



INTERNATIONAL CIVIL AVIATION ORGANIZATION

Second Meeting of the AASPG Safety Management and Oversight Sub-Group (SMO/SG2)

Dakar, Senegal from 29 June – 3 July 2026

Agenda Item 8: Review of the Terms of Reference (TOR), Composition and Future Work Programme of the SMO/SG

(Presented by Secretariat)

SUMMARY	
This paper presents a review of the SMO/SG Terms of Reference (ToRs), composition and proposed future work programmes for discussion. The action by the Meeting is in paragraph 3	
References:	• AASPG Procedural Handbook • ICAO Council Decision C-DEC 219/7 • PRCC/1, Meeting Report • AASPG meeting reports • SMO/SG meetings reports
Strategic Goals	A. Every flight is safe and secure

1 INTRODUCTION

- 1.1 The SMO/SG is established and mandated by the AASPG to support the implementation of ICAO Standards and Recommended Practices (SARPs) and carry out specific activities aimed to enable AASPG to discharge its functions and responsibilities in Safety management and Safety oversight.
- 1.2 To carry out its functions, the Sub-Group shall, as guided by AASPG, foster the implementation by States of the Global Aviation Safety Plan (GASP); carry out implementation projects related to Safety management and Safety oversight; take necessary action to enable coherent building of States aviation systems in the AFI region; conduct follow-up to GASP/GASR AFI-RASP related activities as required; propose initiatives to enhance safety; and report on progress and challenges beyond the capacity of the sub-group.

- 1.3 The AASPG Handbbok is available at <https://www.icao.int/WACAF/meetingdocs?fid=26657#block-icao-page-title>.

2 DISCUSSIONS

Terms of Reference

- 2.1. In accordance with standard practice within the AASPG and its subsidiary bodies, the meeting may wish to review and update the SMO/SG's terms of reference (TOR), to ensure a result-oriented approach.

Work programmes

- 2.2. To fulfil its terms of reference, the SMO/SG shall establish work programmes for its contributory bodies that are based on, and in line with, the Group's terms of reference, and carry out the assigned tasks.
- 2.3. In this context, the Secretariat presents the proposal for the SMO Subgroup activities for the period up to December 2027, as indicated in **Appendix A** to this paper for consideration.

3 ACTION BY THE MEETING

- 3.1. The meeting is invited to:

- a) Note the information provided in this working paper; provide guidance as appropriate;
- b) Review the SMO/SG's TORs provided in Appendix A to this working paper and update as necessary; and
- c) Review and endorse the future work programme and the meetings plan of SMO/SG provided in Appendix B to this working paper.

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ACTIVITIES SCHEDULE

A. SMO/SG WORK PROGRAMME, 2027

Year 2027				
Task #	Task description	Target Date	Lead	Deliverables
1.	Project Teams Q1 meetings	March 2027	SMO/SG Chairperson Secretariat	Project Teams work plans implemented
2.	Validation workshop of the Conclusions & Decisions Monitoring Tool	April 2027	Improved Conclusions & Decision PTC	Conclusions & Decisions Monitoring Tool validated
3.	Workshop to familiarize States with the functioning of the regional investigator pool and their responsibilities	May 2027	AIG Project team	Training provided to the Members of the Pool of Investigators
4.	SMO/SG3 meeting and Project PTCs Q2 Coordination Meetings	June 2027	SMO/SG Chairperson Secretariat	Project Teams work plans implemented
5.	Project Teams Q3 Meetings	September 2027	SMO/SG Chairperson Secretariat	Project Teams work plans implemented
6.	Workshop on Finalization and Validation of SSP Documentation	July 2027		SSP Generic Documentation validated
7.	AAO, IIM and SMO Subgroups Bureaus' Coordination Meeting	June 2027	Secretariat, AAO, IIM, SMO/SG Chairpersons	
8.	AFI-RASP Validation workshop	September 2026	SMO/SG Chairperson Secretariat	2026-2028 AFI-RASP validated
9.	Project Teams Q4 Meetings	December 2027	SMO/SG Chairperson Secretariat	Project Teams work plans implemented

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