

**ICAO ASIA & PACIFIC  
AERODROME EMERGENCY PLANNING (AEP) SEMINAR**

*Sim Kee Boon Auditorium, Singapore Aviation Academy  
Singapore, 20 – 22 October 2008*

**PROGRAMME**

**Day 1 – 20 October 2008**

0830 hrs	Registration for AEP Seminar	All guests & participants
0900 hrs	All guests & participants to be seated	All guests & participants
0915 hrs	Welcome Address	Mr Lim Kim Choon Director-General & Chief Executive Officer, Civil Aviation Authority of Singapore
0930 hrs	Opening Address	Mr Natarajan C. Sekhar Regional Officer, Aerodrome and Ground Aids International Civil Aviation Organization, Bangkok Regional Office
0945 hrs	Photo-taking session	All guests & participants
1000 hrs	Tea Break	
1030 hrs	Ministry of Transport Crisis Management Framework	Mr Lee Chew Weng Senior Assistant Director/ Emergency Preparedness (Head), Ministry of Transport, Singapore
1115 hrs	Understanding the Psychological Impact of Major Incidents	Dr Angelina Chan Senior Consultant Psychiatrist, Changi General Hospital
1200 hrs	Medical Response to an Aircrash	Dr Mark Leong Deputy Head, Senior Consultant Emergency Physician, Singapore General Hospital
1245 hrs	Lunch	

1400 hrs	Security Issues at Landing Point	Ms Lynette Lim, Operations Officer Ops Planning, Singapore Police Force
1445 hrs	Crisis Management Centre Operations at Changi Airport	Mr Jeremy Yeo Deputy Head (HQ), Airport Operations Division, Civil Aviation Authority of Singapore
1530 hrs	Tea Break	
1600 hrs	Information Management During a Crisis	Ms Julia Jemangin, Manager (Corporate Communications), Corporate Communications Division Civil Aviation Authority of Singapore
1645 hrs	Planning for an Air Accident Investigation	Mr Ho See Hai Principal Investigator, Air Accident Investigation Bureau of Singapore, Ministry of Transport
1730 hrs	End of Day One	

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**PROGRAMME**

**Day 2 – 21 October 2008**

0900 hrs	The Qantas Response to a Major Crisis	Mr Jim Antoni, Manager Crisis Planning Mr Scott van Eck, Airport Manager Singapore, Qantas Airways Private Limited
0945 hrs	Tea Break	
1015 hrs	Exercise Planning & Control Structure for Full Scale Aircraft Crash Exercise at Changi Airport	Mr Adrian Lim Operations Commander, Airport Emergency Service, Civil Aviation Authority of Singapore
1100 hrs	Briefing for Ex Bobcat II/08 – Full Scale Aircraft Crash at Sea Exercise	Mr Edwin Lim Staff Officer (Operations Planning), Airport Emergency Service, Civil Aviation Authority of Singapore
1130 hrs	Lunch	
1230 hrs	Transport to Tanah Merah Ferry Terminal	
1300 hrs	Commencement of Ex Bobcat II/08 – Full Scale Aircraft Crash at Sea Exercise	Mr Edwin Lim Staff Officer (Operations Planning), Airport Emergency Service, Civil Aviation Authority of Singapore
1700 hrs	End of Ex Bobcat II/08 – Transport back to SAA	
1730 hrs	End of Day Two	

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**PROGRAMME**

**Day 3 – 22 October 2008**

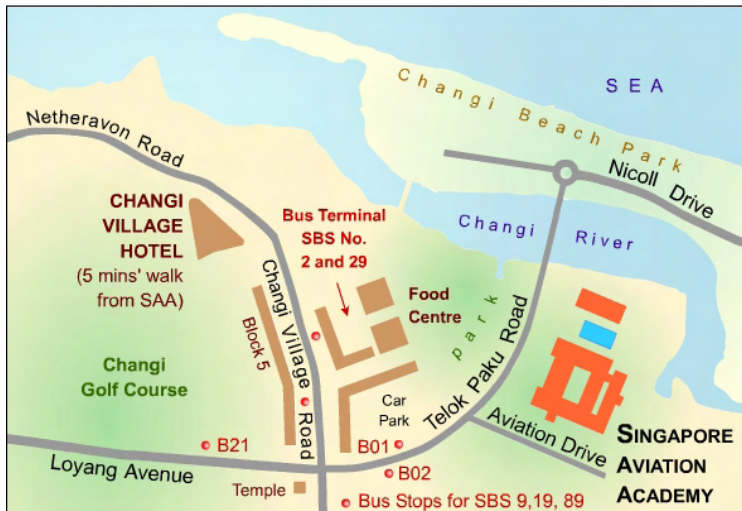
0900 hrs	Water Rescue Services	Mr Simon M. Reilly Fire Commander, ARFF Services Airservices Australia
0945 hrs	Legal Aspects of Aviation Emergency Management	Ms Tan Siew Huay Director (Legal), Legal Division, Civil Aviation Authority of Singapore
1030 hrs	Tea Break	
1100 hrs	Video Screening and Recap of Ex Bobcat II/08	Mr Edwin Lim Staff Officer (Operations Planning), Airport Emergency Service, Civil Aviation Authority of Singapore
1130 hrs	Panel Discussion on Ex Bobcat II/08	Led by Mr Cletus Packiam Chief, Airport Emergency Service, Civil Aviation Authority of Singapore
1245 hrs	Closing Address and Certificate Presentation	Mr Natarajan C. Sekhar Regional Officer, Aerodrome and Ground Aids International Civil Aviation Organization, Bangkok Regional Office

# Useful Information for overseas participants on Singapore Aviation Academy (SAA) & Singapore

## LOCATION OF SAA

SAA, a fully air-conditioned 3-storey building is located at the eastern end of Singapore, along Telok Paku Road in Changi Village.

Map of Changi Village where Singapore Aviation Academy is located



## SAA TRAINING FACILITIES

Training facilities include a 200-seat auditorium, four function halls, exhibition hall, lecture and syndicate rooms that are equipped with the latest audio-visual and conferencing systems. Sophisticated simulators are also used to provide the necessary realism in training. Other facilities include a cafeteria, lounge, gymnasium, training pool, squash, badminton and tennis courts.

## VISA REQUIREMENTS

To facilitate your entry into Singapore, please ensure that your passport has a minimum 6-month validity period beyond the scheduled date of departure from Singapore.

Please check that you have the necessary visas, including transit visas, processed in advance for your travel to and from Singapore. You would require a visa to enter Singapore if you are holding a travel document issued by the countries listed on the right of this page. You may wish to visit our consular website at <http://www.mfa.gov.sg/consular/visa/index.htm> for updates on visa information and the nearest Singapore Overseas Missions located in your country.

Please note that if there is a Singapore Overseas Mission located in your country, you are required to obtain the necessary visa before departing for Singapore.

For courses extending beyond two weeks, SAA will apply for an extension of your stay to fit the course schedule.

Foreigners holding travel documents issued by the following countries will require a visa to enter Singapore:

- Afghanistan
- Algeria
- Bangladesh \*
- Commonwealth of Independent States #
  - Armenia
  - Azerbaijan
  - Belarus
  - Georgia
  - Kazakhstan
  - Kyrgyzstan
  - Moldova
  - Russia
  - Tajikistan
  - Turkmenistan
  - Ukraine
  - Uzbekistan
- Egypt
- India \*
- Iran
- Iraq
- Jordan \*
- Lebanon
- Libya
- Morocco
- Myanmar \*
- People's Republic of China @
- Pakistan
- Saudi Arabia \*
- Somalia
- Sudan
- Syria
- Tunisia \*
- Yemen

\* Except Diplomatic/Official passport holders

# Except Diplomatic/Official/Service passport holders for a stay of up to 30 days

@ Except Diplomatic/Official/Service /Public Affairs passport holders for a stay of up to 30 days

In addition, those holding Hong Kong Document of Identity, Macao Special Administrative Region (MSAR) Travel Permit, Palestinian Authority Passport, Refugee Travel Document issued by the Middle-East countries and Temporary Passport issued by United Arab Emirates will also require a visa to enter Singapore.

## VACCINATION CERTIFICATE REQUIREMENTS

A yellow fever vaccination certificate issued 10 days or more ago is required from travellers who have been in or have passed through any of the following countries during the 6 weeks preceding the scheduled date of arrival in Singapore. Travellers with the vaccination certificates that are less than 10 days old or are without one will be subjected to a risk assessment by the Airport Health Office. If the traveller is denied entry, he or she will be required to take the next flight out of Singapore. The affected countries are:

### AFRICA

Angola	Guinea Bissau
Benin	Kenya
Burkina Faso	Liberia
Burundi	Mali
Cameroon	Mauritania
Central Africa Republic	Niger
Chad	Nigeria
Congo	Rwanda
Cote d'Ivoire	Sao Tome and Principe
Democratic Republic of Congo	Senegal
Equatorial Guinea	Sierra Leone
Ethiopia	Somalia
Gabon	Sudan
Gambia	Tanzania
Ghana	Togo
Guinea	Uganda

### SOUTH AMERICA/CARIBBEAN

Bolivia	Panama
Brazil	Peru
Colombia	Suriname
Ecuador	Trinidad
French Guyana	Venezuela
Guyana	

## TRAVEL/MEDICAL INSURANCE

You are advised to secure your personal travel/medical insurance to cover yourself for the period of the training in Singapore.

***PLEASE BE REMINDED TO OBTAIN ALL REQUIRED VISA, HEALTH AND INSURANCE DOCUMENTS PRIOR TO YOUR TRAVEL.***

## FLIGHT CONFIRMATION

Please ensure that you have a confirmed flight booking for your return journey to avoid any inconvenience arising from an overbooking of flights. Any additional cost arising from an extension of stay in Singapore due to circumstances beyond our control will be borne by your organisation.

It is also advisable that you reconfirm your return flight with the respective airlines at least 48 hours before departure. For reconfirmation of flight and/or changing of flight/date of departure, please contact the airline direct or through the hotel concierge.

## DEPARTURE FROM SINGAPORE

### • **Baggage Allowance**

Please note that for all Economy class air passengers, the check-in luggage allowance at the Changi International Airport is 20 kg per person. Each passenger is also allowed no more than 1 piece of cabin baggage, and that which should not exceed 115 cm (L+B+H in total) in dimension and 7 kg in weight.

### • **New Guidelines for Liquids, Aerosols & Gels in Hand-carry luggage**

From 8 May 2007, Singapore has implemented new guidelines that restrict the amount of Liquids, Aerosols and Gels (LAGs) that passengers can carry in their hand-carry luggage. The guidelines apply to all flights departing Singapore.

For more information, please visit Singapore Changi Airport's website at:

[http://www.changiairport.com/changi/en/airport\\_guide/departure/safety\\_n\\_security/travel\\_advisory\\_asecurity.html](http://www.changiairport.com/changi/en/airport_guide/departure/safety_n_security/travel_advisory_asecurity.html)

## CLIMATE & CLOTHING

Singapore enjoys warm tropical weather that is relatively calm and consistent throughout the year. The average daily temperature is 26.8°C (80°F), with an average daily maximum of 30.9°C (88°F) and daily minimum of 23.9°C (75°F). Relative humidity often exceeds 90% at night and in the early hours of the morning shortly before sunrise. Rain is felt throughout the year. You may view Singapore's latest weather report at <http://www.channelnewsasia.com/weather>

Light summer clothing is recommended. Dressing in SAA is smart casual except on formal occasions such as the Opening Ceremony when a shirt and tie is required for men. You may also wish to bring along a jacket or sweater as SAA is fully air-conditioned.

## DAILY EXPENSES

You are advised to bring along sufficient funds of at least S\$30 per day to cover your meal and transportation costs during your stay in Singapore.

## MORE INFORMATION ON SINGAPORE

For more information about Singapore, you may wish to visit the Singapore Tourism Board website at <http://www.visitsingapore.com>

## SAA CONTACT

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## SEMINAR ON AERODROME EMERGENCY PLANNING/EXERCISE

(Singapore Aviation Academy, 20 – 22 October 2008)

### List of Participants

Updated: 14 October 2008

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7.	<b>Cambodia (2)</b>	H.E. Mr. Kim Sophorn Under Secretary State Secretariat of Civil Aviation No. 62 Preah Norodom Blvd. Phnom Penh Cambodia	Tel: + Fax: +	
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State/Administration	Name/Address	Telephone / Facsimile	e-mail address
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