



INTERNATIONAL CIVIL AVIATION ORGANIZATION

FIRST MEETING OF THE STEERING COMMITTEE OF THE AFI PLANS and HRDF

Victoria Falls, Zimbabwe, 28 - 29 May 2025

ATTACHMENT

TENTATIVE AGENDA AND WORK PROGRAMME

DAY 3: Wednesday 28 May 2025 - The AFI Aviation Symposium Ctd & Opening session for the AFI Plans SC Meeting

Time	Agenda	Description	Presentation	WP
Meeting of the AFI Plans SC (AFI Plan, AFI SECFAL Plan and HRDF) - Opening				
14:00-14:30	Opening Session	Remarks: <ul style="list-style-type: none"> Chairperson of AFI Plan Chairperson of AFI SECFAL Plan ICAO Secretary General 		
14:30-15:00	Session 1	Updates on the Governance framework	Chairpersons	
15:00-17:00	Session 2	Partners Interventions & Discussions	Partners	

DAY 4: Thursday 29 May 2025 - Meeting of the AFI Plans SC (AFI Plan, SECFAL and HRDF) & Closing

Time	Agenda	Description	Presentation	WP
Meeting of the AFI Plans SC (AFI Plan, SECFAL and HRDF)				
09:00-09:30	Agenda Item 0	Adoption of the Agenda of the meeting	Secretariat	WP/01
09:30-09:45	Agenda Item 1	Election of the governing Body Updates on the Governance framework and Transitional arrangements	Secretariat Secretariat	WP/01A WP/01B
09:45-11:30	Agenda Item 2	<ul style="list-style-type: none"> Follow up actions on the Decisions and Recommendations of the 27th AFI Plan Steering Committee meeting & Progress Report on Implementation of the 2024/25 AFI Plan Work Programme. Review and approval of the AFI Plan 2025-2030 Programme Document and Projects Review and approval of the 2025/26 AFI Plan work programme and budget. Review of the status of implementation of the ICAO Office of Internal Oversight (OIO) 2022 AFI Plan Evaluation recommendations. 	Secretariat Secretariat Secretariat Secretariat	WP/02A WP/02B WP/02C WP/02D
11:00-11:30	Tea/Coffee break			
11:30-12:45	Agenda Item 3	<ul style="list-style-type: none"> Report on the status of implementation of the Decisions and Recommendations of the 13th AFI SECFAL Plan SC Meeting 	Secretariat	WP/03A

		<ul style="list-style-type: none"> • Report on the current financial status of the AFI SECFAL Plan • Review and approval of the AFI SECFAL Plan 2024-2030 Programme Document and Activities/Projects • Report on the status of implementation of the 2025 AFI SECFAL Plan work programme and approval of the 2025/2026 work programme • Air Transport Facilitation Recent Development 	Secretariat	WP/03B
			Secretariat	WP/03C
			Secretariat	WP/03D
			Secretariat	WP/03F
12:45-13:00	Agenda Item 4	<ul style="list-style-type: none"> • Report on the 12th RASFALG-AFI Meeting and Progress on the Implementation of the Windhoek Targets Report 	AFCAC	WP/04
13:00-14:00	Lunch Break			
14:00-15:00	Agenda Item 5	<ul style="list-style-type: none"> • Report on the status of implementation of the 2024/2025 HRDF activities • Review and approval of the 2025/26 HRDF work programme and budget. 	Secretariat	WP/05A
			Secretariat	WP/05B
<i>Outcomes of the AFI Week Tenth Edition and Closing</i>				
15:00-16:30	Outcomes of the meetings	<ul style="list-style-type: none"> • AFCAC Coordinated DGCA meeting • AFI Aviation Symposium • AFI Plans SC meeting 		
Closing 16:30-17:00 ICAO Secretary General and Designated Official from the State				

EXPLANATORY NOTES

Agenda Item 0	WP/00 - Presented by the Secretariat The agenda and work programme of the meeting will be presented for adoption.
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Agenda Item 1	<p>WP/01 - Presented by the Secretariat</p> <p>This paper calls for the election of the Chairperson and Vice-chairperson of the AFI Plans Steering Committee in accordance with Part 4, paragraph 4.5.3, 4.5.4 and 4.5.6 of the AFI Plans Governance Framework.</p>
Agenda Item 2	<p>WP/02A - Presented by the Secretariat</p> <p>This working paper presents actions taken on the Decisions and Recommendations of the 27th AFI Plan Steering Committee meeting and the Status of Implementation of the 2023/24 AFI Plan Work Programme since the last Steering Committee meeting held in Libreville, Gabon in July 2024.</p>
	<p>WP/02B - Presented by the Secretariat</p> <p>This paper presents the proposed AFI Plan 2025-2030 Programme and Projects for review and consideration.</p>
	<p>WP/02C - Presented by the Secretariat</p> <p>This paper presents the proposed 2025/26 AFI Plan Programme activities and budget for review and approval.</p>
	<p>WP/02D - Presented by the Secretariat</p> <p>This paper presents the status of implementation of the OIO 2022 AFI Plan Evaluation recommendations on the programme for consideration.</p>
Agenda Item 3	<p>WP/03A - Presented by the Secretariat</p> <p>This working paper presents the status of implementation of the Decisions and Recommendations of the 13th AFI SECFAL Plan SC Meeting held in Libreville, Gabon in July 2024.</p>
	<p>WP/03B - Presented by the Secretariat</p> <p>This paper presents the report on the current financial status of the AFI SECFAL Plan.</p>
	<p>WP/03C - Presented by the Secretariat</p> <p>This paper presents the proposed AFI SECFAL Plan 2024-2030 Programme Document and Activities/Projects for review and approval.</p>
	<p>WP/03D - Presented by the Secretariat</p> <p>This working paper presents the status of implementation of the 2025 AFI SECFAL Plan activities and proposed 2025/2026 work program for approval.</p>
	<p>WP/03F - Presented by the Secretariat</p> <p>This working paper provides update on the Air Transport Facilitation recent development.</p>
Agenda Item 4	<p>WP/04 - Presented by AFCAC</p> <p>This working paper provides update on the outcomes of the 12th RASFALG-AFI Meeting and Progress on the Implementation of the Windhoek Targets Report.</p>
Agenda Item 5	<p>WP/05A - Presented by the Secretariat</p> <p>This paper provides update on the action taken so far towards the implementation of the Human Resource Development Fund (HRDF) in 2024/25.</p>

WP/05B - Presented by AFI Plan Secretariat

This paper presented the proposed 2025/26 HRDF programme activities and budget.