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Международная  
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гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: T 11/5.6 – AP - AGA 0178/10

2 November 2010

**Subject:** ICAO Regional Workshop on Wildlife Hazard Management  
(Penang, Malaysia, 1 to 3 December 2010)

**Action required:** To note for information

Dear Sir/Madam,

Further to this office State Letter ref.: T 11/5.6 – AP 148/10 (AGA) dated 27 September 2010 on the subject; I am pleased to inform that the Workshop will be held at Bayview Hotel Georgetown, 25-A Farquhar Street, 10200 Penang, Malaysia.

The bulletin containing information about the venue and other information of interest for the participants is attached. Please be informed that the last date for submission of nomination form is **15 November 2010**.

Yours sincerely,

Mokhtar A. Awan  
Regional Director

**Enclosures:**

- Information Bulletin
- Hotel Reservation Form



*International Civil Aviation Organization*

## **ICAO REGIONAL WORKSHOP ON WILDLIFE HAZARD MANAGEMENT**

*Penang, Malaysia  
1 – 3 December 2010*

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### **BULLETIN**

#### **Venue**

The ICAO Regional Workshop on Wildlife Hazard Management will be held in Penang, Malaysia on 1 – 3 December 2010. The venue for the Workshop is the Bayview Hotel Georgetown, Penang.

Address: 25-A Farquhar Street,  
10200 Penang, Malaysia  
Tel: +(604) 263 3161  
Fax: +(604) 263 4124  
Website: <http://www.bayviewhotels.com/georgetown>

#### **Hotel Reservation**

The Department of Civil Aviation, Malaysia has been able to secure discounted hotel rates at Bayview Hotel for the ICAO Regional Workshop on Wildlife Hazard Management on 1 – 3 December 2010.

Please note that reservations need to be made early to be guaranteed the discounted rates. Room types and rates are as follows:

Superior : RM 195.50 nett per room per night with one Buffet Breakfast  
Deluxe : RM 212.75 nett per room per night with one Buffet Breakfast  
Grand Deluxe : RM 264.50 nett per room per night with one Buffet Breakfast  
Premier Deluxe : RM 322.00 nett per room per night with one Buffet Breakfast  
Premier Suite : RM 460.00 nett per room per night with one Buffet Breakfast

Participants can book their rooms by completing the attached Bayview Hotel Georgetown Penang Reservation Form and sending it via fax or e-mail directly to:-

Mr. Roslan Husain  
Fax: +(604) 263 4124  
E-mail: [roslan.husain@bayviewhotels.com](mailto:roslan.husain@bayviewhotels.com)

## **Passport and Visa**

All visitors to Malaysia must hold a valid Passport or internationally recognised Travel Document valid for travel to Malaysia. The documents shall be valid, for more than six months from the date of entry. Foreign nationals who require a Visa to enter Malaysia must apply and obtain a Visa in advance at any Malaysian Representative Office abroad before entering the country.

Further information about Malaysia's Visa requirements can be found at the Immigration Department of Malaysia's website <http://www.imi.gov.my>

## **Currencies and Credit Cards**

The unit of currency is Malaysian Ringgit indicated as RM. The current exchange rate is about US\$1 = RM 3.10

International credit cards such as Visa, MasterCard, Amex and Diners Club are accepted at major hotels, departmental stores and restaurants.

## **Time**

Malaysia is eight hours ahead of GMT and 16 hours ahead of U.S. Pacific Standard Time.

## **Climate**

Malaysia has tropical climate with warm weather all year round.

## **Electricity**

Voltage is 220 - 240 volts.

## **Meeting Secretariat**

Air Transport Division, Department of Civil Aviation  
Level 4, Podium Block A  
27 Persiaran Perdana, Precinct 4  
Federal Government Administrative Centre  
62618 Putrajaya, Malaysia

Tel: +603 8871 4219 (Guna) / +603 8871 4348 (Fahmi)

Fax: +603 8889 2642

E-mail: [guna@dca.gov.my](mailto:guna@dca.gov.my) / [fahmi@dca.gov.my](mailto:fahmi@dca.gov.my)

**Room Reservation Form:**

“ICAO Regional Seminar on Wildlife Hazard Management” 1 – 3 DECEMBER 2010

Full Name		Date:	
Passport No:		Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Tel:		Fax:	
Mobile:		Email:	
Arrival Date		ETA/ Flight	
Departure Date		ETD/ Flight	
No Of Room/s		Total Adult	

**Please select Room Type Below:**

- Room Type 1 :  Superior (Twin Bedded only)  
RM170.00++ (RM195.50nett) per room per night with 1 complimentary breakfast
- Room Type 2 :  Deluxe (King/Twin) \* **King bed is subject to room availability upon check-in**  
RM185.00++ (RM212.75nett) per room per night with 1 complimentary breakfast
- Room Type 3 :  Grand Deluxe (King bed)  
RM230.00++ (RM264.50nett) per room per night with 1 complimentary breakfast
- Room Type 4 :  Premier Deluxe (King bed)  
RM280.00++ (RM322.00nett) per room per night with 1 complimentary breakfast
- Room Type 5 :  Premier Suite (King bed)  
RM400.00++ (RM460.00nett) per room per night with 1 complimentary breakfast

**\*Airport Transfer is available 24 hours at Penang International Airport. You can purchase a coupon at the Limo counter.**

**\*Wi-Fi Internet access is available at the Hotel. RM30.00 nett for 24 hours usage and RM20.00 nett for 12 hours.**

**\*Note: The above rate is only applicable for above event during 1 – 3 December 2010.**

<b>Credit Card Type:</b>	<input type="checkbox"/> Amex	<input type="checkbox"/> Visa	<input type="checkbox"/> Master
Credit Card No:		Expiry Date:	
Credit Card Holder Name:		Signature:	

**\* Please attach a photocopy with both side of the credit card to verify the signature. Any cancellation, deposit won't be refundable.**

**For Hotel Use Only**

Confirmed By:		Confirmation Number: #	
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For further information or assistance please contact our reservation department directly at

**Tel: + (604) 263 3161 or Fax: +(604) 263 4124. email to: [roslan.husain@bayviewhotels.com](mailto:roslan.husain@bayviewhotels.com)**

Thank you & best regards,BAYVIEW HOTEL GEORGETOWN PENANG

*(Formerly known as The City Bayview Hotel Penang)*