for direct inclusion in State's Safety Plans.
- Where additional text is required to be inserted by the State, this is indicated in the text in *Italics* within brackets, for example [*insert Name of responsible authority here*].
- Some of the text is illustrative. In such circumstances a State may need to develop text appropriate to its circumstances, which reflects its local environment and activities etc. The illustrative text does, however, broadly represent best practice and may be used by States for their planning. States should note that there may be more than one way to achieve best practice and the text in this draft plan only reflects one of these possibilities.
- This draft plan does not try to take into account all the specifics of safety planning in use in the States. Each State needs to identify those aspects of their safety planning that are not included in this draft plan. States should include, as appropriate, such aspects within their State Safety Plan

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# 1 INTRODUCTION

## 1.1 Safety Plan Objective

The objective of this Safety Plan for *[Name of State]* is to set out those National activities that are required to support the RVSM Safety Case. The plan also addresses safety requirements identified by the State's Regulator *[Insert Name of regulatory authority]*. Each of the National activities required for the implementation of RVSM by *[Name of State]* is described in some detail. The descriptions address:

- The role of the activity in support of the safe implementation and operation of RVSM in *[Name of State]*,
- The standards to be applied to the conduct of the activity,
- The additional supporting activities that will provide confidence that the identified National activities will lead to the successful implementation of RVSM within *[Name of State]*. These supporting activities include:
  - Those that help achieve quality,
  - Those that help manage identified risks.

The purpose in showing this level of information is to provide early assurance that *[Name of State]* takes its safety responsibilities seriously and has developed a plan to achieve the safe implementation of RVSM.

This safety plan has also been produced to help those within *[Name of State]* who have responsibility for the provision and regulation of the State's Air Traffic Service *[insert Name of ATS Provider]*. It helps them understand the safety aspects of the State's RVSM activities and shows how the National Program Manager is managing these aspects.

## 1.2 Approach

This National safety plan is divided into sections that consider the National activities for RVSM as follows:

- Section 2: Aircraft and Operator Approvals for RVSM
- Section 3: ATS Training,
- Section 4: Changes to ATS Equipment,
- Section 5: Changes to ATS Procedures,
- Section 6: Airspace Design Changes,
- Section 7: RVSM Switchover,
- Section 8: Operational Monitoring of RVSM.

Within each section the plan:

- (a) Describes those activities that are necessary to provide an appropriate ATS following the implementation of RVSM in the AFI region;
- (b) Identifies the appropriate responsible Authorities, together with a description as to how these Authorities discharge their responsibility;
- (c) Describes the detailed activities and checks that underpin the achievement of quality of the activities described in item (a) above;
- (d) Shows how the hazard and risk information that will be produced by AFI's RVSM Program will be addressed as appropriate by the State.

### **3 Organisation**

The Organisation for the RVSM safety plan and associated activities is as follows.

- (a) [*Insert Name*] has been appointed as the Safety Manager for RVSM and is responsible for the production of this plan;
- (b) The National Program Manager [*insert Name*] has responsibility for the National RVSM program. He approves the safety plan and is responsible for obtaining the further approvals that are described below. In approving the plan the National Program Manager is confirming that in his view the plan is acceptable, and accurately describes the activities that are required to show that the stated safety requirements will be achieved;
- (c) The Head of ATS Operations [*insert Name*] has overall responsibility for the ATS operations. In approving the plan the Head of Operations is confirming that from a safety perspective all necessary actions have been or will be undertaken by the ATS provider to ensure that RVSM can be safely implemented and operated within [*Name of State*];
- (d) The CAA/ATS provider company [*insert Name*] is the designated Authority and is responsible for the provision of an appropriate Air Traffic Service within the State. In approving the plan the DG is confirming that he is satisfied that responsibility for the safe implementation of RVSM has been properly delegated; that the staff delegated have been duly authorised to act on his behalf; and that they are competent to act on his behalf.

In addition to the above, specific approvals for individual activities are also required (see sections 2.4, 3.4 through to 8.4).

The above organisation applies during the pre-implementation phase of RVSM. There are activities (in particular safety monitoring activities) that take place post-implementation. The responsibility for post-implementation safety activities rests with responsible staff in the State and the ATS provider [*insert Names, otherwise state that the post-implementation safety organisation and responsibilities are not yet determined*].

## **2 AIRCRAFT AND OPERATOR APPROVALS**

### **2.1 Introduction**

This section deals with Aircraft/operator approval requirements for aircraft to operate within the AFI RVSM region and describes the approval program within the State.

### **2.2 Safety Requirement**

The safety requirement is to show that all Operators based in [*Name of State*] are aware of the RVSM implementation and have obtained RVSM approval for themselves and their aircraft as appropriate. Both the aircraft and the Operator require approval if they are to operate in RVSM airspace. It is the responsibility of the State's CAA to describe their regulatory activities that will lead to documentary proof of the State's CAA diligence with respect to these approvals.

### **2.3 Standards Applied**

[*Name of State*] is a member of APIRG and will use TGL6 revision 1 to conduct the approval for civil aircraft and operators for RVSM operations (Include as *Appendix A*).

### **2.4 Planned Aircraft/Operator Activities**

An approval program has been developed to support the implementation of RVSM. The details of the program are found in [*Name of State*] National RVSM Plan (*Include as Appendix B*). The program subdivides into two main activities:

- (a) Awareness Activities
- Operators and State aircraft authorities have already been informed about RVSM approval and monitoring requirements through:
- AICs [*supply details of AICs issued and planned for issue*].
  - RVSM Seminars/workshops [*Supply details of seminars/workshops already run and planned to be run*]
  - A working group has been set up with the Operators and State aircraft Authorities to discuss RVSM implementation. [*supply details of working group*]

- (b) Approval Activities  
These are described in 2.5 below.

## **2.5 Approval Activities**

There are two areas for which *[Name of State]* has an established approval/regulatory process:

- (a) Operator Approval

Those Operators that are based in *[Name of State]*, and wish to operate within the AFI RVSM Airspace, will apply to the State CAA to obtain operational approval (in line with TGL 6). The responsible officer for giving such approvals is *[insert title and name of current jobholder]*. His approval is based on *[insert approval criteria – this should be based on establishing compliance with the relevant aspects of TGL 6]*.

- (b) Aircraft Certification and Approval

Operators (or owners) of aircraft registered within *[Name of State]* will apply to the State CAA for certification and approval (in line with TGL 6). The responsible officer for giving such approvals is *[insert title and name of current jobholder]*. His approval is based on *[insert approval criteria – this should be based on establishing compliance with the relevant aspects of TGL 6]*.

In addition military Authorities have elected to submit identified military transport aircraft for RVSM certification and approval. The responsibility for this rests with *[Name of State]* Ministry of Defence. It has elected to implement the principles embodied in TGL 6 Issue 1. The responsible officer for giving such approvals is *[insert title and name of current jobholder]*. His approval is based on *[insert approval criteria]*.

## **2.6 Quality Assurance of Activities**

It is important to ensure that the approval activities are effective and lead to RVSM approved aircraft that are capable of meeting the more stringent height keeping requirements within the AFI RVSM airspace and air crew that are familiar with RVSM rules and procedures. There are several elements that provide confidence in this capability.

### **2.6.1 Aircraft Technical Height Keeping Performance Monitoring**

The ARMA has established a Height Monitoring Infrastructure that will provide ongoing monitoring of a substantial proportion of the aircraft fleet operating within the AFI RVSM region.

Aircraft that are not within the specified standards will be reported to the appropriate State Authorities that approved the aircraft for RVSM operations. The Operator of the non-compliant aircraft will also be contacted. *[Insert Name of State Authority]* will follow up all such reports with the Operators concerned. This review will take place within the normal framework of aircraft certification and operator licensing.

## 2.6.2 Operational Error Monitoring

The AFI Regional Monitoring Agency (ARMA) has an established and ongoing program of operational error data collection and assessment. Information is obtained from ACCs and States on operational altitude deviations of 300 ft or greater. ARMA will use the data as part of the RVSM Safety Case. At present mechanisms have not been developed to inform the appropriate States of clusters of events associated with a specific operator or region of airspace. These will be established prior to the implementation of RVSM.

In addition to the above, *[insert Name of State Authority]* monitors and reviews aircraft airworthiness and Operator Licenses both on a regular basis and in response to identified concerns or trends.

## 2.7 Aircraft and Operator Risk Management

Hazards associated with regulatory or approval processes are not normally covered within FHAs. It is however appropriate to review those hazards in the AFI FHA that are associated with aircraft, aircrew and Operator hazards. The results of the FHA are currently not available to the States. When made available, *[Name of State]* will review the hazards and risks that will have been identified by the FHA. The purpose of the review is to identify those aspects where the local circumstances are different from those assumed within the AFI FHA (*Include as Appendix C*). Any additional activities, required as a result of this review, will be listed as actions in future updates to this safety plan.

## 3 ATS TRAINING

### 3.1 Introduction

This section focuses on *[Name of State]* ATS training activities that are needed to ensure that operational staff is familiar with RVSM procedures. Additionally further details are provided to show how this training program supports and underpins the safe implementation of RVSM.

### 3.2 Safety Requirement

The safety requirement associated with the ATS training is to show that all relevant staff have been appropriately trained in RVSM procedures and are competent to operate within an RVSM environment.

### **3.3 Standards Applied**

There are no standards. The AFI training material supplied by AFI has been used as reference guidance for the development of *[Name of State]*'s training material. (*Include as Appendix D*).

### **3.4 Planned ATS Training Activities**

An ATS training program has been developed to support the implementation of RVSM. The details of the program are found in *[insert reference to appropriate documents]*. The detailed program subdivides into four main activities and shows that it is the intent to train all controllers licensed in RVSM airspace sectors prior to RVSM Implementation on 25 Jan 2005.

#### **3.4.1 Training Roles and Responsibilities**

Staff has been identified to lead, prepare and deliver RVSM training to ACC Staff. *[Include Names, staff positions and RVSM training roles]*.

#### **3.4.2 Training Material**

The training material supplied by ARPO will be used as the basis for the State training material. This will be supplemented by locally developed material. All the designated instructors will become familiar with the material.

#### **3.4.3 Training Program**

A program of courses will be established at each ACC *[Names of the ACCs and summary of each training program to be included]*. The program will be developed in close co-operation with managers at each ACC. All controllers who will have operational responsibility in the AFI RVSM region (ie above FL 290) will receive this training. Other controllers and staff within the Air Traffic Provider will as a minimum be familiarise with RVSM operations and how it affects them in their duties. As far as is practical all controllers at an ACC will receive the full RVSM training. This is subject to operational and staffing constraints.

#### **3.4.4 ACC Training Program**

Courses will be run at each ACC as required. Follow-up and refresher training will be provided as needed.

### **3.5 RVSM Training Program Approval**

There are two aspects of these training activities for which *[Name of State]* has established an approval process. These two aspects are:

### 3.5.1 Training Material Approval

All ATS training material is subject to strict control and changes must be approved prior to first use. The RVSM training material is subject to this process. The responsible officer for the approval of the training material is *[insert title and name of current jobholder]*. His approval is based on *[insert approval criteria]*.

### 3.5.2 Controller Competence in RVSM Operations

The change to RVSM does not require changes to the controller's ATC license (or certificate of competence). However the ATS provider does accept the responsibility to ensure that controllers are capable of RVSM operations. To discharge this responsibility the manager of that ACC approves the RVSM training program for each ACC. Approval of the program represents a commitment from each ACC to ensure that all appropriate staff receives RVSM training and that this training makes full use of the approved training material.

## 3.6 RVSM Training Quality Assurance

It is important to ensure that the ATS training in RVSM operations is effective and understood by controllers. There are several elements that provide confidence in this effectiveness.

### 3.6.1 Use of the AFI Material as Guidance

The AFI material has been developed by Air Traffic Navigation Services (ATNS) in South Africa and has been subject to extensive review within the RVSM Program. This material forms the core of the training material developed for the State RVSM training program.

### 3.6.2 ATC Instructors

The responsibility for the development and delivery of the training rests with *[insert Name(s) and roles]*. They are experienced training instructors and are licensed as On-the-Job Training (OJT) Instructors. *[Further evidence of their experience may be usefully provided here]*. They are familiar with RVSM procedures. *[Insert Name(s)]* has attended the AFI Training Course on the RVSM Training material *[insert dates]*. They in turn will ensure that all the other designated instructors become familiar with, and understand, the material.

### 3.6.3 Training Material Review

Operational and management staff at each ACC will review the material prior to first use. The review comments will be documented and the material will be amended as appropriate.

### 3.6.4 Timely Training Program

The ATS provider recognizes its responsibility for the competence of controllers in operating within the AFI RVSM region. It will therefore ensure that:

- The training program allows controllers sufficient time from their operational duties to attend one of the courses,
- That accurate course attendance records are kept (including time spent on training simulators), and
- Controllers are encouraged to seek clarification, and further training if necessary, on those aspects they did not fully understand.

### 3.6.5 Interactive Training Program

Specific interaction will be encouraged through a course feedback questionnaire. The questionnaire will seek attendee views on the quality and ease of understanding of the course. This will be fed back to the instructors and course developers and used to further refine the course. Secondly the material will be presented in an interactive manner and interaction with attendees will be encouraged. Areas of difficulty in assimilating/understanding the material will be sought from attendees and will be addressed on an individual or group basis through further explanation and training if necessary.

### 3.6.6 Refresher Training

RVSM training may, through operational and staffing constraints, be provided to a controller more than 6 months in advance of RVSM. In such circumstances in the weeks prior to implementation, refresher training will be provided, so that what was learnt on the course is refreshed in the mind. *[Provide details of the provisions at each ACC for such refresher and follow-up training].*

## 3.7 ATS Training Risk Management

A key part of the management of safety is that the safety risks associated with poor or inadequate training are identified and, as appropriate, shown to be acceptably low. Within the AFI RVSM program there is commitment to perform a Functional Hazard Assessment (FHA) (which identifies hazards and assesses the risk associated with such hazards). The results of the FHA are currently not available to the States. When made available, *[Name of State]* will review the hazards and risks that will have been identified by the FHA. The purpose of the review is to identify those aspects where the local circumstances are different from those assumed within the AFI FHA. Any additional activities, required as a result of this review, will be listed as actions in future updates to this safety plan.

## **4 ATS EQUIPMENT**

### **4.1 Introduction**

This section addresses those changes to ATS equipment required for RVSM Operations and describes the program of activities that has been established to make the required changes to ATS equipment. Additionally further details are provided to show that these changes will be completed successfully and will underpin the safe implementation of RVSM.

### **4.2 Safety Requirement**

The safety requirement is to show that the changes to the ATS equipment have been made successfully and approved for operational use.

### **4.3 Standards Applied**

ICAO Technical Document 7030/4 (*Include as Appendix E*) provides the standards for procedures. ARPO has developed an AFI ATC manual that is consistent with ICAO Document 7030/4 and provides further information. (*Include as Appendix F*). This latter document provides the basis for the changes to ATS equipment that are required for the AFI RVSM Region.

### **4.4 Planned ATS Equipment Changes**

[*Name of State*] has developed a program for changes to ATS equipment to support the implementation of RVSM. The details of the program are found in [*insert reference to the National RVSM Plan*]. This detailed program shows that it is the intent to complete the ATS equipment changes well before the implementation of RVSM on 25 Jan 2005. [*Dates to be inserted and tight timescales requires each the State to summarize the contingency plans that have been developed to mitigate the risk of slippage in the dates*].

In [*Name of State*] changes are required to the Flight Date Processing (FDP), Radar Data Processing (RDP), Display, flightstrip and On-Line Data Interchange (OLDI) systems. Software Modifications are required to all these systems to ensure that they are compatible with the ATC Manual for RVSM.

The State ATS Provider [*insert Name of ATS Provider*] is in contract with an external supplier who will make the necessary changes to the above systems. The contractor will make the changes to the systems, and test them. Following on from the successful conclusion of these tests, the ATS provider will accept the changed software and apply to the [*State CAA*] for approval to operate with the changed software.

## **4.5 Approval of Activities**

There are two aspects of these ATS equipment changes for which *[Name of State]* has established an approval process.

### **4.5.1 Modified ATS Equipment**

With the exception of minor updates to software, all changes require approval from the *[State CAA]* prior to their installation at ACCs. The responsible officer is *[insert title and name]*. He will approve the changes to ATS equipment prior to installation. His approval is based on *[insert approval criteria]*.

### **4.5.2 Modified ATS Equipment for Operational Use at ACCs.**

The changes to ATS equipment need to be installed satisfactorily at each ACC. The acceptance of the installed changes is required at each ACC by the *[State CAA]*. The responsible officer is *[insert title and name]* He will approve the equipment at each ACC prior to operational use. His approval is based on *[insert approval criteria or responsible officer's terms of reference, where available and appropriate]*.

## **4.6 Quality assurance of ATS Equipment Changes**

It is important to ensure that the changes are successful, in that they fully implement the agreed requirements; and are fully compatible with the systems and practises at each ACC. There are several elements that provide confidence in the successful change to the ATS equipment:

### **4.6.1 Functional Requirements**

Functional Requirements for the change have been established *[reference to be supplied by State]* and the delivered changes will be judged against these requirements. These functional requirements were an integral part of the specification agreed with the contractor.

### **4.6.2 Software Development**

Contractors have development processes for software modifications needed for RVSM operations. These are internal contractor procedures and have been established for some time *[supply ref to these procedures]*.

### **4.6.3 Developed Software**

Developed software will go through a series of tests and user trials prior to acceptance. Each of the identified functional requirements will be formally tested against agreed acceptance criteria *[ref on acceptance criteria to be supplied here]*.

#### 4.6.4 The Human Machine Interface

Controllers, as part of the RVSM training, will evaluate the Human-Machine Interface (HMI). Feedback will be sought from those attending courses on the usability and clarity of the HMI.

#### 4.7 Risk Management of ATS Equipment Changes

A key part of the management of safety is that the safety risks associated with poor or inadequate ATS equipment are identified and, as appropriate, shown to be acceptably low. Within the AFI RVSM program there is commitment to perform a Functional Hazard Assessment (FHA) (which identifies hazards and assesses the risk associated with such hazards). The results of the FHA are currently not available to the States. When made available, *[Name of State]* will review the hazards and risks that will have been identified by the FHA. The purpose of the review is to identify those aspects where the local circumstances are different from those assumed within the AFI FHA. Any additional activities, required as a result of this review, will be listed as actions in future updates to this safety plan.

### 5 ATS PROCEDURES

#### 5.1 Introduction

This section identifies changes required to ATS Procedures for implementation of RVSM in the AFI region and to implement new ATS procedures within each ACC. Additionally further details are provided to show how these activities underpin the safe implementation of RVSM.

#### 5.2 Safety Requirement

The safety requirement is to show that the changes to the ATS procedures have been approved for use. Assurance is required to show that the new procedures are appropriate; do not cause excessive controller and aircrew workloads; and have been co-ordinated with other organisations.

#### 5.3 Standards Applied

ICAO Document 7030/4 provides the standards. AFI has developed an ATC manual that is consistent with ICAO Document 7030/4 and provides further amplification of its implementation in the AFI region.

#### 5.4 ATS RVSM Procedures

A program of activities has been established to develop and co-ordinate the changes to the ATS procedures. The details of the program are found in *[Name of State]* National RVSM Plan. The program subdivides into the following main activities:

#### 5.4.1 State Aircraft Authorities Co-ordination

State aircraft in [*Name of State*] have no restriction on operating between flight levels FL290 and FL410 and do not require special procedures or co-ordination. State aircraft will operate within a policy of the flexible use of airspace and in co-operation with the Civil Authorities. The implementation of RVSM potentially imposes additional requirements on both State and Civil Authorities. A co-ordinating committee [*insert Name*] has been formed with these State-aircraft Authorities to ensure that satisfactory procedures are developed and that the high standards of co-operation and co-ordination continue following the Implementation of RVSM.

#### 5.4.2 Adjacent ACC Co-ordination

The changes to procedures required for RVSM at an ACC will need to be co-ordinated with adjacent ACCs. New (or amended) letters of agreement (LoAs) are required. The Head of the ATS Provider is responsible for making the necessary agreements.

#### 5.4.3 ATSU Operations Manual Changes

Each ACC will need to change its ATSU Operations Manual to include the changes as a result of RVSM. This is the responsibility of ACC management. The changes will include these appropriate changes due to the new LoAs, and any new agreements with the State Authorities concerning the use of RVSM airspace by State aircraft.

National Program activities recognise the links between the changes to airspace, which must precede the changes to procedures, and the development of RVSM ATC training which can only be fully completed when the new procedures are available.

### **5.5 Approval of ATS Procedures Changes**

There are two aspects of these changes to procedure activities for which [*Name of State*] has established an approval process.

#### 5.5.1 ATSU Operations Manual Approval

Any change to an ACC Operations Manual is subject to strict control. All changes must be approved prior to use. The responsible officer is [*insert title and name of current jobholder*]. He will approve the changes to the manual for use. His approval is based on [*insert approval criteria*].

#### 5.5.2 ACC Amended Agreements (LoAs)

Changes to LoAs are approved (signed) by ACC managers of both centers. For ACCs within [*Name of State*] approval is based on [*insert approval criteria*].

In addition within *[Name of State]* it is policy for to require additional, more senior signatures where the Adjacent or subjacent ACC is in another State. In *[Name of State]* the Director General/CEO of the CAA signs. His approval is based on *[insert approval criteria or responsible officer's terms of reference, where appropriate]*.

## **5.6 ATS Procedures Changes Quality assurance**

It is important to ensure that the changes to ATS procedures are appropriate and have been conducted in a professional manner. There are several elements that provide confidence in this.

### **5.6.1 ICAO and AFI Material**

ICAO Documents 7030/4, 9574 and the AFI ATC Manual for RVSM have been subject to extensive review and development and provide a definitive basis for these changes.

### **5.6.2 Operational Staff Review**

Operational staff at each ATSU will review the ATSU Operations Manuals. The review comments will be documented and where appropriate the manual will be modified.

### **5.6.3 LoA Control Process**

All LoAs within *[Name of State]* are subject to extensive review. Within *[Name of State]* this includes the Airspace policy staff, and ACC operational staff.

### **5.6.4 Procedure and Airspace Design Change Simulation**

*[Name of State]* has a computer based simulation capability. The changes to airspace design and use of RVSM procedures will be subject to simulation. The simulation validates the use of the new RVSM procedures and changes to airspace policy. *[Insert simulation dates, constraints and objectives]*.

## **5.7 ATS Procedure Risk Management**

A key part of the management of safety is that the safety risks associated with poor or inadequate ATC procedures are identified and as appropriate shown to be acceptably low. Within the AFI RVSM Program there is commitment to perform a Functional Hazard Assessment (FHA) (which identifies hazards and assesses the risk associated with such hazards. The results of the FHA are currently not available to the States. When made available, *[Name of State]* will review the hazards and risks that will have been identified by the FHA. The purpose of the review is to identify those aspects where the local circumstances are different from those assumed within the AFI FHA. Any additional activities, required as a result of this review, will be listed as actions in future updates to this safety plan.

## **6 AIRSPACE DESIGN**

### **6.1 Introduction**

This section addresses airspace design activities needed to ensure safe and effective RVSM operations. Additionally further details are provided to show how these airspace changes underpin the safe implementation of RVSM.

### **6.2 Safety Requirement**

The safety requirement associated with the changes to airspace design is to show that the changes are appropriate and are consistent with the safe operation of RVSM in the AFI region.

### **6.3 Standards Applied**

Whilst it is best practice to simulate such changes to show both the impact on traffic flows and controller workload, there are no applicable standards for evaluating proposed changes.

### **6.4 Planned Airspace Design Changes**

A program for airspace design changes has been developed to support the implementation of RVSM. The details of the program are found in [*Name of State*] National RVSM Plan. There are several changes to the design of airspace that have been proposed to support the effective implementation of RVSM. These include:

- (a) Changes to entry, reporting and exit points to minimise possible congestion at these points;
- (b) Changes to **DFL**, if it is currently an RVSM level;
- (c) A new flight level allocation scheme;
- (d) Re-sectorisation of the upper airspace to allow the capacity in the upper airspace to increase to take advantage of the new RVSM levels;
- (e) Some modifications to allow more direct routings.

Some of these changes need to be agreed with ACCs in adjoining states and are reflected in the LoA change process described in section 5.3 above.

### **6.5 Approval of Airspace Design Changes**

There are two aspects of these airspace design activities for which [*Name of State*] accepts responsibility and has established an approval process.

### 6.5.1 Approval of the Changes

All airspace design issues are subject to strict change control and must be approved prior to first use. The responsible officer [*insert title and name of current jobholder*] will approve the changes. His approval is based on [*insert approval criteria*].

### 6.5.2 Changes Included in the LoAs as Necessary

This approval process is described above in section 5.5.

## 6.6 Airspace Design Quality Assurance

It is important to ensure that the changes to airspace design are effective. There are several elements that provide confidence in this effectiveness.

### 6.6.1 Use of Simulations

Simulations have been performed [*insert ref here*]. The studies show that the airspace design changes are effective within simulations of RVSM Operations. The simulation shows that controllers can safely handle RVSM operations.

### 6.6.2 Review Airspace Changes

The proposed airspace design changes receive extensive review by management staff within each of the ACCs. The review comments will be documented and where appropriate the manual will be modified.

## 6.7 Airspace Design Change Risk Management

A key part of the management of safety is that the safety risks associated with poor or inadequate changes to airspace design are identified and as appropriate shown to be acceptably low. Within the AFI RVSM program there is commitment to perform a Functional Hazard Assessment (FHA) (which identifies hazards and assesses the risk associated with such hazards). The results of the FHA are currently not available to the States. When made available, [*Name of State*] will review the hazards and risks that will have been identified by the FHA. The purpose of the review is to identify those aspects where the local circumstances are different from those assumed within the AFI FHA. Any additional activities, required as a result of this review, will be listed as actions in future updates to this safety plan.

## **7 RVSM SWITCHOVER**

### **7.1 Introduction**

Switchover is the operational process of managing the actual conversion of ATS from a 2000-ft separation (CVSM) environment to a 1000-ft (RVSM) environment. It covers the changes in the few hours before switchover on 25 Jan 2005 and the first few hours after the switchover. This switchover is the key operational aspect of the countdown to the implementation of RVSM. This section confirms that the operational impact of switchover to RVSM has been addressed and contingency plans exist. Details are provided to show how this changeover activity supports and underpins the safe implementation of RVSM.

### **7.2 Safety Requirement**

The safety requirement is to show that the special procedures for the switchover to RVSM have been approved for use. Assurance should be provided to show that procedures and reversionary modes of operation are in place.

### **7.3 Applied Standards**

*[Name of State]* will use the AFI RVSM countdown plan as the basis for its own countdown plan. *(Include as Appendix G).*

### **7.4 Planned Switchover**

Activities need to be planned to enable the safe and effective switchover to RVSM. The details of these planning activities are found in *[insert ref]*. The plan assumes that the AFI countdown activities will identify the optimum way to handle the switch from CVSM to RVSM. *[Name of State]* planning activity focuses on the establishing information and special procedures for its ACCs and establishing suitable arrangements and staffing levels for the switchover period.

### **7.5 Approval of Switchover Plans**

There is one aspect of this switchover for which *[Name of State]* accepts responsibility and has established an approval process.

#### **7.5.1 Approval of Special Procedures Developed for each ACC**

These special ATS procedures (to cover switchover) will require approval prior to use just like any other ATS procedure. The responsible officer is *[insert title and name of current jobholder]*. He will approve the material for use and the approval is based on *[insert approval criteria]*.

## **7.6 Switchover Quality Assurance**

It is important to ensure that the planning for switchover is effective. There are several elements that provide confidence in this effectiveness.

### **7.6.1 AFI Countdown Material**

The AFI material on the countdown process is being developed and the switchover aspects are an identified key part of the countdown process. This AFI material has been subject to extensive review.

### **7.6.2 Review of Switchover Procedures**

Operational and management staff at each ACC will review the material. The review comments will be documented and the material will be amended as appropriate.

## **7.7 Switchover Risk Management**

A key part of safety management is that the safety risks associated with the switchover are identified and shown to be acceptably low. Within the AFI RVSM program there is commitment to perform a Functional Hazard Assessment (FHA) (which identifies hazards and assesses the risk associated with such hazards). The results of the FHA are currently not available to the States. When made available, *[Name of State]* will review the hazards and risks that will have been identified by the FHA. The purpose of the review is to identify those aspects where the local circumstances are different from those assumed within the AFI FHA. Any additional activities, required as a result of this review, will be listed as actions in future updates to this safety plan.

## **8 RVSM OPERATIONAL SAFETY MONITORING AND REVIEW**

### **8.1 Introduction**

This section identifies activities required for post-implementation monitoring of the safety performance of RVSM operations by *[Name of State]*.

### **8.2 Safety Requirement**

The safety requirement is to provide appropriate monitoring of the operational safety performance of the ATS in the application of RVSM.

### **8.3 Applied Standards**

There are no appropriate standards.

## **8.4 Monitoring Activities**

The post-implementation monitoring arrangements are not yet determined. This determination is part of the establishment of post-implementation arrangements. In *[Name of State]* this will be considered as one aspect of the development of national countdown arrangements.

There are two key activities:

### **(a) ATS Performance Safety Monitoring**

These arrangements will be a specific aspect of the normal monitoring of safety performance by the State.

### **(b) Operational Error Reporting**

*[Name of State]* commits to providing operational error data reported by controllers in its ACCs. The State already supplies this information as part of its contribution to the AFI Pre-Implementation Safety Case. The data supplied is used, together with data from the other RVSM states, to assess the likely risk of collision in AFI RVSM region. In addition *[Name of State]* will assess this data provided by its own ACCs and act on the evidence as appropriate.

## **8.5 Approvals**

The approval process for the establishment of such monitoring arrangements is not yet determined.

## **8.6 Quality Assurance**

*[Name of State]* will develop monitoring arrangements that achieve the safety requirement to monitor operational performance. However, as the arrangements have not yet been determined, it is not possible to identify requirements at present as to the aspects of these arrangements that give confidence in the achievement of quality.

## **8.7 Risk Management**

Monitoring arrangements will help manage operational risks and do not introduce additional risks.

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