



ICAO

INTERNATIONAL CIVIL AVIATION ORGANIZATION

Twenty Third Meeting of the Africa-Indian Ocean Planning and Implementation Regional Group (APIRG/23)

(Virtual, 24 - 26 November 2020)

Agenda Item 6: Review and update of the APIRG Handbook and TORs

(Presented by Secretariat)

SUMMARY
<p>This paper presents proposals for the amendment of the APIRG Procedural handbook to incorporate the revised Generic Terms of Reference for PIRGS as approved by ICAO Council, in line with decision C-DEC 210/4 aimed at enhancing and improving the performance and expected results.</p> <p>Action by the meeting is at paragraph 3</p>
<p>REFERENCE(S):</p> <ul style="list-style-type: none"> ▪ APIRG Procédural Handbook ▪ ICAO Council Décision C-DEC 210/4 ▪ TORs of PIRGs and RASGs ▪ Global PIRG/RASG Coordination Forum 2017 ▪ APIRG/22 and RASG –AFI /5 Report ▪ Doc 10115, Report of the Thirteenth Air Navigation Conference (2018)
<p>Related ICAO Strategic Objective(s):</p> <p><i>A – Safety, B – Air Navigation Capacity and Efficiency, D – Economic Development of Air Transport, and E – Environmental Protection.</i></p>

1. INTRODUCTION

1.1 The APIRG/22 meeting noted the consequential changes related to the Council revised PIRG terms of reference to the APIRG meeting procedures as contained in the APIRG procedural handbook. The meeting recognized that this action has laid the foundation for a more efficient meeting model and reporting. The ICAO Secretariat was therefore, tasked to update the PIRG handbook and ToR as stated in the following Decision.

APIRG/22 & RASG-AFI/5 Decision 1/03: Council’s review of the terms of reference of the PIRGs and RASGs

That:

The Secretariat take the necessary steps to update the handbooks and related meeting procedures of APIRG and RASG-AFI based on the Council approved terms of reference, and circulate them to participants by 30 September 2019.

1.2 The main aspects of the ToRs are to clarify the roles of stakeholders and promote partnership among them, harmonize the methods of work and improve regional reporting through more frequent meetings. It was agreed that the option to further expand the generic ToRs would expand the ability to work and provide foundation for efficiency.

1.3 The ICAO A40 urged States and PIRGs to align regional and national plans with the GANP, as the ICAO regional offices and respective PIRGs would facilitate and coordinate activities to achieve regional harmonization and alignment. In addition, A40 requested alignment of the meeting schedule of the PIRGs and RASGs, and the annual reporting requirement to the Council based on the approved PIRGs terms of reference.

2. DISCUSSION

2.1 The ICAO Council Decision C-DEC 210/4 stated several points for enhancing the PIRGS and RASGs, including;

- a) better alignment and harmonization of groups working mechanisms
- b) the need to adopt a project based methodology for the work the group undertakes
- c) means to increase effectiveness and efficiency of the groups and
- d) closer link between PIRGs and States DGCA's

2.2 To achieve the above objectives it called for the revision of the Terms of Reference of PIRGs and RASGs as contained in the respective Procedural Handbooks. The APIRG procedural Handbook has therefore been revised accordingly. The draft-revised handbook is provided as **Appendix A** to this Working Paper with the proposed amendments highlighted. The main areas requiring attention are the working methodology, relations with other bodies and organizations, status of observers, participation to and convening of meetings, reporting, working papers and other documentation.

2.3 The meeting is invited to draw attention on the reporting requirements with:

- a) common implementation challenges identified amongst PIRG members and possible solutions, assistance required and estimated timelines to resolve, if applicable, by AFI region;
- b) identification of and recommendations on particular actions or enhancements that would require consideration by the ANC and Council to address particular challenges, including the need for amendment proposals to global provisions and guidance materials submitted by States;
- c) a list of issues cross-referenced to actions to be taken by ICAO Headquarters and/or Regional Offices;
- d) based on the GANP, and associated KPIs and tools, report to the extent possible on the status of implementation of air navigation goals, targets and indicators, including the priorities set by the AFI region in the AFI air navigation plans exploring the use of regional dashboards to facilitate monitoring regional progress being made;
- e) a list of items for coordination with the RASG and a concise summary of the outcome of related discussions.

2.4 Due to the volume of material being proposed for addition to the handbook, it is deemed necessary to refer to it as new edition (**APIRG Procedural Handbook Sixth Edition October 2020**) instead of a revision. The electronic version of the Handbook will be available at online on the ICAO ESAF and WACAF websites.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) Note the information provided in the Working Paper
- b) Review and provide guidance on the proposed amendments, and
- c) Endorse the proposed amendments as presented or as revised.