



International Civil Aviation Organization

**THE FIFTH MEETING OF AERONAUTICAL
TELECOMMUNICATION NETWORK (ATN)
IMPLEMENTATION CO-ORDINATION GROUP
OF APANPIRG (ATNICG/5)**



Kuala Lumpur, Malaysia, 31 May – 4 June 2010

MEETING BULLETIN

1. Schedule of Meeting

- 1.1 Opening session of the Fifth Meeting of Aeronautical Telecommunication Network Implementation Co-ordination Group ATNICG/5 of APANPIRG will start at 0900 hrs. on 31 May 2010 at the Concorde Hotel, Kuala Lumpur, Malaysia.
- 1.2 The daily order of business will be announced on the first day of the Meeting.

2. Meeting Location

- 2.1 Concorde Hotel Kuala Lumpur is located in golden triangle of Kuala Lumpur, amidst the bustling commercial, shopping and entertainment hub. The golden triangle is a large area encompassed primarily by three main roads; Jalan Imbi, Jalan Sultan Ismail and Jalan Raja Chulan with many reputed international hotels of Kuala Lumpur located in this area.
- 2.2 Situated along Jalan Sultan Ismail, this Kuala Lumpur hotel is a 10-minutes drive from the Putra World Trade Centre (PWTC). Within walking distance is the Malaysia Tourism Centre (MTC), Suria KLCC Shopping Centre, Petronas Twin Towers, Kuala Lumpur Convention Centre, Kuala Lumpur Tower and Bukit Bintang. The meeting location address is as follows :

**Hotel Concorde Kuala Lumpur
2, Jalan Sultan Ismail
50250, Kuala Lumpur
Tel : + 603 2144 2200
Fax : + 603 2144 1628**

3. Registration of Participants

- 3.1 Participants should register at the Registration Desk in front of the Meeting Room from 0830 – 0900am on the first day of the Meeting and they are encouraged to wear the identification badge provided at the time of registration, while attending all the activities during the meeting. Participants should provide their flight details and hotel accommodation information to one of the following officials of Department of Civil Aviation, Malaysia. They may also contact them for any other inquiries:

- i. Mr. Muniandy Amasee
Tel : + 603 8871 4280
Mobile : + 6019 224 3409
Email : muniandy@dca.gov.my
- ii. Mr. Mani Vannan Ketena Samy
Tel : + 603 8871 4285
Mobile : + 6012 347 0329
Email : mani@dca.gov.my

4. Passport, Visa and Customs

- 4.1 All foreign nationals who require a Visa to enter Malaysia must apply and obtain a visa in advance at any Malaysian Representative Office abroad before entering the country. All foreign nationals entering Malaysia must possess a valid passport or other travel documents which are valid for at least 6 months.

Countries that requires Visa :

Afghanistan (Visa With Reference)	Ethiopia
Angola	Guinea-Bissau
Bhutan	Hong Kong (C/I or D/I)
Burkina Faso	India
Burundi	Liberia
Central African Republic	Mali
China	Myanmar (normal passport)
Colombia	Nepal
Comoros	Niger
Congo Democratic Republic	Rwanda
Congo Republic	Serbia & Montenegro
Cote D'ivoire	Taiwan
Djibouti	United Nations (Laissez Passer)
Equat. Guinea	Western Sahara
Eritrea	

Commonwealth Countries that requires Visa

Bangladesh
Cameroon
Ghana
Mozambique
Nigeria
Pakistan
Sri Lanka

- 4.2 Participants may access the Malaysian Ministry of Foreign Affairs website www.mfa.gov.my or Immigration Department of Malaysia www.imi.gov.my to obtain more information on the Visa and Entry Requirements for Malaysia.
- 4.3 The following items can be brought duty free into Malaysia for personal consumption:
- (i) 1 litre Spirit;
 - (ii) 1 litre wine; and
 - (iii) 1 litre beer or stout or ale or porter

There are no concessions on cigarettes or other tobacco products.

5. Hotel Reservations Daily Transportations

- 5.1 A list of recommended hotels is given in Annex 1. In order to get the corporate rate for hotels as mentioned, participants should reserve the hotels through Department of Civil Aviation of Malaysia (DCA) using the Hotel Reservation Form provided in the attachment. However, the reservation request must be received by **Friday 17 May 2010** for the secretariat to process the request. Participants are requested to make their own arrangement for transportation between the airport, hotel and the meeting venue.
- 5.2 The Kuala Lumpur International Airport (KLIA) is located 75 kilometres from Kuala Lumpur City Centre. Participants are requested to make their own arrangement for transfer to their respective hotels. Taxi and limousine are available from KLIA to the city.
- 5.3 A non stop 28 minutes ride on the KLIA Express Rail Link (ERL) will transfer participants from KLIA to KL Sentral. From KL Sentral, participants can use other public transportations such as public buses, monorails or taxis to their respective hotels. Please refer to Annex 1 for further information about the hotels and transportation.

6. Meeting Documents, Paper for Distributions

- 6.1 Participants wishing to present papers for distribution during the Meeting are requested to forward them as early as possible to the ICAO Regional Office and the Secretariat of the Meeting at the following E-mails so that they can be posted in the ICAO APAC website in a timely manner.

icao_apac@bangkok.icao.int and ssaraswati@bangkok.icao.int

7. Other General Information

7.1 Climate

Kuala Lumpur has Tropical Climate with warm weather all year around. Temperatures in the lowlands range from 21° (70°F) to 32° (90°F). The highlands are cooler, where the temperatures range between 15° (59°F) to 25° (77°).

7.2 Currency

The unit of currency is Malaysian Ringgit indicated as RM. USD 1 is currently equivalent to about 3.25 RM. Foreign currency can be converted at banks and money changers.

7.3 Banking Hours

Most banks operate from Monday to Friday between 9.15am to 4.30pm. Banks remain closed on Saturdays and Sundays.

7.4 Time Zone

Eight hours ahead of GMT and sixteen hours ahead of U.S Pacific Standard Time.

7.5 Electricity

Voltage is 220 – 240 volts AC at 50 cycles per second. Standard 3-pin square plugs can be used.

7.6 Credit Cards

International credit cards such as Visa, Master Card and American Express are normally accepted at major hotels and department stores.

7.7 Internet Facilities

Malaysia has high speed broadband internet connectivity facilities.

7.8 Telephone

Most hotels offer in-room International Direct Dial (IDD) telephone services and IDD calls can also be made from public payphones operated by credit-card and/or store-value phone cards. International Calling Cards in denominations of RM10, RM20 and RM 50 are available in sundry stores and other retail outlets. Local calls are charged at 10 cent per three minutes. The GSM 900/1800 and 3G network for mobile phones are available in Malaysia.

7.9 Language

The four official languages of Malaysia are Malay, English, Mandarin and Tamil. Malay and English are the most common languages and are widely used in the service industry.

7.10 Malaysian Tourism Board

Truly More With Every Visit. It Must Be Malaysia (www.tourism.gov.my) is a website hosted by the Tourism Board of Malaysia which provides other useful information on visiting Malaysia.

8. Contact Points

Correspondence pertaining to travel arrangement such as information of participants, arrival details, visa, request for hotels accommodation other than recommended hotels and other relevant matters should be directed to Mr. Muniandy Amasee and Mr. Mani Vannan Ketena Samy of Department of Civil Aviation Malaysia. Their contact particulars are as follows :

Mr. Muniandy Amasee

Department of Civil Aviation
Air Traffic Management Sector
27, Persiaran Perdana
Level, 4, Podium Block B, Precinct 4
Federal Government Administrative Centre
62618, Putrajaya
Malaysia

Tel : +603 8871 4280
Fax : +603 8881 0530
Email : muniandy@dca.gov.my

Mr. Mani Vannan Ketena Samy

Department of Civil Aviation
Air Traffic Management Sector
27, Persiaran Perdana
Level 4, Podium Block B, Precinct 4
Federal Government Administrative Centre
62618, Putrajaya
Malaysia

Tel : +603 8871 4285
Fax : +603 8881 0530
Email : mani@dca.gov.my

List of Recommended Hotels

Hotel Name and Address	Rates Including Breakfast		Contact No. / Email Address
Hotel Concorde Kuala Lumpur 2, Jalan Sultan Ismail 50250, Kuala Lumpur	Superior Executive Deluxe *Deluxe Executive *Premier Room *Premier Executive	(Single/Double/Twin) RM 230.00++ per room/per night (USD 72.25)prox. RM 260.00++ per room/per night (USD 81.67)prox. RM360.00++ per room/per night (USD 113.08)prox. RM360.00++ per room/per night (USD 113.08)prox. RM390.00++ per room/per night (USD 122.51) prox.	Tel : +603 2144 2200 Fax : +603 2144 1628 Web : http://kualalumpur.concordehotelsresorts.com/
Equatorial Hotel Jalan Sultan Ismail 50250, Kuala Lumpur Malaysia	Superior (Single) Superior (Twin/Double)	RM 210.00 ++ per room/per night with 01 breakfast - (USD 65.97)prox. RM230.00++ per room/per night With 02 breakfast - (USD 72.25)prox.	Tel : +603 21617777 Fax : +603 2161 9020 Email : info@kul.equatorial.com Web : www.equatorial.com/kul/
Impiana Hotel 13, Jalan Pinang 50450 Kuala Lumpur Malaysia	Superior Queen (Single) Superior Queen (Double) Deluxe (Single) Deluxe (Doubele)	RM300.00++ per room/per night with 01 breakfast - (USD 94.16)prox. RM330.00++ per room/per night with 02 breakfast - (USD 103.58) prox. RM350.00++ per room/per night with 01 breakfast - (USD 109.86)prox. RM380.00++ per room/per night with 02 breakfast - (USD 119.27)prox.	Tel : +603 2147 1111 Fax : +603 2147 1100 Email : info.impianaklcc@impiana.com Web : http://kualalumpurhotels.impiana.com/

The above rate are subject to 5% government tax and 10% service charge.

TRANSPORTATIONS

The Kuala Lumpur International Airport (KLIA) is located 75 kilometres from Kuala Lumpur City Centre. Participants are requested to make their own arrangement to transfer to their respective hotels. Taxi and limousine are available from KLIA to the city.

KLIA Express Rail Link (ERL)

A non stop 28 minutes ride on the KLIA Express Rail Link (ERL) will transfer participants from KLIA to KL Sentral.

KLIA EXPRESS - KLIA Ekspres is designed with air travellers needs in mind. KLIA Ekspres operating at [15-minutes intervals](#) during peak hours and [20 minutes](#) during off-peak. It is Malaysian fastest railway system with a 99.8% on-time service performance.

The Fare for one way from KLIA to KL Sentral is RM35 (Adults) and RM12 (for children 2-12).

KLIA Transit

KLIA Transit is a rapid transit service designed specially for commuters and airport personnel. Just like KLIA Ekspres, this train service shares the same tracks as the KLIA Ekspres connecting KLIA and Kuala Lumpur city centre. KLIA Transit however makes 3 quick intermediate stops along key townships - Bandar Tasik Selatan, Putrajaya & Cyberjaya and Salak Tinggi.

KLIA Transit integrates with KTM Commuter and STAR LRT at Bandar Tasik Selatan and with Putrajaya Sentral at Putrajaya Cyberjaya station. KLIA Transit departs every half-an-hour from KL Sentral and KLIA terminals. Total journey time from end stations is 35 minutes only. Fares are based on distance travelled. Tickets can be purchased through ticket vending machines and ticket counters at station.

The Fares for KLIA Transit are as below :-

Standard one-way fares (RM) Adult / Child

Station	KL Sentral	Bandar Tasik Selatan	Putrajaya & Cyberjaya	Salak Tinggi	KLIA
KL Sentral		4.20 2.00	9.50 4.50	12.50 6.00	35.00 15.00
Bandar Tasik Selatan	4.20 2.00		5.30 2.50	8.30 4.00	26.50 13.00
Putrajaya & Cyberjaya	9.50 4.50	5.30 2.50		3.00 1.50	6.20 3.00
Salak Tinggi	12.50 6.00	8.30 4.00	3.00 1.50		3.20 1.60
KLIA	35.00 15.00	26.50 13.00	6.20 3.00	3.20 1.60	

Return Tickets available to all stations.

LCCT

For participants traveling via AirAsia you could also get these services :

KLIA TRANSIT

KLIA Transit has always been one of the safest and most comfortable ways to travel to KLIA. And now, we've extended the service to include the Low Cost Carrier Terminal (LCCT).

The 'KLIA Transit to LCCT' service offers you the added convenience of a connecting shuttle transfer to and from the LCCT. Just relax as you enjoy a high-speed train ride to the Salak Tinggi station, where our air-conditioned shuttle fleet awaits to whisk you directly to LCCT. Passengers arriving at LCCT can also enjoy this service as the KLIA Transit train is now just a shuttle ride away. There will also be porter assistance at the Salak Tinggi station to help with your luggage transfer between train and shuttle.

Tickets are available at the KLIA Transit counter at KL Sentral, Bandar Tasik Selatan, Putrajaya & Cyberjaya and LCCT International and Domestic Arrival Hall ticketing counters.

BUS SHUTTLE SERVICE

The Air Asia Airlines also provides Bus Shuttle Services from LCCT to KL Sentral. Participants could also use this service to transfer them from LCCT to KL Sentral. Information about this service can be retrieved from this website <http://go-airasia.com/lcct>

TAXI & LIMOUSINE SERVICE

Participants can also get taxis or limousine service to transfer them to their respective hotel. Upon returning back to the airport, these hotels also provides the limousine service to transfer participant to airports.

PUBLIC TRANSPORTATIONS

From KL Sentral, participants can use public transports to their respective hotels. The hotels recommended by the secretariat has train services from one hotel to another. During daily meeting also, participant could use this service to transfer them from their respective hotels to the meeting venue.

Participants can use the monorail services (Jln Sultan Ismail Station) as these services stops at the meeting location. Each journey is mere RM 2.50.

For Bus services, participants can use RapidKl bus service to Concorde Hotel. The bus no is B103. The fare is about RM 1.