



ICAO

**Project for the Cooperative Development of Aeronautical Meteorological Services for the AFI
Region (CODEVMET – AFI)**

Sixth Meeting of the Steering Committee

Abuja, Nigeria, from 6 to 8 October 2025

Information Bulletin

1. Venue of the meeting

- 1.1. The Sixth Meeting of the Cooperative Development of Aeronautical Meteorological Services for the AFI Region (CODEVMET – AFI) Steering Committee will take place at the Palms Hotel, Abuja, Nigeria, from 6 to 8 October 2025, at the kind invitation of the Government of Nigeria.

2. Meeting focal points

- 2.1. The meeting focal points are;

For ICAO Regional Offices

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3. Working languages

- 3.1. The meeting will be conducted in English and French languages with simultaneous interpretation.

4. Opening session

- 4.1. The opening session will take place on Monday 6 October 2025 at 09:00 hours local time (08:00 hours UTC).

5. Working Hours

- 5.1. The expected working hours of the meeting will be from 09:00 hours to 15:00 hours local time.

6. Registration and Secretariat

- 6.1. The registration link for participants is provided in the invitation letter. Participants list will be updated daily.
- 6.2. The Secretariat of the meeting will be provided by ICAO.

7. Documentation

- 7.1. All related documentation will be provided in an electronic format.

8. Weather and clothing

- 8.1 The average temperature in Abuja in October is around 30°C with a minimum of 21°C. The total rainfall in Abuja in October is 103.2 mm, with a 30% chance of rain over up to 7 days.

9. Procedures for obtaining entry visa for Nigeria

- 9.1. For the entry visa to Nigeria, please visit Nigeria Immigration Services e-Visa at <https://evisa.immigration.gov.ng>
- 9.2. Information on the visa can be also obtained at Nigeria Embassies, diplomatic missions and foreign offices.

10. Banks and Currency

- 10.1. The currency in Nigeria is the **Nigerian Naira** (NGN).
- 10.2. The exchange rate is approximately 1 USD = 1,517.7778 NGN.

11. Hotels

- 11.1. A list of recommended hotels is attached hereto, and participants are required to make their own reservation online or on phone directly with the hotel of their choice from the list. The list is not exhaustive as there are many lodges that participants can check by themselves on the internet.
- 11.2. Participants are informed that no transport service will be made available from the hotels to the venue.

12. Power supplier

- 12.1. To use devices in Abuja, Nigeria, you will need a Type D or G plug adapter and possibly a voltage converter, as the standard is 230V at 50Hz.

No.	List of Hotels – Freetown - Prices in Leones and USD – Breakfast included				
	Hotel /Guest House	Internet /Web site	Emails	Contacts	Location
1.	The Palms Hotel Abuja	www.thepalmshotelabuja.com		+234 811 777 4744	269 Mohammadu Buhari Way Central Business District, Abuja, Federal Capital Territory 900103 Venue of the Meeting
2.	Fraser Suites Abuja	www.frasershospitality.com		08139888888	Plot 294, Leventis Close, Central Business District, Abuja, Federal Capital Territory 900211 Dist to venue: 2 mins(300m)
3.	Abuja Continental Hotel	www.abujacontinental.com	reservations@abujacocontinental.com	+234 02094612000 / +234 8070602727	1 Ladi Kwali Street Maitama, Abuja, Federal Capital Territory 970001 F.C. T Nigeria Dist to venue: 7 mins (3.3km)
4.	Grand Ibro Hotel		reservations@grandibrohotels.com	+1-888-845-7450 +234 810 095 5763	1960 Michael Okpara St, Wuse, Abuja, Federal Capital Territory, Nigeria Dist to venue: 8 mins(3.9km)
5.	Transcorp Hilton Abuja Hotel	www.hilton.com	info@transcorphotelsplc.com	+234-9-461-3000 +234 803 901 3000	1 Aguiyi Ironsi Street, Maitama, Abuja, Federal Capital Territory 900001 Dist to venue: 7 mins (4.4km)
6.	Four Palms Residence Hotel Abuja	www.fourpalmsresidence.com	info@fourpalmsresidence.com		38 Libreville Crescent, Abuja, Federal Capital Territory 904101 Dist to venue: 10 mins (6.1km)
7.	Walis Suites Abuja	www.walisng.com	reservations@walisng.com	(+234) 809 888 5557	21 Monrovia Street, Wuse, Abuja Dist to venue: 13 mins (7.7km)
8.	Bon Hotel Elvis	www.bonhotels.com/elvis	reservations@bonhotelvis.com	+234 (0) 702 674 1111	Dist to venue: 12 mins(7.2km)
9.	Lit Suites		info@litsuites.com	0808 587 5859 0810 991 8205	20 Buchanan Crescent, Wuse 2, Abuja Dist to venue: 13 mins (8.6km)

10.	Reiz Continental Hotel		reservation@reizcontinentalhotels.com	+234 2094619110, +234 8136038366, +234 8073190331	9, Wole Olanipekun St, Cadastral Zone, Central Business District, Abuja Nigeria Dist to venue: 6 mins (2.2km)
11.	Pearl Gate Hotel	www.pearlgatehotel.com	pearlgatehotel@gmail.com	+234 809 214 6674	11 Suez Crescent Wuse Zone 4, Abuja, Federal Capital Territory 900288
12.	Phoenicia Suites		reservations@hotels.ng	+234 706 074 4697, +234 814 880 8800	4, Cape Town Street, Wuse, Zone 4, Abuja, Federal Capital Territory 900288 Dist to venue: 7 mins (2.7km)