



USAP CMA Coordinators Regional Workshop

(Abidjan Grand-Bassam, COTE D'IVOIRE, September 9-12, 2025)

NEWSLETTER

1. Venue of the meeting

The meeting will take place at **Hôtel Le Suprême Grand-Bassam** (location and address). Contact details are as follows:

Tel.: +225 07 49 22 33 85 / 05 86 61 86 47

E-Mail: penie.[ocean@gmail.com](mailto:penie.ocean@gmail.com) | commercial@hotelsupreme.ci

Focal Point: MILAN Daniel

Tel: + 225 05 05 74 37 45

E-mail: dmilan@anac.ci

2. Meeting languages

The meeting will be conducted with simultaneous translation into English and French.



3. Opening session

The opening session of the meeting will take place on Tuesday, September 9, 2025 at 9:00 a.m. in the **ESSY ANGELIQUE room** , where subsequent sessions will also take place.

4. Registration

Participant registration will take place on site, on Tuesday, September 9, 2025, from 8:00 a.m. to 9:00 a.m.

5. Instructions and documentation

The meeting will be paperless and all relevant documents will be available online at <http://www.icao.int/WACAF> . Participants are encouraged to bring their laptops or tablets for access.

6. Climate and clothing

In September, the average daytime temperature in Abidjan is around 23° / 28° (temperature).

7. Passports and visas

Visa applicants have the option of either visiting the nearest consulate or submitting their application online before arriving in Côte d'Ivoire. The website for online visa applications and payment can be accessed at the following address:

www.snedai.ci



The applicant will receive a document like an issuance confirmation. After the processing time, with the document, the applicant can collect the visa upon arrival at Félix Houphouët Boigny International Airport. (Procedures for obtaining an entry visa for Côte d'Ivoire)

- Airport e-visa contact: +225 05 54 36 29 15

- Info line: + 225 27 22 51 08 08

Note: It is strongly recommended that the applicant obtains an entry visa before traveling.

8. Health

Participants are advised that a valid yellow fever vaccination certificate is required. Participants should ensure that they have valid health insurance to cover all medical care during their stay in Côte d'Ivoire.

9. Banks

Banks are located not far from the Le **Suprême Hotel** the meeting place) and are open from 7:30 a.m. to 3:00 p.m. (operating hours) Monday to Friday.

10. Hotels

The recommended hotel is the one where the meeting will be held.

Name/Nom	Address /Address	Fax E-Mail	Single / Taxes included
HOTEL LE SUPREME (Meeting location)	Tel. +225 07 49 22 33 85 +255 05 86 61 86 47	commerciale@hotelsupreme.ci	45,000 (breakfast included)