



## INTERNATIONAL CIVIL AVIATION ORGANIZATION

### Sixth Meeting of the Steering Committee (SC/6) of the Cooperative Development of Aeronautical Meteorology Services Project in the Africa- Indian Ocean Region

*Abuja, Nigeria, 6 - 8 October 2025*

#### Agenda Item 4: Review of implementation of Project activities since the SC/5

#### SC6 wp4.5. Update on the development of capacity building materials

*(Presented by the Secretariat).*

SUMMARY	
This paper provides an update on activities supporting States with the MET Staff capacity building.	
Action by the Meeting is provided in <b>paragraph 3</b>	
REFERENCES	
<ul style="list-style-type: none"> <li>▪ Project Management Service Agreement (MSA)</li> <li>▪ RAF16802 revised C ProDoc.</li> <li>▪ CODEVMET-AFI SC/5 Report</li> </ul>	
<i>Strategic Objectives</i>	<i>A – Safety, B – Air Navigation Capacity and Efficiency</i>

## 1 INTRODUCTION

- 1.1. The Project for the Cooperative Development of Aeronautical Meteorology in Africa-Indian Ocean Region (CODEVMET-AFI) was designed in 2016 to address longtime critical air navigation deficiencies in MET field in States of the AFI region.
- 1.2. The WP4.3 recalled the objectives of the Codevmet Project, which include the support to States in building the capacity of MET staff.
- 1.3. This working paper provides an update on the progress achieved in supporting States to strengthen their MET safety oversight capacity.

## 2 DISCUSSIONS

2.1. In accordance with the ToR of the Project Team on Capacity Building, the Team is tasked to identify the training needs of MET staff in the Member States and assist States to address the identified gaps.

2.2. So far, the achievements of the Project Team include:

### *Identified Training Needs*

- a) Internal Quality Auditors Course
- b) Quality process management Course
- c) Aeronautical Meteorological Personnel Competency Assessors Course
- d) MET Inspector Training Course
- e) Transposing Annex 3 to Chicago Convention into the National regulation and Notification of Differences
- f) Operational management of aeronautical meteorological services
- g) Calibration of meteorological barometers
- h) Management of air navigation deficiencies in the MET area
- i) Safety audit techniques

### *Training materials developed*

- a) Internal Quality Auditors' Course
- b) Quality process management Course
- c) Aeronautical Meteorological Personnel Competency Assessors Course

### *Courses pending implementation*

2.3. The Internal Quality Auditors' Course is under preparation for implementation in coordination with the Aviation Training School of Cameroon Civil Aviation Authority.

### *Pending actions*

2.4. Development of the training materials for the identified training needs as well as the validation of the developed training materials.

2.5. Support to States in addressing the competency gaps for their MET personnel.

## **1. ACTION BY THE MEETING**

1.1 The meeting is invited to:

- a) Note the information provided in this working paper; and
- b) Provide further guidance as needed.

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