

## Action Items

Action ID	What	Who	Due Date	Status	Remarks
IR/F1-01	Consult with SMEs to clarify the CTO	ICAO	ATFM/IR/SWG/F2F/2	-	
IR/F1-02	Develop NARAHG Concept of Operation and simplified operation scenarios	NARAHG Team	<del>ATFM/IR/SWG/F2F/2</del> End of Jan 2019 ATFM/IR/SWG/F2F/4	Open	
IR/F1-03	Complete the Regional ATFM Harmonization Implementation Plan through IR/SWG teleconference	All	<del>ATFM/IR/SWG/F2F/2</del> <del>ATFM/IR/SWG/F2F/3</del> ATFM/IR/SWG/F2F/4	Open	
IR/F1-04	Draft the revision of the IR/SWG TOR	ICAO	ATFM/IR/SWG/F2F/2 End of Jan 2019	<del>Open</del> -	
IR/F1-05	Analyze the trend of CTOT paper trial (including ELDT, CLDT and Calculated time of FIR)	Hong Kong China and Japan	<del>ATFM/IR/SWG/F2F/2</del> <del>ATFM/IR/SWG/F2F/3</del> ATFM/IR/SWG/F2F/4	Open	
IR/F2-01	Review common ADP file name and email subject proposed by Multi-Nodal Group	NARAHG Team	End of Dec 2018 ATFM/IR/SWG/F2f/4	Open	
IR/F2-02	Review draft revision TOR	ALL	End of Feb 2019	<del>Open</del> -	Ref: IR/F1-04
IR/F2-03	Review the proposal of Phase 0 from Multi-Nodal group	NARAHG Team	20 Dec 2018	<del>Open</del> -	
IR/F2-04	Draft WP to ATFM/SG/9	ALL	ATFM/IR/SWG/F2F/3	<del>Open</del> -	
IR/F3-01	Discuss ADP file name with Australia	ICAO	ATFM/SG/9	Open	
IR/F3-02	Analyze the need of ADP distribution of the day when ATFM is not carried out	ALL	ATFM/IR/SWG/F2F/4	Open	

Note:

The Action ID format: IR/{F,T}X-YY, where F - Face-to-Face Meeting; T - Teleconference; X - Number of meeting; YY - Number of action item