



ICAO

PARTICIPANT INFORMATION GUIDE

# ICAO GREEN AIRPORTS SEMINAR 2026

29-30 OCTOBER 2026 | CAIRO, EGYPT

**The St. Regis Cairo**

1189 Nile Corniche, Cairo, Egypt





# Welcome to Cairo

Your guide to the seminar, travel arrangements and your stay in Egypt.

The ICAO Green Airports Seminar 2026 brings States and the aviation community together to advance airport decarbonization and climate resilience. Use this guide to plan your arrival, find your way around the venue and make the most of your stay.

**29 OCT**

09:00-17:30

**30 OCT**

09:00-16:30

**CAIRO**

Egypt

## IN THIS GUIDE

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## YOUR EVENT CONTACTS

**Kareem Mohamed | Irvine Agency**[admin@irvineagency.com](mailto:admin@irvineagency.com)**Emergency: +20 102 772 2644**

Use the combined participant form for accommodation details, airport shuttle requests and gala RSVP.

[Click here to complete the participant form](#)

Tap the contents, booking buttons and underlined links to open information. All times in this guide are Cairo local time.

**ICAO | Seminar enquiries**[ENVevents@icao.int](mailto:ENVevents@icao.int)



# Find your way

The St. Regis Cairo | 1189 Nile Corniche, Downtown Cairo

A simple arrival guide, from the main event entrance to registration and the event floor.

## [Open hotel location](#)

**01**

### Main event entrance

Use the main event entrance and follow the event signs to registration.

**02**

### Collect your badge

Bring your passport, seminar registration confirmation and Letter of Designation, if applicable. Staff will be available to assist.

**03**

### Go up one floor

For step-free access, use the elevator at the entrance gate and go up one floor.

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## Grand Astor Ballroom

Ceremony and seated set-menu lunch.

## Ballroom foyer

Exhibition and coffee breaks.

### ACCESSIBILITY ASSISTANCE

A designated event staff member wearing a name tag is available to assist.



# Your seminar days

29 October: 09:00-17:30 | 30 October: 09:00-16:30 | English only

## REGISTRATION AND BADGE COLLECTION

|                                        |                    |
|----------------------------------------|--------------------|
| <b>28 OCTOBER</b> (day before seminar) | <b>14:00-17:00</b> |
| <b>29 OCTOBER</b>                      | <b>07:30-17:30</b> |
| <b>30 OCTOBER</b>                      | <b>08:00-16:30</b> |

## Bring your registration documents

Passport identification, your seminar registration confirmation and a Letter of Designation (if applicable) are required for final on-site registration. Registration may be cancelled or refused if proper identification cannot be provided.

Collect your badge as early as possible. Registration and lost-badge replacement remain available throughout seminar hours.

## COFFEE BREAKS AND LUNCH

**Three daily coffee services** are provided in the exhibition foyer. **Seated set-menu lunch** is served in the Grand Astor Ballroom. Lunch and coffee services are included for registered participants.

Please refer to the latest ICAO programme for coffee and lunch break timings.

[View the latest ICAO programme](#)

## CLOCKS MOVE BACK ONE HOUR

On the night of 29 October, clocks move back one hour. The seminar starts at **09:00 local time on both days**. Set devices to update automatically to Cairo time.



# Airport and transfers

Cairo International Airport (CAI) to The St. Regis Cairo

COMPLIMENTARY SHUTTLES / FIXED DEPARTURES

**28 OCT: CAI TO ST. REGIS | 31 OCT: RETURN**

**00:00 / 03:00 / 06:00 / 09:00 / 12:00 / 15:00 / 18:00 / 21:00**

The same eight departure times apply on each service date. All times are Cairo local time. **00:00 is midnight at the start of the stated date.**

## 01 / REQUEST YOUR SHUTTLE BY 23 OCTOBER

Use the combined participant form to select your departure and provide flight details. Allow time for immigration and baggage on arrival, and for the drive and airline check-in before departure.

[Click here to complete the participant and shuttle form](#)

## 02 / FIND YOUR MEETING POINT

**28 October - airport to hotel:** Terminal 3 arrivals parking at CAI. Look for the representative holding the “Green airports seminar” sign.

**31 October - hotel to airport:** The St. Regis Cairo. Follow the event signs to the shuttle meeting point.

[Open Google Maps airport-to-hotel driving directions](#)

### YOUR SHUTTLE CONFIRMATION

Show your **shuttle confirmation email** to board. For changes to information already submitted, contact [admin@irvineagency.com](mailto:admin@irvineagency.com).



# Getting around

App bookings and private transfers for your time in Cairo.

For journeys outside the complimentary seminar shuttles, book directly with your chosen provider. For guidance, contact Irvine Agency at [admin@irvineagency.com](mailto:admin@irvineagency.com).

## RIDE APPS

### JTNY

Book a car through the JTNY app. Check the quoted fare and vehicle availability.

[Open JTNY](#)

### DiDi

Request a ride in the DiDi app and review the available service and fare.

[Open DiDi](#)

### inDrive

Offer a fare and choose from driver responses. Agree the price in the app.

[Open inDrive](#)

### Uber

Check the live fare and follow the pickup instructions shown in the app.

[Open Uber](#)

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## PRIVATE AIRPORT TRANSFERS

### [St. Regis limousine](#)

USD 165 one way / USD 330 return, on request.

### [SIXT ride](#)

Advance airport transfer booking; request a live quote.

### [Welcome Pickups](#)

Pre-book a private airport transfer and confirm the total.

App fares and private-transfer quotes vary by route, timing and vehicle. Confirm the total and payment currency before booking; request a USD quote or equivalent where available. Hotel limousine prices are published by Marriott and remain subject to confirmation.



# Stay at The St. Regis

The seminar venue and your dedicated participant offer.

OFFICIAL SEMINAR VENUE / PARTICIPANT OFFER

## The St. Regis Cairo

**USD 510**

**PER ROOM, PER NIGHT**

Book by **1 October 2026**. This offer cannot be extended.

[\*\*BOOK THE ST. REGIS PARTICIPANT OFFER\*\*](#)

### Cancellation and booking terms

**Cancellation charge: one night's accommodation.** Review the room category, occupancy, taxes and inclusions through the event booking link before reserving.

### Stay at the event venue

1189 Nile Corniche, Cairo, Egypt. Seminar sessions take place in the Grand Astor Ballroom, with the exhibition and coffee breaks in the foyer.

### [Open hotel location](#)

October is a busy travel period. Book accommodation early; the St. Regis offer ends on 1 October. Additional options are on the next page.



# More hotel options

Independent bookings | 28-31 October 2026 | One room, one adult

Indicative **USD prices per room, per night**, averaged over a three-night stay, with taxes and fees included. These public rates are subject to availability and change; they are not seminar discounts.

## City View Hotel

Tahrir Square | 1 El Bostan Street

**Approx. USD 49.33 per room / night**

**USD 148 total.** Single Room; breakfast and Wi-Fi included. Fully refundable before 27 October; check the exact cutoff when booking. Checked 29 September.

[Check current rate and book](#)

## Cleopatra Hotel Cairo

Downtown / Tahrir | 2 Al Bustan Street

**Approx. USD 85.67 per room / night**

**USD 257 total.** Standard Single Room; breakfast and Wi-Fi included. **Non-refundable** at this quoted rate. Checked 29 September.

[Check current rate and book](#)

## Cosmopolitan Hotel Cairo

Downtown | Off Qasr Al Nile Street

**Approx. USD 71.67 per room / night**

**USD 215 total.** Deluxe Single Room; breakfast and Wi-Fi included. Fully refundable before 26 October; check the exact cutoff when booking. Checked 29 September.

[Check current rate and book](#)

## The President Hotel Cairo

Zamalek | 22 Taha Hussein Street

**Approx. USD 146.73 per room / night**

**USD 440.19 total.** Deluxe Double or Twin Room for one adult. Room only; taxes and fees included. **Non-refundable.** Direct rate checked 24 September.

[Check current rate and book directly](#)

The event shuttle meeting point is The St. Regis Cairo. Arrange your own travel from other hotels.



# More hotel options

28-31 October 2026 | Public rates and the Sofitel group offer

Public quotes below are for **one room, one adult, three nights**, including taxes and fees. Nightly amounts are stay averages. Check current availability, the exact cancellation cutoff and final terms before booking.

## New President Hotel Cairo

Zamalek | 20 Taha Hussein Street

**Approx. USD 174.67 per room / night**

**USD 524 total.** Superior Twin Room; room only, taxes and service included. Flexible rate; confirm the cancellation deadline. Direct rate checked 24 September.

[Check current rate and book directly](#)

## Steigenberger El Tahrir

Downtown / Tahrir | 2 Kasr Al Nile Street

**Approx. USD 285 per room / night**

**USD 855 total.** Superior Room, Double Bed, City View; room only. Fully refundable before 27 October; check the exact cutoff. Public rate checked 29 September.

[Check current rate and book](#)

## Kempinski Nile Hotel Cairo

Garden City | 12 Ahmed Ragheb Street

**Approx. USD 368 per room / night**

**USD 1,104 total.** Madina Deluxe King; room only. Fully refundable before 26 October; check the exact cutoff. Public rate checked 29 September.

[Check current rate and book](#)

## Sofitel Cairo Downtown Nile

Near The St. Regis Cairo | Group offer through our travel agency partner

**USD 380 per room / night**

Single Classic Room with buffet breakfast, service charge and applicable taxes. For **more than 100 rooms**; allocation, availability and terms require written confirmation.

[Enquire about the Sofitel group offer](#)

Public rates are subject to change. The St. Regis Cairo remains the event shuttle meeting point.



# Passport and visas

Check the entry route that applies to your passport and the purpose of your trip.

## Event visa guidance

Visa arrangements and event-specific visa-category guidance are coordinated with the Egyptian Holding Company for Airports & Air Navigation (EHCAAN), the event host. Confirm the correct category and entry requirements with the relevant Egyptian embassy or consulate before applying. Your passport should be valid for at least six months from arrival.

## Online e-Visa

Eligible passport holders can apply through the official Egypt e-Visa Portal. The portal currently lists tourism fees of USD 30 for single entry and USD 65 for multiple entries. Confirm eligibility, documents and the applicable fee before applying.

## Visa on arrival

Visa on arrival is available only to eligible travellers. Check the official portal and confirm that this route is appropriate for your nationality and travel purpose before departure. Do not assume eligibility from another traveller's experience.

## Embassy or consulate

If your passport is not eligible for an online or arrival route, or your travel purpose requires another visa category, arrange the visa through the relevant Egyptian embassy or consulate before travel.



### Egypt e-Visa

[visa2egypt.gov.eg](https://visa2egypt.gov.eg)

Scan for official information.



### Visa on arrival

[visaonarrival.gov.eg](https://visaonarrival.gov.eg)

Scan for official information.

Official e-Visa information checked 21 September 2026. Requirements and fees may change; verify again before departure.



# Cairo essentials

The practical details to know before you arrive.

## CLOCK CHANGE DURING THE SEMINAR

### 29 OCT

### UTC +3

### 30 OCT

### UTC +2

Clocks move back one hour overnight on 29 October. **Seminar starts: 09:00 local time, both days.** Set devices to automatic Cairo time.

## Currency and payments

Egyptian Pound (EGP). Cards are widely accepted at hotels and major businesses. Carry a modest amount of local cash for taxis and smaller purchases.

## Language and calls

Arabic is the national language; English is widely used in visitor services. Egypt's calling code is +20. Use the international format shown for hotel and event contacts.

## Weather and clothing

October climate averages in Greater Cairo are around **30°C by day and 18°C at night**. Bring a light layer for evenings and air-conditioned rooms. These are historical averages; check the forecast before travel.

## Electricity

220 V / 50 Hz. Plug types C and F are used. Pack a suitable adaptor and check your device's voltage compatibility.

[October climate reference](#)

[Check Cairo time](#)



TYPE C



TYPE F



# Here to assist

Event support, accessibility and medical assistance throughout your stay.

## MEDICAL ASSISTANCE

# AVAILABLE 24/7

During your full stay

## Event emergency contact

**Kareem Mohamed | Irvine Agency**

**+20 102 772 2644**

For immediate assistance at the venue, speak to the event team.

## Irvine Agency | Participant assistance

For enquiries about the arrangements in this guide or information submitted through the participant form, contact the event team below.

[admin@irvineagency.com](mailto:admin@irvineagency.com)

## EGYPTIAN EMERGENCY SERVICES

# 123

AMBULANCE

# 126

TOURIST POLICE

# 180

FIRE SERVICES

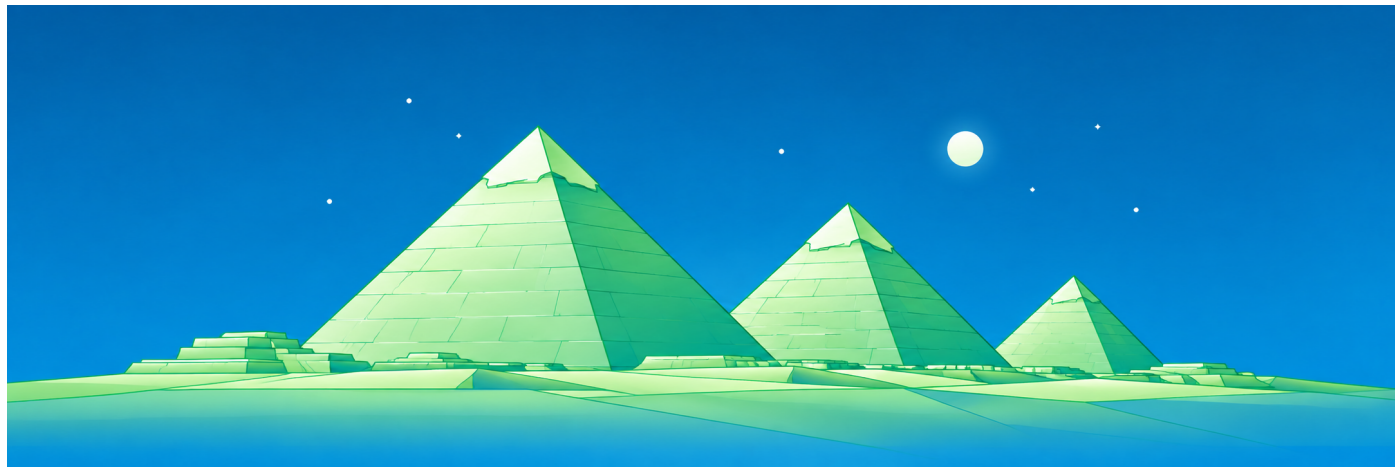
National numbers for use within Egypt. In an emergency, call the relevant service and alert the event team.

[Open the participant logistics form](#)



# An evening at the Pyramids

SOCIAL EVENT | Gala dinner | Ladurée, Pyramids Plateau



FRIDAY 30 OCTOBER 2026

## 19:00-22:00

All registered participants are invited without an attendance fee. Confirm attendance and gala transport in the combined participant form.

### Business attire

Business attire is suitable for the seminar and the evening social event.

### Round-trip transport

Complimentary transfers between The St. Regis Cairo and the gala venue are included.

### Complete your gala RSVP

DEPART ST. REGIS

## 18:00

LAST RETURN BUS

## 23:00

At The St. Regis Cairo, follow the event signs to the shuttle meeting point. The last return bus leaves the gala venue at 23:00.



# Discover Cairo

Independent visits and memorable places to explore in your own time.

For guidance on a place you would like to visit, email [admin@irvineagency.com](mailto:admin@irvineagency.com). Visits are self-arranged; no scheduled excursions are included in the seminar.

## 01 Grand Egyptian Museum

Explore ancient Egyptian collections in Giza. Non-resident foreign adult admission (age 25+): approximately USD 28.80; check the final total when booking.

[Official tickets and current prices](#)

## 02 Egyptian Museum, Tahrir

Ancient Egyptian collections in central Cairo. Foreign adult admission: approximately USD 10.60.

[Museum information and official tariff](#)

## 03 Giza Pyramids and Sphinx

Foreign adult area admission: approximately USD 13.45. Entry inside the pyramids and other separately ticketed sites costs extra.

[Site information and official tariff](#)

## 04 Museum of Egyptian Civilization

Discover Egyptian civilization and the Royal Mummies Hall. Foreign adult admission: approximately USD 10.60.

[Museum information and official tariff](#)

USD amounts are approximate equivalents of official foreign-adult tariffs, checked 21 September 2026. Conversion: USD 1 = EGP 52.0769, CBE buying rate dated 17 September 2026. Local-currency payment and the current booking price apply. Transport and guides are extra.

[Currency conversion source](#)



# Before you travel

Save the essentials and keep your event emails close at hand.

## ☐ By 1 October | Hotel booking

Reserve your St. Regis room through the dedicated participant link.

## ☐ By 23 October | Airport shuttle

Select your shuttle time in the online form. Keep your shuttle confirmation email for boarding.

## ☐ Gala RSVP

Confirm attendance and transport in the combined online form. Dress code: business attire.

## ☐ Registration and identification

Bring your passport, registration confirmation and Letter of Designation, if applicable.

## ☐ Passport, visa and insurance

Confirm your entry requirements and keep your travel documents accessible.

## ☐ Contacts and Wi-Fi

Save Kareem Mohamed, Irvine emergency: +20 102 772 2644, and [admin@irvineagency.com](mailto:admin@irvineagency.com). Complimentary St. Regis Wi-Fi details will follow by email.



EVENT WEBSITE



PROGRAMME



PARTICIPANT FORM

[Book the St. Regis participant offer](#)

[admin@irvineagency.com](mailto:admin@irvineagency.com)

Participant information | Booking and visitor information can change; use the linked official sources and your event emails for the latest details.