



International Civil Aviation Organization

**REGULATOR'S WORKSHOP ON ADS-B
AVIONICS EQUIPAGE REQUIREMENTS**
Jakarta, Indonesia, 16 - 17 August 2010



**THE NINTH MEETING OF AUTOMATIC
DEPENDENT SURVEILLANCE – BROADCAST
(ADS-B) STUDY AND IMPLEMENTATION TASK
FORCE (ADS-B SITF/9)**

Jakarta, Indonesia, 18 - 19 August 2010

MEETING BULLETIN

1. SCHEDULE OF MEETING

- 1.1 The opening session of the Workshop and the Meeting will be held at 0930 hrs. on Monday 16 August 2010 at “**Mandarin Oriental Jakarta**” where the contact and address are shown as follows:

Jalan MH. Thamrin
P.O. Box 3392 Jakarta 10310, Indonesia
Phone: +62 (21) 2993 8888
Fax: +62 (21) 2993 8889
Website: www.mandarinoriental.com

- 1.2 The Workshop and the Meeting will commence at 0930 hrs. and conclude at 1700 hrs. with a lunch break between 1200 and 1300 hrs. Morning tea, lunch and afternoon tea will be provided.

2. REGISTRATION OF PARTICIPANTS

- 2.1 Participants are requested to register at the Registration Desk at the front of Meeting Room on Monday 16 August 2010 between 0800 – 0930 hrs. Participants are also requested to put on the identification badge at all the time inside the premises.

3. OFFICERS AND SECRETARIAT CONCERNED WITH THE MEETING

- 3.1 Mr. Li Peng, Regional Officer CNS of the ICAO Asia and Pacific Office will act as Secretary of the Meeting. Ms. Sriprae Somsri, CNS/MET Secretary, will provide secretarial support. His contact addresses is as follows:

Mr. Li Peng, Regional Officer CNS
Tel: +66 (2) 537 8189 to 97 Ext. 158
Fax: +66 (2) 537 8199
E-mail: pli@bangkok.icao.int

3.2 The following Officers will be contact persons for any assistance for arrangement and participation of the meeting:

Mrs. Yudhi Sari

Mobile Phone: +62 81119 3944
Phone: +62 (21) 350 5006 Ext. 5168
Fax: +62 (21) 3507569
E-mail: yudhi@attglobal.net

Mr. Budi Fathoni

Mobile Phone: +62 85 63356444
Phone: +62 (21) 350 5006 Ext. 5147
Fax: +62 (21) 3507569
E-mail: bfathoni@yahoo.com

4. MEETING DOCUMENTS FOR DISTRIBUTION

4.1 All Working/Information Papers for the Workshop and the Meeting should be submitted in MS World or Power Point format **before 6 August 2010** for publishing on the ICAO APAC web site. Participants are requested to download and bring the papers with them.

5. HOTEL RESERVATION

5.1 Participants are requested to make their own reservations directly with the hotel of your preference. Some options of hotels are provided below. These are all within walking distance to the Meeting venue.

Mandarin Oriental Hotel

Jalan MH. Thamrin
P.O. Box 3392 Jakarta 10310, Indonesia
Phone: +62 (21) 2993 8888
Fax: +62 (21) 2993 8889
Website: www.mandarinoriental.com
E-mail: mjkt-reservations@mohg.com
Room Rate: Superior: 140 USD++ Deluxe: 160 USD++

Saripan Pacific Hotel

Jalan MH. Thamrin No. 6 Jakarta
Phone: +62 (21) 2993 2888
Fax: +62 (21) 2993 2899
Website: www.panpacific.com
E-mail: reserve.cgk@panpasific.com
Room rate: Standard: 97 USD++ Deluxe: 117 USD++

Hotel Nikko Jakarta

Jalan MH. Thamrin No. 1 Jakarta 10310
Phone: +62 (21) 230 1122
Fax: +62 (21) 314 1108
Website: www.nikkojakarta.com
E-mail: reservation@nikko.jakarta.com
Room rate: Standard: 95 USD++ Superior: 130 USD++

Hotel Grand Hyatt, Jakarta

Jalan MH. Thamrin Kav 28-30, Jakarta 10350

Phone: +62 (21) 390 1234

Fax: +62 (21) 3193 5541

Website: www.jakarta.grand.hyatt.com

E-mail: jakgh.reservation@hyatt.com

Room rate: Grand Room: 180 USD++ Club Room : 235 USD++

- 5.2 Participants may contact the hotels listed directly by telephone/fax/e-mail for reservation. Due to heavy demand of the hotel, reservations should be made as early as possible. The Regional Office would be pleased to assist participants in making hotel reservation, if required. **When making reservation, participants should mention that they are attending ICAO Meeting to get the special room rate.**
- 5.3 Participants are requested to make their own arrangements for transportation from the airport to the city and from their hotels to the venue of the Workshop and the Meeting.
- 5.4 When departing, the hotel can arrange for transportation to the airport. Public taxis, which are less expensive than hotel taxis, are also available. Most taxis have a fare meter.

6. PASSPORT, VISA AND CUSTOMS

- 6.1 All foreign nationals entering Indonesia must possess valid passports or other valid documents for travel. Participants from certain countries are not required to obtain visas for a temporary visit not exceeding 15 days. It should, however, be noted that the temporary visas issued upon arrival at the Airport cannot be extended beyond the period of 15 days except under extraordinary circumstances.
- 6.2 International certificates of vaccination against yellow fever are required if arriving within 6 days after leaving or transiting an infected area.
- 6.3 There are no restrictions on import of foreign currency. However, if the amount exceeds US\$10,000 it must be declared on entry. Foreign currencies may be taken out of the country up to the amount imported and declared. (Current exchange rate US\$1 = IDR 9.300 approx).

7. OTHER USEFUL INFORMATION

- 7.1 Time in Jakarta, Indonesia is 7 hours ahead of Co-ordinated Universal Time (UTC+7).
- 7.2 International credit cards such as American Express, Diners Club, Visa, Master Card, etc. are normally accepted at major hotels and department stores.
- 7.3 All commercial banks exchange major foreign currencies and are open from 0830 to 1530 hours from Monday through Friday and some keep the foreign exchange counter open until 2000 hours during weekdays. Foreign exchange counters operated by various commercial banks are located at several places in the city and are also open during Saturdays and Sundays and on public holidays from 1000 to 2000 hours. To change travellers' cheques you are required to show your passport.

- 7.4 Weather in Jakarta is generally hot with high humidity. July is part of the wet season in Indonesia, which lasts from June until December. More weather information can be obtained from the web site of the Indonesian Meteorological Department: <http://www.bmg.go.id>
- 7.5 Most hotels add a 11% service charge to the room rate in addition to the government tax of 10%. Baggage boys at hotel expect at least IDR 20.000. At restaurants, a tip of about 10% is expected unless a service charge has been added to the bill.
- 7.6 Places of interest: mall Plaza Indonesia, mall Grand Indonesia, mall Plaza Senayan, mall Senayan City, National Monument, National Museum. Distances are within 3 km. from the hotel, and reachable by taxi.
