

WACAF Workshop on the Update of the AMBEX System and Procedures

(Freetown, Sierra Leone, 1 – 5 September 2025)

Provisional Work Programme

Time (UTC)	Item #	Agenda items	Responsible
		Day one: 1 September 2025	
09:00 – 09:30	0	Opening <ul style="list-style-type: none"> Opening remarks 	DG SLCAA
09:30 – 10:15	1	Session 1: Adoption of the work programme, Objectives of the workshop and Overview of the AMBEX System	ICAO
		1.1. Objectives of the workshop 1.2. Overview of the AMBEX system and its regional significance	
10:15 - 10:45		Coffee - Break	
10:45 – 12:15	2	Session 2: Status Review of the Current AMBEX System	AMBEX Team
		2.1. Operational challenges and limitations 2.2. Feedback from participating States and users 2.3. Performance indicators and compliance with ICAO/WMO provisions 2.4. Identification of obsolete sections. 2.5. Conforming to SWIM-MET developments	
12:15 - 13:15		Lunch - Break	
13:15 – 15:00	3	Session 3: Updates to AMBEX Procedures	AMBEX Team
		3.1. New transmission protocols (e.g., IWXXM, AMHS) 3.2. New organization and editorial improvements of the AMBEX Manual 3.3. Roles and responsibilities of AMBEX centres 3.4. Harmonization with ICAO and WMO Standards	

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		3.5. Drafting a regional roadmap for AMBEX system upgrade	
		<i>Day two: 2 September 2025</i>	
09:00 – 10:30	4	Session 4: Workshop Activities	AMBEX Team
		4.1. Setting up workshop groups 4.2. Working group sessions	
10:30 - 11:00		Coffee - Break	
11:00 – 12:30	4	Session 4: Workshop Activities (Cont'd)	AMBEX Team
		4.2. Working group sessions (Cont'd)	
12:30 – 13:30		Lunch Break	
13:30 – 15:00		4.2. Working group sessions (Cont'd)	AMBEX Team
		<i>Day three: 3 September 2025</i>	
09:15 – 10:30	4	Session 4: Workshop Activities (Cont'd)	AMBEX Team
		4.2. Working group sessions (Cont'd)	
10:30 - 11:00		Coffee - Break	
11:00 – 12:30		4.2. Working group sessions (Cont'd)	AMBEX Team
12:30 – 13:30		Lunch Break	
13:30 – 15:00		4.2. Working group sessions (Cont'd)	AMBEX Team
		<i>Day four: 4 September 2025</i>	
09:15 – 10:30	4	Session 4: Workshop Activities (Cont'd)	AMBEX Team
		4.2. Working group sessions (Cont'd)	

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10:30 - 11:00		Coffee - Break	
11:00 – 12:30	5	Session 5 Summary of Session 4, National Focal Points and Collaboration Framework 5.1. Aggregating the outcomes of the working groups 5.2. Updating the list of AMBEX focal points 5.3. Inter-State coordination and reporting channels	AMBEX Team
12:30 - 13:30		Lunch Break	
13:30 - 15:00	6	Session 6: Drafting the Manual of Procedures on the exchange of OPMETs. Review of the new Structure and develop the first draft of the Updated AMBEX Manual Set timelines for consolidation and finalization of the Draft AMBEX Manual	AMBEX Team
		<i>Day five: 5 September 2025</i>	
09:00 – 10:30	7	Session 7 Wrap-up and closing 7.1. Summary of key outcomes 7.2. Participants' feedback and recommendations 7.3. Adoption of conclusions and recommendations 7.4. Way forward and follow-up activities	AMBEX Team
10:30 - 11:00		Coffee - Break	
11:00 – 12:00		7.5. Debriefing on the Outcomes of the workshop 7.6. Closing Remarks	DG SLCAA
12:00 – 13:00		Lunch Break	