



ICAO



## ELEVENTH AFRICA-INDIAN OCEAN AVIATION WEEK EVENTS (AFI WEEK)

CAIRO, EGYPT

27 - 31 JULY 2026

*Kempinski Palace Hotel, Ring Rd, Second New Cairo, Cairo Governorate 11477, Egypt*

### INFORMATION BULLETIN

#### 1. MEETING VENUE :

1.1 The Eleventh Edition of AFI Aviation Week events will be held **from 27. to 31 July 2026 at the Kempinski Palace Hotel, Ring Rd, Second New Cairo, Cairo Governorate 11477, Egypt.**

#### 1.2 Kempinski Palace Hotel :

**Address:** Ring Rd, Second New Cairo, Cairo Governorate 11477, Egypt

Phone: +20222495300

E-mail: [info.palacecairo@kempinski.com](mailto:info.palacecairo@kempinski.com)

Web site: <https://www.kempinski.com/en/kempinski-palace-cairo>

#### 2. CONTACTS :

##### For ICAO

International Civil Aviation Organization

**Western and Central African (WACAF) Office**

**Phone:** (221) 33 869 24 24

E-mail : [icaowacaf@icao.int](mailto:icaowacaf@icao.int)

International Civil Aviation Organization

**Eastern and Southern African (ESAF) Office**

**Phone:** +254 (0)20 7622395/7622396

E-mail: [icaoesaf@icao.int](mailto:icaoesaf@icao.int)

##### For Egypt

Ministry of Civil Aviation

Email : [Lamiaa.Sami@Civilaviation.gov.eg](mailto:Lamiaa.Sami@Civilaviation.gov.eg)

Ministry of Civil Aviation

Email : [rania.samy@civilaviation.gov.eg](mailto:rania.samy@civilaviation.gov.eg)

#### 3. WORKING LANGUAGES

3.1 Meetings will be conducted in in English, translated to Arabic and French with simultaneous interpretation.

#### 4. OPENING CEREMONY

4.1 The official opening will be on Monday 27 July 2026 at 09:00. Participants are invited to be seated in the conference room at 08:00 (local time).

## 5. REGISTRATION

- 5.1 Participants are kindly invited to register online not later than **30 June 2026** via this link: <https://events.icao.int/event-details?campaignID=909729A8-184E-F111-8147-6045BD3FB8>.
- 5.2 On-site registration will take place on **Monday, 27 July**, and daily from **07:30 to 08:30 (local time)**.
- 5.3 All information about AFI Week 11 is available on the above link <https://www.icao.int/WACAF/afi-week-11>.

## 6. TRANSPORTATION

- 6.1 Transportation will be provided between the meeting venue Kempinski Palace Hotel (event venue) and the following selected hotels: Le Méridien Cairo Airport Hotel, Novotel Hotel, Le Passage Hotel, and Radisson Blu Hotel.
- 6.2 Transportation will be provided from Cairo international airport to the respective hotels. A desk will be available at **Cairo Airport Terminal 3** at arrivals hall after the customs to welcome delegates and provide them with the necessary assistance. Similarly, transport will be organized between the hotels and Cairo airport.
- 6.3 Transport to and from the selected hotels (main entrance) to the meeting venue Kempinski Palace Hotel will be provided between 07:30 and 08:30, and at 17:00 from the meeting venue to the various recommended hotels.
- 6.4 The Uber application is available in Egypt and may be downloaded on mobile devices through Google Play or the App Store.

## 7. HOTELS INFORMATION

- 7.1 Participants are requested to make their own hotel reservations and to indicate that they will be attending the AFI Week Events in order to benefit from special accommodation rates/negotiated rates. A list of recommended hotels is attached to this newsletter. Participants are advised to confirm their hotel reservations as soon as possible as the conference falls within the peak holiday season to avoid last-minute inconveniences.

## 8. WEATHER AND CLOTHING

- 8.1 The climate in Egypt during July is humid and sunny. Daytime temperatures may reach approximately 40°C, while night time temperatures may drop to around 23°C.
- 8.2 For official meetings and formal events, participants are advised to wear business attire.
- 8.3 For outdoor activities, cultural visits, and informal programmes, participants are advised to wear light, breathable summer clothing and comfortable walking shoes. Sunglasses, hats, and sunscreen are also recommended.

## 9. PASSPORTS AND VISA

- 9.1 All participants entering Egypt must possess a valid passport or other acceptable travel document.
- 9.2 Participants who require an entry visa to Egypt are kindly requested to apply for and obtain the appropriate visa from the Egyptian Embassy or Consulate in their country prior to departure. Participants are advised to obtain their visas as soon as possible to avoid last-minute inconveniences.

9.3 Participants may also check their eligibility to obtain an online visa through the following website: <https://evisa-egypt.info/> However, it is strongly recommended to contact the Egyptian Embassy or Consulate in your country for the most accurate and up-to-date visa information.

9.4 **For invitation letters, or any further information or assistance, please contact:**

Ms. Lamiaa Samy Mohamed : General Manager, International Affairs & Agreements Department  
Email: [Lamiaa.Sami@Civilaviation.gov.eg](mailto:Lamiaa.Sami@Civilaviation.gov.eg)

Ms. Rania Mohamed Samy: Specialist, International Affairs & Agreements Department  
Email: [rania.samy@civilaviation.gov.eg](mailto:rania.samy@civilaviation.gov.eg)

## 10. VACCINATION CERTIFICATE AND MEDICAL INSURANCE

10.1 Participants are reminded that a valid yellow fever vaccination certificate is required for some countries. Please check the link: [www.cdc.gov/yellow-book/hcp/travel-associated-infections-diseases/yellow-fever.html](http://www.cdc.gov/yellow-book/hcp/travel-associated-infections-diseases/yellow-fever.html)

10.2 Participants should ensure that they have valid health insurance to cover all medical expenses during their stay in Egypt.

## 11. BANKING AND CURRENCY

11.1 The official currency in Egypt is the Egyptian Pound (EGP), with banknotes in denominations of 1, 5, 10, 20, 50, 100, and 200 pounds, as well as coins. The current approximate exchange rate is USD 1 = EGP 50.

11.2 The exchange rate against the dollar (USD) is determined by interbank trade, which varies on a daily basis. Participants can obtain up-to-date information from the Internet.

11.3 Commercial banks and currency exchange bureaus provide currency exchange services. Most banks are open from 08:00 a.m. to 3:00 p.m. Monday to Friday and from 08:00 a.m. to 12:00 p.m. on Saturdays. Hotels can provide currency exchange services for a small fee.

11.4 International credit cards, including Visa and MasterCard, are generally accepted at most hotels, department stores, and restaurants.

11.5 ATMs are available in the airport lobby.

## 12. TELEPHONY

12.1 From abroad, dial the area code +20 followed by the number you wish to call, omitting the leading 0. Telephone and communication services are available throughout the country, and Internet access is also available.

12.2 In Egypt, the main mobile service providers are Vodafone, Orange, and WE, offering a wide range of mobile and internet services.

12.3 Mobile SIM cards are available at service provider outlets in the airport arrival hall and in all major commercial centers.

## 13. POWER SUPPLY

13.1 Egypt uses European style plug types C and F, with a standard voltage of 220V.

## 14. SECURITY

14.1 Although Egypt has a good level of security, in the event of an emergency police can be reached at 122.

## 15. SOCIAL ACTIVITIES & USEFUL COUNTRY INFORMATION

15.1. The Gala Dinner, scheduled for 27 July, will be held at the Grand Egyptian Museum.

15.2. As part of the programme, a cultural tour will be arranged on **31 July**, offering participants the opportunity to explore Egypt's remarkable heritage, traditions, and local atmosphere.

15.3. Egypt is an exceptional destination where ancient history, rich culture, and vibrant daily life blend beautifully to create a truly unforgettable experience. Participants may enjoy visiting some of Cairo's most iconic attractions, including:

- **Khan El-Khalili** – 35 minutes / 25 km
- **Cairo Citadel** – 30 minutes / 26 km
- **Al-Azhar Mosque** – 35 minutes / 28 km
- **The National Museum of Egyptian Civilization** – 33 minutes / 29 km
- **Old Cairo** – 33 minutes / 29 km
- **The Great Pyramids** – 1 hour / 39 km
- **The Grand Egyptian Museum** – 58 minutes / 47 km

Should you wish to make any special arrangements, please visit the **EGYPTAIR El Karnak** booth located in the exhibition area or reach them through email at [Events@egyptair.com](mailto:Events@egyptair.com)

**15.4 Kempinski Palace Cairo** is located in the **First Settlement, New Cairo**, close to Cairo International Airport and Cairo Festival City Mall. The hotel is conveniently situated near several shopping and outing areas, including:

- **Cairo Festival City Mall** – 15 minutes
- **Citystars Mall** – 25 minutes
- **Point 90 Mall** – 20 minutes
- **Downtown Katameya** – 20 minutes
- **City Centre Almaza** – 25 minutes
- **Downtown Cairo** – 45 minutes
- **Zamalek** – 50 minutes
- **Khan El-Khalili Bazaar** – 35 minutes

## 16. EMERGENCY CONTACTS:

16.1 Police (call free): 122

16.2 Health services: EgyptAir Hospital, one of the affiliated companies of the Ministry of Civil Aviation, will be available 24/7 for participants.

16.3 Medical teams and ambulances will always be available and will accompany participants during the event activities.

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**CAIRO HOTELS INFORMATION**

	<b>Hotel</b>	<b>Room Accommodation Rates</b>	<b>Reservation Links</b>	<b>Distance to the event venue</b>
1	<p><b>KEMPINSKI PALACE CAIRO HOTEL,</b> Address: Kempinski Palace Cairo, First Settlement, Cairo, 11477, Egypt. +20222495300 <b>Info.PalaceCairo@kempinski.com</b> <b>Cairo, Egypt.</b></p>	<p>- <b>Maxim Suite:</b> 450 USD - <b>Royal Suite:</b> 550 USD - <b>Single Deluxe City View Room:</b> 220.00 USD - <b>Double Deluxe City View Room:</b> 245.00 USD (<b>N.B.</b> the rooms' rates are inclusive of breakfast and inclusive of 28.96% service charge and taxes)</p>	<p><a href="https://www.kempinski.com/en/booking/select_room?hotelId=1617&amp;clearBookingParams=1&amp;room1Adults=1&amp;startDate=2026-07-25&amp;endDate=2026-07-31&amp;promoCode=KARN260726">https://www.kempinski.com/en/booking/select_room?hotelId=1617&amp;clearBookingParams=1&amp;room1Adults=1&amp;startDate=2026-07-25&amp;endDate=2026-07-31&amp;promoCode=KARN260726</a></p> <p>For any issues during reservation, please contact the Reservation Department at: <a href="mailto:reservation.royalmaxim@kempinski.com">reservation.royalmaxim@kempinski.com</a></p>	<p><b>Same event venue</b></p>
2	<p><b>Triumph Luxury Hotel</b> Address: Block 19 in front of Katameya Heights, Fifth Settlement, Cairo, Egypt. +0226729900 <b>info@triumphhotel.com</b> <b>Cairo, Egypt.</b></p>	<p>- <b>Single Junior Suite:</b> 350 USD - <b>Double Junior Suite:</b> 370 USD - <b>Standard Rooms:</b></p> <ul style="list-style-type: none"> <li>• Single: 160 USD</li> <li>• Double: 180 USD</li> </ul> <p>- <b>Junior Suite:</b></p> <ul style="list-style-type: none"> <li>• Single: 350 USD</li> <li>• Double: 370 USD</li> </ul> <p>(<b>N.B.</b> Above rates are all inclusive of service charge &amp; applied tax, and including breakfast)</p>	<p><a href="https://be.synxis.com/?Hotel=37005&amp;Chain=29071&amp;config=SBE&amp;theme=SBE&amp;group=MINIST0726">https://be.synxis.com/?Hotel=37005&amp;Chain=29071&amp;config=SBE&amp;theme=SBE&amp;group=MINIST0726</a></p>	<p><b>About 7.5 km</b> <b>(10 mins by car)</b></p>
3	<p><b>Triumph Plaza Hotel</b> Address: El-Khalifa El-Maamon st., Heliopolis. Cairo- Egypt Tel. (002) 26729900 Mob. (002) 0100 70 40 415 <b>bahaa.ismail@triumphhotel.com</b></p>	<p>- <b>Single Junior Suite:</b> for USD 180 - <b>Double Junior Suite:</b> for USD 200 - <b>Single Standard Room</b> for USD 85 - <b>Double Standard Room</b> for USD 95 (<b>N.B.</b> Above rates are all inclusive of service charge &amp; applied tax, and including breakfast)</p>	<p><a href="https://be.synxis.com/?Hotel=37004&amp;Chain=29071&amp;theme=SBE&amp;group=MINIST0726_001">https://be.synxis.com/?Hotel=37004&amp;Chain=29071&amp;theme=SBE&amp;group=MINIST0726_001</a></p>	<p><b>About 20 km</b> <b>(25-30 mins by car)</b></p>

4	<b>Le Méridien Cairo Airport Hotel</b> Address: Cairo International Airport, Terminal 3, Cairo, Egypt +20222659600 <b>cairoairport@lemeridien.com</b> <b>Cairo, Egypt.</b>	<b>-Single Deluxe Rooms:</b> 150.00 USD <b>- Double Deluxe Rooms:</b> 175.00 USD (N.B. the rooms' rates are inclusive of breakfast and taxes)	<a href="https://app.marriott.com/reslink?id=1778762056967&amp;key=GRP&amp;app=resvlink">https://app.marriott.com/reslink?id=1778762056967&amp;key=GRP&amp;app=resvlink</a>	<b>About 15 km</b> <b>(20-25 mins by car)</b>
5	<b>Le Passage Cairo Hotel &amp; Casino</b> Address: Cairo International Airport Road P.O Box 2741, Cairo, Egypt, +20 2 2267 0099 - +20 10 0217 6900 (1-7) <b>info@lepassage.com.eg</b>	<b>- Single Deluxe Rooms:</b> 100.00 USD <b>- Double Deluxe Rooms:</b> 120.00 USD	<a href="https://lepassage.com.eg/">https://lepassage.com.eg/</a>	<b>About 20 km</b> <b>(25-30 mins by car)</b>
6	<b>Novotel Cairo Airport Hotel</b> Address: Cairo International Airport Road P.O Box 11776, Cairo, Egypt, +20 1066624054	- <b>Single Standard Room:</b> 85 USD - <b>Double Standard Room:</b> 95 USD - <b>Single Deluxe Rooms:</b> 95.00 USD - <b>Double Deluxe Rooms:</b> 105.00 USD - <b>Deluxe Suite:</b> 200 USD (N.B. Above rates are all inclusive of service charge & applied tax)	<a href="https://all.accor.com/hotel/0502/index.en.shtml?utm_campaign=seo+maps&amp;utm_medium=seo+maps&amp;utm_source=google+Maps">https://all.accor.com/hotel/0502/index.en.shtml?utm_campaign=seo+maps&amp;utm_medium=seo+maps&amp;utm_source=google+Maps</a>	<b>About 20 km (25-30 mins by car)</b>
7	<b>Radisson blu Cairo Heliopolis Hotel</b> Address: Abd El-Hameed Badawi, El Nozha P.O Box 11787, Cairo, Egypt, +201002801678 <b>tamer.hassan@radissonblu.com</b>	- <b>Single Superior Room:</b> 115 USD - <b>Double Superior Room:</b> 130 USD (N.B. Above rates are all inclusive of service charge)	<a href="mailto:Resrvations.cairo@radissonblu.com">Resrvations.cairo@radissonblu.com</a> <b>With a copy to</b> <a href="mailto:tamer.hassan@radissonblu.com">tamer.hassan@radissonblu.com</a>	<b>About 15 km (15-20 mins by car)</b>

- ❖ Kindly note that all the mentioned hotels except “Le Passage Cairo Hotel and Casino” are UN approved Hotels.
- ❖ Transportation will be arranged by the Ministry of Civil Aviation to/from the event venue in selected hotels (Le Meredian Cairo Airport hotel, Le Passage Cairo Hotel, Novotel Cairo Hotel and Radisson blu Cairo Hotel).
- ❖ For reservation through the mentioned links, please ensure that your reservation specifies that the participant is reserving a room for either the AFI Week event or the ICAO meeting in order to take these rates.

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