



ICAO

International Civil Aviation Organization
African Flight Procedure Programme

12th Meeting of the African Flight Procedure Programme Steering Committee
Ouagadougou, Burkina Faso, 15 to 17 July 2026

Agenda item 3: Review of the Programme implementation status

Working paper 3.4: Review of the approved budget

(Presented by the Secretariat)

EXECUTIVE SUMMARY

This paper provides a review of the budget for Phase IV of the programme, and the actual and scheduled expenditures for 2025, as well as the contributions received in 2025. It also provides an overview of the arrears for annual membership fees, service fees and training fees.

Action: The Steering Committee meeting is invited to take note of the information provided in this paper.

REFERENCES

Financial Report for the Period 1 January 2025 to 31 December 2025.
Financial Report for the Period 1 January 2026 to 31 March 2026.
Project Document RAF14801 – Revision D

1. INTRODUCTION

- 1.1 The present paper provides a review of the approved budget for Phase IV (August 2025 – July 2028) and the related scheduled expenditures and contributions for the period from 1 January 2025 to 31 January 2025 and for the period from 1 January 2026 to 31 March 2026.
- 1.2 Unless explicitly stated otherwise, all amounts in this paper are given in United States dollars.

2. DISCUSSION

2.1 Actual and scheduled expenditures and contributions

2.1.1 The figures below show a comparison of the actual and scheduled expenditures and contributions for the period from 1 January 2025 to 31 January 2025 and for the period from 1 January 2026 to 31 December 2026. Figures shown in the actual columns for 2026 are updated as at 31 March 2026.

Table 1 - Actual and scheduled expenditures

Period	Scheduled expenditures (cf. Appendix A – Budget of PRODOC)	Actual expenditures (cf. Financial Statement)
2025	747,600	442,199
2026	965,600	112,708

Table 2 - Actual and scheduled contributions

Period	Scheduled contributions (cf. Appendix A – Budget of PRODOC)	Actual contributions (cf. Financial Statement)
2025	124,521	214,364
2026	782,932	235,003

2.1.2 The review of the figures leads to the following main observations:

- a) The actual expenditures of the programme in 2025 were approximately \$305,401 less than the projected amount.
- b) The contributions received in 2025 were higher than expected by about 89,843.
- c) The project's financial health has been overall stable during the transition from Phase III from Phase IV:
 - 1) The beginning balance of the year 2025 (as at 1 January 2025) was 805,747 USD
 - 2) The beginning balance of the year 2026 (as at 1 January 2026) was 595,963 USD
 - 3) The ending balance of the first quarter of 2026 (as at 1 March 2026) was 716,591 USD

2.2 Fund Balance at the End of 2025

Item	Amount
Balance as at 1 January 2025	805,747
Contributions	214,364
Actual Expenditures	(442,199)
Net Adjustment and Transfers	18,051
Ending balance (as at 31 December 2025)	595,963
Obligations	(129,231)
Available Balance (as at 31 December 2025)	466,732

2.2.1 As shown in the table **Erreur ! Source du renvoi introuvable.**, the programme ended the year 2025 with 595,963 USD in the account. Given that the project has some obligations for future expenditures, the available balance is 466,732 USD.

2.3 Fund Balance at the End of the first quarter of 2026

Item	Amount
Balance as at 1 January 2026	595,963
Contributions	235,003
Actual Expenditures	(112,708)
Net Adjustment and Transfers	1,666
Ending balance (as at 31 March 2026)	716,591
Obligations	(225,713)
Available Balance (as at 31 March 2026)	490,878

2.3.1 As shown in the table **Erreur ! Source du renvoi introuvable.**, the programme ended the first quarter of 2026 with 716,591 USD in the account. This is mainly due to the large number of contributions received during that period.

2.4 Status of Payment Requests

2.4.1 ICAO issues payment requests for annual membership fees, services delivered by the AFPP, such as assistance with the design of flight procedures, and training fees, for the participation of States and administrations which are not Active Members of the AFPP.

2.4.2 The outstanding amounts by category as at 31 March 2026 are shown in the table below.

Category	Arrears
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Membership fees	632,753
Service fees	1,526
Training fees	20,025
Total	654,304

2.4.3 The details by category and State/administration are provided in Appendix 4.

3. CONCLUSION

3.1 On 31 March 2026, the project balance is \$716,591, while the available balance, taking into consideration the obligations of the programme is 490,878.

3.2 The Steering Committee meeting is invited to take note of the information presented in this paper.

APPENDIX 1

BUDGET – RAF14801 REVISION D

Item	Total (2014-2028)	2014-2024	2025-2028	2025	2026	2027	2028
Expenditures	5,707,671	2,492,871	3,214,800	747,600	965,600	935,100	566,500
Project personnel	2,739,816	1,156,916	1,582,900	246,000	523,100	493,400	320,400
Professional staff	2,471,203	1,147,303	1,323,900	203,700	437,000	407,400	275,800
AFPP Manager	1,876,563	1,132,763	743,800	203,700	198,500	203,700	137,900
PBN Course Development Expert and Facilitator	14,540	14,540					
Chief, Operational Trainings	580,100		580,100		238,500	203,700	137,900
General Service staff	107,120	6,420	100,700	27,000	28,300	28,200	17,200
Administrative Assistant	107,120	6,420	100,700	27,000	28,300	28,200	17,200
Consultants	161,494	3,194	158,300	15,300	57,800	57,800	27,400
Flight Procedure Designers/Instructors	81,000		81,000	3,500	31,000	31,000	15,500
Flight Procedure Facilitation Consultant 1	17,500		17,500		7,000	7,000	3,500
Flight Procedure Facilitation Consultant 2	21,000		21,000	3,500	7,000	7,000	3,500
Flight Procedure Facilitation Consultant 3	17,500		17,500		7,000	7,000	3,500
Flight Procedure Designer 1	12,500		12,500		5,000	5,000	2,500
Flight Procedure Designer 2	12,500		12,500		5,000	5,000	2,500
Aeronautical Charting Consultants	35,000		35,000		15,000	15,000	5,000
Aeronautical Charting Consultant 1	17,500		17,500		7,500	7,500	2,500
Aeronautical Charting Consultant 2	17,500		17,500		7,500	7,500	2,500
PANS-OPS Inspectors							
PANS-OPS Inspector 1							
PANS-OPS Inspector 2							
PANS-OPS Inspector 3							
PANS-OPS Inspector 4							
Information Technology (IT) Assistant	45,494	3,194	42,300	11,800	11,800	11,800	6,900

International travel	1,680,502	695,102	985,400	275,000	275,000	275,000	160,400
Equipment	482,744	191,444	291,300	138,300	64,500	65,800	22,700
Flight procedure design software	223,617	108,017	115,600	36,200	28,400	28,900	22,100
Charting Software	172,100		172,100	101,100	35,100	35,900	
Catering and supplies for training	204	204					
Training delivery	81,135	81,135					
Stationery	354	354					
Other	5,334	1,734	3,600	1,000	1,000	1,000	600
Subcontracts	232,588	160,988	71,600	22,400	17,800	18,400	13,000
Software maintenance	110,238	110,238					
Catering and supplies for workshops/training	65,944	19,744	46,200	16,400	11,600	12,000	6,200
Training delivery	2,726	2,726					
Steering committee meetings	53,568	28,168	25,400	6,000	6,200	6,400	6,800
Other	112	112					
Miscellaneous	572,020	288,420	283,600	65,900	85,200	82,500	50,000
Sundry	114,680	41,480	73,200	17,000	22,000	21,300	12,900
Overhead charges	434,760	224,360	210,400	48,900	63,200	61,200	37,100
Foreign currency revaluation gain/loss	22,581	22,581					
Contributions	(5,707,671)	(3,298,617)	(2,409,053)	(124,521)	(782,932)	(935,100)	(566,500)
Total	-	(805,747)	805,747	623,079	182,668	-	-

APPENDIX 2

FINANCIAL REPORT FOR THE PERIOD FROM 1 JANUARY 2025 TO 31 DECEMBER 2025

INTERNATIONAL CIVIL AVIATION ORGANIZATION

FRA14M1-African Flight Procedure Programme (AFPP) to Enhance Sustainable Instrument Flight Procedure Capability in the Participating States

Financial Report for the Period 1 January 2025 to 31 December 2025
(Expressed in United States Dollars)



SUMMARY

REVENUE			Total
Contributions for Project Agreements			214,364
Interest Revenue			-
Other Revenue			-
Total Revenue			214,364
EXPENSES AND OBLIGATIONS			
	Expenses	Obligations	Total Expenses & Obligations
Project Personnel - International Experts and OPAS	196,288	54,400	250,688
Project Personnel - Administrative Support	36,965	14,000	50,965
Project Personnel - National Professionals	887	-	887
Travel	132,678	(0)	132,678
Outsourcing	19,840	3,176	23,017
Fellowships	-	-	-
Supplies, Consumables and Equipment	28,103	57,623	85,726
Miscellaneous Operating Expenses	1,492	-	1,492
Total Direct Expenses and Obligations	416,253	129,199	545,452
Administrative Overhead Charges	25,946	32	25,977
Total Administrative Overhead Charges	25,946	32	25,977
Total Expenses and Obligations	442,199	129,231	571,430
Net excess / (shortfall)			(357,066)
Exchange rate (loss)/gain			18,051
Refund of Contributions			-
Refund of Interest			-
Other Adjustments and transfers			-
Net Adjustments and Transfers			18,051
Surplus / (deficit) for the year			(339,015)
BALANCE			
Beginning Balance of the year			805,747
Surplus / (deficit) for the year			(339,015)
Available Balance			466,732

APPENDIX 3

FINANCIAL REPORT FOR THE PERIOD FROM 1 JANUARY 2026 TO 31 MARCH 2026

INTERNATIONAL CIVIL AVIATION ORGANIZATION

FRA14M1-African Flight Procedure Programme (AFPP) to Enhance Sustainable Instrument Flight Procedure Capability in the

Financial Report for the Period 1 January 2026 to 31 March 2026
(Expressed in United States Dollars)



SUMMARY

REVENUE			Total
Contributions for Project Agreements			235,003
Interest Revenue			-
Other Revenue			-
Total Revenue			235,003
EXPENSES AND OBLIGATIONS			
	Expenses	Obligations	Total Expenses & Obligations
Project Personnel - International Experts and OPAS	49,089	54,400	103,489
Project Personnel - Administrative Support	7,376	14,000	21,376
Project Personnel - National Professionals	-	-	-
Travel	26,477	(0)	26,477
Outsourcing	14,527	3,176	17,703
Fellowships	-	-	-
Supplies, Consumables and Equipment	-	154,105	154,105
Miscellaneous Operating Expenses	304	-	304
Total Direct Expenses and Obligations	97,772	225,681	323,453
Administrative Overhead Charges	14,936	32	14,968
Total Administrative Overhead Charges	14,936	32	14,968
Total Expenses and Obligations	112,708	225,713	338,421
Net Excess / (Shortfall) - Excluding Obligations			122,294
Exchange rate (loss)/gain			(1,666)
Refund of Contributions			-
Refund of Interest			-
Other Adjustments and transfers			-
Net Adjustments and Transfers			(1,666)
Surplus / (Deficit) for the Year - Excluding Obligations			120,628
BALANCE			
Beginning Balance of the year			595,963
Add: Total Revenue			235,003
Less: Total Expenses, Net Adjustments and Transfers			(114,374)
Ending Balance			716,591
Less: Outstanding Obligations			(225,713)
Available Balance			490,878

APPENDIX 4

ARREARS AS AT 31 March 2026¹

Annual Membership Fees

Entity	Amount
Djibouti - Direction de l'Aviation Civile et de la Météorologie	90,000
Mozambique - Aeroportos de Moçambique (ADM)	80,030
Guinea - Autorité Guinéenne de l'Aviation Civile (AGAC)	90,000
Cabo Verde - Civil Aviation Authority (AAC)	90,000
Democratic Republic of the Congo - Autorité de l'Aviation Civile (AAC)	60,000
Sao Tome and Principe - International Airport of Sao Tome	50,000
Somalia - Somalia Civil Aviation Authority (SCAA)	30,000
Congo - Agence Nationale de l'Aviation Civile (ANAC)	20,000
Ghana (Ghana civil aviation authority)	20,000
Comoros - Agence Nationale de l'Aviation Civile et de la Météorologie (ANACM)	20,000
Botswana	20,000
Mauritania - Agence Nationale de l'Aviation Civile (ANAC)	10,015
Nigeria - Nigerian Civil Aviation Authority (NCAA)	20,015
Tanzania	10,000
Angola	7,645
Zambia - Civil Aviation Authority of Zambia (ZCAA)	10,000
Liberia	5,048
Total	632,753

Service Fees

Entity	Amount
Guinea - Agence de la Navigation Aérienne (ANA)	1,526
Total	1,526

¹ The tables only include arrears of more than \$1,500.

Training Fees

Entity	Amount
Burundi - Burundi Civil Aviation Authority (BCAA)	8,000
Algeria - Établissement National de la Navigation Aérienne (ENNA)	4,000
Malawi - Department of Civil Aviation (DCA)	4,000
Mozambique - Aeroportos de Moçambique (ADM)	2,025
Sierra Leone - Sierra Leone Civil Aviation Authority (SLCAA)	2,000
Total	20,025