

**Proposed subsidiary topics for the first face-to-face meeting of
ATFM/SG/IR/SWG**

- Agenda Item 1: Review and agreement on Agenda
- Agenda Item 2: Briefings on the relevant ICAO meetings
- Agenda Item 3: Project Update / Review
- Concept of Operation
 - Technical pathway for information exchange
 - Standardization readiness Update on each project
 - Project Status Update
- Agenda Item 4: SWG Work Progress Update /Review
- Gap analysis on TOR scope – what were defined in 2015 v.s. the current status/progressions
 - Objective renewal
 - Scope renewal – to include the proposed items in IH/SWG TOR
- Agenda Item 5: Harmonization /Standardization Update/Discussion
- Discussion on the technical pathway to achieve the objective
 - Identify the work need to be done along the agreed technical pathway
- Agenda Item 6: Working Plan Update
- Assignment of the work
 - Timelines
- Agenda Item 7: Any Other Business
- Next meeting

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