



INTERNATIONAL CIVIL AVIATION ORGANIZATION

FIRST MEETING OF THE STEERING COMMITTEE OF THE AFI PLANS and HRDF

Victoria Falls, Zimbabwe, 28 - 29 May 2025

ATTACHMENT

TENTATIVE AGENDA AND WORK PROGRAMME

DAY 3: Wednesday 28 May 2025 - The AFI Aviation Symposium Ctd & Opening session for the AFI Plans SC Meeting

Time	Agenda	Description	Presentation	WP
Meeting of the AFI Plans SC (AFI Plan, AFI SECFAL Plan and HRDF) - Opening				
14:00-14:30	Opening Session	Remarks: <ul style="list-style-type: none"> Chairperson of AFI Plan Chairperson of AFI SECFAL Plan ICAO Secretary General 		
14:30-15:00	Session 1	Updates on the Governance framework	Chairpersons	
15:00-17:00	Session 2	Partners Interventions & Discussions	Partners	

DAY 4: Thursday 29 May 2025 - Meeting of the AFI Plans SC (AFI Plan, SECFAL and HRDF) & Closing

Time	Agenda	Description	Presentation	WP
Meeting of the AFI Plans SC (AFI Plan, SECFAL and HRDF)				
09:00-09:30	Agenda Item 0	Adoption of the Agenda of the meeting	Secretariat	WP/01
09:30-09:45	Agenda Item 1	Election of the governing Body Updates on the Governance framework and Transitional arrangements	Secretariat Secretariat	WP/01A WP/01B
09:45-11:30	Agenda Item 2	<ul style="list-style-type: none"> Follow up actions on the Decisions and Recommendations of the 27th AFI Plan Steering Committee meeting & Progress Report on Implementation of the 2024/25 AFI Plan Work Programme. Review and approval of the AFI Plan 2025-2030 Programme Document and Projects Review and approval of the 2025/26 AFI Plan work programme and budget. Review of the status of implementation of the ICAO Office of Internal Oversight (OIO) 2022 AFI Plan Evaluation recommendations. 	Secretariat Secretariat Secretariat Secretariat	WP/02A WP/02B WP/02C WP/02D

		<ul style="list-style-type: none"> Progress report on the implementation of Abuja safety targets 	AFCAC	WP/02E
11:00-11:30	Tea/Coffee break			
11:30-12:45	Agenda Item 3	<ul style="list-style-type: none"> Report on the status of implementation of the Decisions and Recommendations of the 13th AFI SECFAL Plan SC Meeting Report on the current financial status of the AFI SECFAL Plan Review and approval of the AFI SECFAL Plan 2024-2030 Programme Document and Activities/Projects Report on the status of implementation of the 2025 AFI SECFAL Plan work programme and approval of the 2025/2026 work programme Air Transport Facilitation Recent Development 	Secretariat	WP/03A
			Secretariat	WP/03B
			Secretariat	WP/03C
			Secretariat	WP/03D
			Secretariat	WP/03F
12:45-13:00	Agenda Item 4	<ul style="list-style-type: none"> Report on the 12th RASFALG-AFI Meeting and Progress on the Implementation of the Windhoek Targets Report 	AFCAC	WP/04
13:00-14:00	Lunch Break			
14:00-14:45	Agenda Item 5	<ul style="list-style-type: none"> Report on the status of implementation of the 2024/2025 HRDF activities Review and approval of the 2025/26 HRDF work programme and budget. 	Secretariat	WP/05A
			Secretariat	WP/05B
14:45-15:00	Agenda Item 6	Any Other Business and Closing of the SC meeting	Chairperson	
<i>Outcomes of the AFI Week Tenth Edition and Closing</i>				
15:00-16:30	Outcomes of the meetings	<ul style="list-style-type: none"> AFCAC Coordinated DGCA meeting AFI Aviation Symposium AFI Plans SC meeting 		
Closing 16:30-17:00 ICAO Secretary General and Designated Official from the State				

EXPLANATORY NOTES

Agenda Item 0	<p>WP/01 - Presented by the Secretariat</p> <p>The agenda and work programme of the meeting will be presented for adoption.</p>
Agenda Item 1	<p>WP/01A - Presented by the Secretariat</p> <p>This paper calls for the election of the Chairperson and Vice-chairperson of the AFI Plans Steering Committee in accordance with Part 4, paragraph 4.5.3, 4.5.4 and 4.5.6 of the AFI Plans Governance Framework.</p> <p>WP/01B - Presented by the Secretariat</p> <p>The paper presents the outcomes of the Extraordinary Meeting of the AFI Plan and the AFI SECFAL Plan Steering Committees, and the HRDF Management Committee, held virtually on 6 May 2025, that endorsed the Governance framework of the AFI Plans (AFI Plan, AFI SECFAL Plan and HRDF). It also presents the related transitional arrangements from the AFI Plan, AFI SECFAL Plan and HRDF to the new unified AFI Plans framework.</p>
Agenda Item 2	<p>WP/02A - Presented by the Secretariat</p> <p>This working paper presents actions taken on the Decisions and Recommendations of the 27th AFI Plan Steering Committee meeting and the Status of Implementation of the 2023/24 AFI Plan Work Programme since the last Steering Committee meeting held in Libreville, Gabon in July 2024.</p> <p>WP/02B - Presented by the Secretariat</p> <p>This paper presents the proposed AFI Plan 2025-2030 Programme and Projects for review and consideration.</p> <p>WP/02C - Presented by the Secretariat</p> <p>This paper presents the proposed 2025/26 AFI Plan Programme activities and budget for review and approval.</p> <p>WP/02D - Presented by the Secretariat</p> <p>This paper presents the status of implementation of the OIO 2022 AFI Plan Evaluation recommendations on the programme for consideration.</p> <p>WP/02E - Presented by the Secretariat</p> <p>This paper presents the progress report on the implementation of Abuja safety targets.</p>
Agenda Item 3	<p>WP/03A - Presented by the Secretariat</p> <p>This working paper presents the status of implementation of the Decisions and Recommendations of the 13th AFI SECFAL Plan SC Meeting held in Libreville, Gabon in July 2024.</p> <p>WP/03B - Presented by the Secretariat</p> <p>This paper presents the report on the current financial status of the AFI SECFAL Plan.</p>

	WP/03C - Presented by the Secretariat This paper presents the proposed AFI SECFAL Plan 2024-2030 Programme Document and Activities/Projects for review and approval.
	WP/03D - Presented by the Secretariat This working paper presents the status of implementation of the 2025 AFI SECFAL Plan activities and proposed 2025/2026 work program for approval.
	WP/03F - Presented by the Secretariat This working paper provides update on the Air Transport Facilitation recent development.
Agenda Item 4	WP/04 - Presented by AFCAC This working paper provides update on the outcomes of the 12th RASFALG-AFI Meeting and Progress on the Implementation of the Windhoek Targets Report.
Agenda Item 5	WP/05A - Presented by the Secretariat This paper provides update on the action taken so far towards the implementation of the Human Resource Development Fund (HRDF) in 2024/25.
	WP/05B - Presented by AFI Plan Secretariat This paper presented the proposed 2025/26 HRDF programme activities and budget.
Agenda Item 6	Any Other Business and Closing of the SC meeting