



ICAO

Africa-Indian Ocean Aviation System Planning and Implementation Group (AASPG)

Calibration and Control of Surface-based MET Sensors and Barometers Sub-Group (METCAL)

Summary of Discussions

Meeting of AASPG IIM Sub-Group METCAL Projects

AFI-METCAL

03 July 2026 (11:40–12:55 UTC, virtual (Teams))

Opening

The meeting was officially opened by M. MADJIDINGAM NGARENON the PTC of AFI-METCAL, who welcomed all participants and recalled that the purpose of this meeting was to review the progress on the assigned tasks as well as the working paper to be submitted.

1 Meeting agenda

The following agenda items will be discussed:

1. Progress on the various tasks assigned
2. Working note to be submitted.
3. Any Other Business (AOB)

The agenda was agreed by consensus.

2 Agenda

2.1 Progress on the various tasks assigned

Each Project Expert provided an update on the status of their assigned tasks.

The Project Team Coordinator presented the progress status of the activities under **Work Stream 1**, emphasizing the importance of meeting the agreed deadlines to ensure the timely delivery of the project outputs.

Each participant proposed a deadline for completing each item.

Work Stream 1: Progress of Tasks Assigned				
Activity/Milestone	Accountability	Date Due	Priority	Comments
Technical framework¹ for MET sensor calibration	TASSEMBEDO Nicolas	31 August, 2026		
Development of the regional calibration policy				
Identification and Development of SOPs and quality procedures	MASEGO Baitsemang	30 September, 2026		
Technical integration, automatic systems and traceability	HIE GOUALABI Nadège	30 September, 2026		
Integration of calibration activities into MET QMS	Gboka Alexandre Kouassi	30 September, 2026		
Identification of training needs and Development of training materials and guides	AHOUEGAN AHOUEANSOU Eulalie Afiavi	30 September, 2026		
Technical directory, archiving and monitoring tools	Vincent Kimutai	30 September, 2026		

Following the presentations, the Project Team Coordinator commended the progress made by all experts and encouraged them to maintain close collaboration to ensure that all deliverables are completed within the agreed timelines. Members were also requested to promptly communicate any challenges that could affect the implementation schedule so that appropriate mitigation measures can be taken.

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- ¹ Develop and adopt a regional policy and technical guide for calibration and traceability.
 - Designate national focal points for calibration and control.
 - Identify and calibration reference centers.
 - Establish a monitoring and reporting system for compliance.

2.2 Working note to be submitted

The Project Team discussed the preparation of the Working Note to be submitted to the forthcoming meeting of the Information Management and Infrastructure Sub-Group (IIM/SG9).

Following the discussions, the team agreed that:

- the Working Note will present the achievements of the AFI-METCAL Project since its inception;
- it will summarize the activities carried out, the results achieved, the challenges encountered, and the planned next steps;
- the document will include recommendations aimed at strengthening the calibration and verification capabilities of States and Organizations in the field of surface meteorological sensors;

2.3 Any Other Business (AOB)

No additional matters were raised under Any Other Business.

Closing

The Project Team Coordinator thanked all participants for their active participation and valuable contributions. He emphasized the importance of maintaining the current momentum to ensure timely completion of all project deliverables and the successful presentation of the Working Note at the forthcoming IIM/SG9 meeting.

Project Team involvement

#	Name	Attendance status			Comments
		Participated	Apologies	Absent	
1.	MADJIDINGAM Ngarenon	X			
2.	AHOUANGAN AHOUANSOU Eulalie Afiavi	X			
3.	TASSEMBEDO Nicolas	X			
4.	MASEGO Baitsemang			X	
5.	HIE GOUALABI Nadège		X	X	
6.	Gboka Alexandre Kouassi	X			
7.	Vincent Kimutai			X	