



INTERNATIONAL CIVIL AVIATION ORGANIZATION

Sixth Meeting of the Steering Committee (SC/6) of the Cooperative Development of Aeronautical Meteorology Services Project in the Africa- Indian Ocean Region

Abuja, Nigeria, 6 – 8 October 2025

Agenda Item 8: Venue and date for the next SC meeting (SC/7)

SC5 wp8.1 Venue and date for the SC/7 Meeting

(Presented by the Secretariat).

SUMMARY	
This paper recalls the provisions of the Terms of reference of the Steering Committee regarding its meetings and calls for the meeting to agree on a date and venue of the SC/6 Meeting	
Action by the Meeting is provided in paragraph 3	
REFERENCES	
<ul style="list-style-type: none"> ▪ Terms of Reference of the CODEVMET-AFI Project Steering Committee ▪ RAF16802 Revision C ProDoc. ▪ CODEVMET-AFI SC/5 Report 	
<i>Strategic Objectives</i>	<i>A – Safety, B – Air Navigation Capacity and Efficiency</i>

1 INTRODUCTION

- 1.1 The SC/2 Meeting held virtually in July 2021, took Decision 2/5 approving the Terms of Reference (ToR) of the Steering Committee (SC).
- 1.2 Section 5 of the ToR provides detailed guidance on the organization and conduct of Steering Committee meetings. it states that at its each meeting, the SC should agree on date and the venue of its next meeting.
- 1.3 This working paper aims to discuss matters related the venue and the date of the SC/6 Meeting.

2 DISCUSSIONS

- 2.1. In accordance with the provisions of the ToRs of the SC, the CODEVMET AFI Steering Committee shall meet, at least once a year, normally in the country of its current Chairperson or Vice-Chairperson.
- 2.2. If, for any reason, it is not possible for the meeting to be held in the country of the Steering Committee's Chairpersons, it shall be hosted by another Member State having offered to host it or be held virtually.
- 2.3. As background:
 - a) In 2021, the SC/2 was held virtually from 22 to 23 July 2021 in the context of COVID-19.
 - b) In 2022, the SC/3 meeting was held in-person in Yaoundé, Cameroon, from 28 to 30 November 2022.
 - c) In 2023, Sierra Leone has accepted to host the SC/4 meeting in Freetown from 27 to 29 November 2023.
 - d) In 2024, Côte d'Ivoire has accepted to host the SC/5 meeting in Abidjan from 30 September to 2 October 2024, with the organization sponsored by the ASECNA.
 - e) In 2025, Nigeria has kindly offered to host the SC/6 meeting in Abuja.
- 2.4. The meeting may wish to express its appreciation to all States that have hosted Steering Committee meetings and commend Nigeria for the arrangements and facilities provided for SC/6.
- 2.5. The meeting is invited to consider and agree on the venue and dates of the next Steering Committee meeting.

3 ACTION BY THE MEETING

- 3.1. The meeting is invited to:
 - a) Take note of the information presented in this working paper; and
 - b) Deliberate on the request formulated in paragraph 2.5 of this working paper regarding the date and the venue of the next meeting of the Steering Committee.

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