

## Action Items

Action ID	What	Who	Due Date	Status	Remarks
IR/F1-01	Consult with SMEs to clarify the CTO	ICAO	ATFM/IR/SWG/F2F/2	Open	
IR/F1-02	Develop NARAHG Concept of Operation and simplified operation scenarios	NARAHG Team	ATFM/IR/SWG/F2F/2	Open	
IR/F1-03	Complete the Regional ATFM Harmonization Implementation Plan through IR/SWG teleconference	All	ATFM/IR/SWG/F2F/2	Open	
IR/F1-04	Draft the revision of the IR/SWG TOR	ICAO	ATFM/IR/SWG/F2F/2	Open	
IR/F1-05	Analyze the trend of CTOT paper trial (including ELDT, CLDT and Calculated time of FIR)	Hong Kong China and Japan	ATFM/IR/SWG/F2F/2	Open	

Note:

The Action ID format: IR/{F,T}X-YY, where F - Face-to-Face Meeting; T - Teleconference; X - Number of meeting; YY - Number of action item