

## Appendix 6 - Project work plan for 2025/2026

## START DATE

1-Jan-26

| Activity # | Project Tasks                                                                                  | Resources | Start Date | End Date  | # of Days | 2026 |      |      |      |     |      |      |      |      |      |      |      |
|------------|------------------------------------------------------------------------------------------------|-----------|------------|-----------|-----------|------|------|------|------|-----|------|------|------|------|------|------|------|
|            |                                                                                                |           |            |           |           | Y1Q1 |      |      | Y1Q2 |     |      | Y1Q3 |      |      | Y1Q4 |      |      |
|            |                                                                                                |           |            |           |           | Jan. | Feb. | Mar. | Apr. | May | Jun. | Jul. | Aug. | Sep. | Oct. | Nov. | Dec. |
| 1.         | <b>Implementation of the AMET-B1 elements</b>                                                  |           | 1-Jan-26   | 30-Jun-26 | 129       |      |      |      |      |     |      |      |      |      |      |      |      |
| 1.1        | Finalize the report on the assessment of status of the AMET-B1 elements in the assessed States | 4         | 1-Jan-26   | 31-Mar-26 | 64        |      |      |      |      |     |      |      |      |      |      |      |      |
| 1.2        | Validate the generic materials developed for the implementation of the AMET-B1 elements        | 6         | 9-Mar-26   | 13-Mar-26 | 5         |      |      |      |      |     |      |      |      |      |      |      |      |
| 1.3        | Assist assessed States with the implementation the AMET-B1 elements                            | 8         | 1-May-26   | 30-Jun-26 | 43        |      |      |      |      |     | A    |      |      |      |      |      |      |
| 2          | <b>Assist States with QMS Implementation for MET</b>                                           |           | 23-Feb-26  | 30-Jun-26 | 92        |      |      |      |      |     |      |      |      |      |      |      |      |
| 2.1        | Quality Internal Auditors Training Course                                                      | 3         | 23-Feb-26  | 27-Feb-26 | 5         |      |      |      |      |     |      |      |      |      |      |      |      |
| 2.2        | Follow-up assistance on QMS CAP implementation, Gabon, Gambia, Sierra Leone, Senegal           | 3         | 1-May-26   | 30-Jun-26 | 43        |      |      |      |      |     |      |      |      |      |      |      |      |
| 2.3        | Quality Process Management Course                                                              | 2         | 13-Apr-26  | 17-Apr-26 | 5         |      |      |      |      |     |      |      |      |      |      |      |      |
| 3          | <b>Alin national regulations with the provisions of Amendment 82 to A3 and PANS-MET</b>        |           | 1-May-26   | 30-Jun-26 | 43        |      |      |      |      |     |      |      |      |      |      |      |      |

|     |                                                                                                        |   |                  |                  |    |  |  |  |  |  |  |  |  |  |  |  |  |
|-----|--------------------------------------------------------------------------------------------------------|---|------------------|------------------|----|--|--|--|--|--|--|--|--|--|--|--|--|
| 3.1 | Workshop on the implementation of the Amendment 82 to Annex 3 and New PANS-MET                         | 5 | 9-Mar-26         | 13-Mar-26        | 5  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.2 | Assist Gambia and Togo in Safety CAP implementation                                                    | 4 | 1-May-26         | 30-Jun-26        | 43 |  |  |  |  |  |  |  |  |  |  |  |  |
| 4   | <b>Compliance with SARPS</b>                                                                           |   | <b>1-Jun-26</b>  | <b>30-Jun-26</b> | 22 |  |  |  |  |  |  |  |  |  |  |  |  |
| 4.1 | Assist Gambia and Sierra Leone in calibrating MET surface-based sensors and barometers                 | 4 | 1-Jun-26         | 30-Jun-26        | 22 |  |  |  |  |  |  |  |  |  |  |  |  |
| 5   | <b>Capacity Building</b>                                                                               |   | <b>17-Aug-26</b> | <b>21-Aug-26</b> |    |  |  |  |  |  |  |  |  |  |  |  |  |
| 5.1 | Development of materials for Calibration of meteorological surface-based sensors and barometers Course | 5 | 17-Aug-26        | 21-Aug-26        | 5  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6   | <b>Updating AMBEX Handbook</b>                                                                         |   | <b>2-Jan-26</b>  | <b>6-Feb-26</b>  | 26 |  |  |  |  |  |  |  |  |  |  |  |  |
| 6.1 | Drafting the updated AMBEX Handbook                                                                    | 6 | 2-Jan-26         | 31-Jan-26        | 21 |  |  |  |  |  |  |  |  |  |  |  |  |
| 6.2 | Workshop on validating the updated AMBEX Handbook                                                      | 8 | 2-Feb-26         | 6-Feb-26         | 5  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7   | <b>Steering Committee Meeting</b>                                                                      |   | <b>5-Oct-26</b>  | <b>7-Oct-26</b>  | 3  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7.1 | SC/7 Meeting                                                                                           | 3 | 5-Oct-26         | 7-Oct-26         |    |  |  |  |  |  |  |  |  |  |  |  |  |
| 8   | <b>Project annual assessment report</b>                                                                |   | <b>3-Nov-26</b>  | <b>30-Nov-26</b> | 20 |  |  |  |  |  |  |  |  |  |  |  |  |
| 8.1 | Review completion of planned activities for 2025                                                       | 3 | 3-Nov-26         | 15-Nov-26        | 9  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8.2 | Develop and release Project assessment report                                                          | 3 | 14-Nov-26        | 30-Nov-26        | 11 |  |  |  |  |  |  |  |  |  |  |  |  |