



ICAO



## TWELFTH MEETING OF THE AFPP STEERING COMMITTEE

Ouagadougou, Burkina Faso, 15 - 17 July 2026

### INFORMATION BULLETIN

#### 1. Date and venue of the meeting

- 1.1. The Twelfth Meeting of the African Flight Procedure Programme (AFPP) Steering Committee will be held from 15 to 17 July 2026 at the Azalaï Hotel in Ouagadougou, Burkina Faso.

#### 2. Focal points

- 2.1. The meeting focal points at ICAO:

***Ms. Yacine Diop***

*AFPP Team assistant*

*Telephone : +221 78 825 59 27*

*Email : [ydiop@icao.int](mailto:ydiop@icao.int)*

*Web Site : <http://www.icao.int/wacaf>*

***Mr. Alexandre DAMIBA***

*AFPP manager*

*Telephone : +221 77 646 95 83*

*Email : [adamiba@icao.int](mailto:adamiba@icao.int)*

*Web page : <http://www.icao.int/WACAF/African-FPP/pages/default.aspx>*

- 2.2. The meeting focal points in Burkina Faso:

***Mr. Nelson José Romaric COULIBALY***

*Telephone : +226 76 36 63 32*

*Email : [romaric.coulibaly@anacburkina.org](mailto:romaric.coulibaly@anacburkina.org)  
[coulbcoulj@gmail.com](mailto:coulbcoulj@gmail.com)*

- 2.3. For technical assistance, please contact:

***Ms. Aicha Mama GAYE***

*ICT Assistant / ICAO WACAF Regional Office*

*Email : [agaye@icao.int](mailto:agaye@icao.int)*

*Téléphone : +221 33 869 24 17*

*Mobile : +221 77 323 42 94*

#### 3. Registration and secretariat

- 3.1. The registration link for participants is provided in the invitation letter. The secretariat of the meeting will be provided by ICAO. A registration desk will also be open on Wednesday, 15 July 2026 from 08:00 to 08:45 local time at the Azalaï Hotel.

#### **4. Documentation**

- 4.1. The meeting will be paperless, and all related documentation will be made available online. Therefore, participants are informed to bring laptop computers.

#### **5. Language**

- 5.1. The meeting will be conducted in English and French languages with simultaneous interpretation.

#### **6. Opening Session**

- 6.1. The opening session of the meeting will take place on Wednesday 15 July 2026 at 09:00 AM UTC.

#### **7. Working hours**

- 7.1. The expected working hours of the meeting will be from 09:00 to 17:00 UTC.

#### **8. Weather conditions**

- 8.1. The month of July in Ouagadougou is typically hot and rainy, with an average minimum temperature of 22°C and an average maximum temperature of 33°C.

#### **9. Entry visas**

- 9.1. Nationals of countries subject to visa requirements for entry into Burkina Faso are kindly invited to submit their visa applications in advance, either online through the dedicated portal (<https://applicant.visaburkina.bf/#/>) or at the nearest Burkina Faso consulate.
- 9.2. Applicants are requested to support their application with the official invitation letter to the meeting, together with their formal nomination letter issued by their respective Administration.

#### **10. Health**

- 10.1. It is strongly recommended to participants to have travel insurance (including health) for the duration of their stay in Burkina Faso.
- 10.2. Participants should particularly ensure that their insurance is applicable in Burkina Faso. Furthermore, they should carry evidence of current health/hospitalization insurance such as cards that July be produced to health institutions should the need arise.
- 10.3. Participants are also encouraged to provide information during registration, on their next of kin who may be contacted on behalf of the participant should the need arise.

#### **11. Banks and Currency**

- 11.1. The local currency in Burkina Faso is the CFA Franc (XOF) which exchange rate is fixed for the euro and is set at:
- 1 EUR = 655.957 CFA francs
- 11.2. Banknotes are issued in denominations of 500, 1,000, 2,000, 5,000 and 10,000, while the most commonly used coins are in denominations of 100, 200 and 500.

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- 11.3. Debit Cards, Master Cards and Credit cards are normally accepted by banks and most hotels, restaurants and tourist shops.
- 11.4. Commercial banks and forex bureaus provide exchange facilities. Most banks are open between 9.00 to 14:00 from Monday to Friday and between 09:00 to 12:00 on the first and last Saturday of the month. Some Forex bureaus may be open outside these hours. Hotels also offer exchange facilities but at an extra fee and/or less favourable rates.
- 11.5. On arrival at Ouagadougou International Airport, Forex services are available within the Airport premises. Please change money only from these official places.

## **12. Accommodation and transport**

- 12.1. Participants are requested to make their own hotel reservations and a list of recommended hotels, lodges and guest houses near the venue is attached.
- 12.2. Transfers will be organized from Ouagadougou International Airport to the respective hotels. A reception agent will be available in the arrivals hall to welcome participants and provide the necessary assistance. Return transfers from the hotels to the airport will likewise be arranged. In this regard all the delegates are requested to submit copies of their itinerary via email to the focal points.
- 12.3. Round-trip transportation between the designated hotels (main entrance) and the meeting venue will be provided by the Civil Aviation Authority of Burkina Faso.
- 12.4. For any additional travel within the city, taxis may be arranged through the hotels. Ride-hailing services such as LetsGo and OKLM are also available via mobile applications on iOS and Android. Users can book rides, track their journey in real time, and pay either in cash or via mobile money
- 12.5. Participants are informed that transport is provided from airport to hotels from Tuesday 15 July 2026 and from hotels to airport on Saturday 18 July 2026.

## **13. Electricity**

- 13.1. The sockets and plugs used in Burkina Faso are type C or E. The voltage is 230 volts, and the frequency is 50 Hz. It is therefore necessary to provide adapters when your equipment uses different electrical outlets.



## **14. Telephone**

14.1. Worldwide direct connections are available, using the international code or telephone operator as necessary. From outside Burkina Faso, dial 226 followed by the area code (for landline numbers) and the required number.

14.2. There are three (03) cellular phone (mobile) operators in Burkina Faso:

- Moov Africa;
- Orange and,
- Telecel.

## **15. Security**

15.1. Ouagadougou is considered a safe destination, but nevertheless, visitors are advised to take the following general precautions:

- Do not leave your personal belongings unattended in public places.
- Avoid carrying large sums of money with you.
- Avoid displaying expensive jewelry and valuables whilst sightseeing.
- At night, avoid deserted or poorly lit places.

15.2. It is advisable to check with the hotel reception regarding security within the surrounding areas and use taxis or transport arranged by the hotel reception.

### **15.3. Useful contacts**

- Fire Brigade (toll-free) : 18
- National Gendarmerie (toll-free) : +226 80 00 11 45/+226 25 30 62 71
- Police Emergency Services (toll-free) : 17

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