

**ICAO****INTERNATIONAL CIVIL AVIATION ORGANIZATION**

## **Sixth Meeting of the Steering Committee (SC/6) of the Cooperative Development of Aeronautical Meteorology Services Project in the Africa- Indian Ocean Region**

*Abuja, Nigeria, from 6 to 8 October 2025*

### **PROVISIONAL AGENDA**

| <b>Agenda item #</b> | <b>Item</b>                                                                                   | <b>Responsibility</b>        |
|----------------------|-----------------------------------------------------------------------------------------------|------------------------------|
| <b>0.</b>            | <b>Registration</b>                                                                           |                              |
|                      | <b>Welcome and opening address</b>                                                            | Chair<br>RD WACAF<br>DG NCAA |
| <b>1.</b>            | <b>Adoption of the agenda and work programme</b>                                              | ICAO                         |
| <b>2.</b>            | <b>Status of implementation of decisions taken by the SC/5 Meeting</b>                        | ICAO                         |
| <b>3.</b>            | <b>Status of Project Membership</b>                                                           | ICAO                         |
| <b>4.</b>            | <b>Review of implementation of Project activities since the SC/5</b>                          | ICAO                         |
|                      | 4.1. Progress Report on the implementation of the Steering Committee Work Programme           | Chairperson                  |
|                      | 4.2. Report on the update of the project implementation materials                             | ICAO                         |
|                      | 4.3. Progress Report on support to States in strengthening MET safety oversight capacity      | ICAO                         |
|                      | 4.4. Progress report on assistance to States in implementing Quality Management Systems (QMS) | ICAO                         |
|                      | 4.5. Update on the development of capacity building materials                                 | ICAO                         |
|                      | 4.6. Progress report on the assistance to States in the implementation of B1-AMET element     | ICAO                         |
|                      | 4.7. Progress report on the update of the AMBEX System and Procedures                         | ICAO                         |
|                      | 4.8. Status of implementation of Project 2025 work plan                                       | ICAO                         |
|                      | 4.9. Review of the project 2025 Budget                                                        | ICAO                         |
| <b>5.</b>            | <b>Challenges in the implementation of the project activities</b>                             | Chairperson                  |
| <b>6.</b>            | <b>Business proposals for 2026</b>                                                            |                              |
|                      | 6.1. Project work plan for the period 2026                                                    | ICAO                         |
|                      | 6.2. Project budget for the period 2026                                                       | ICAO                         |
|                      | 6.3. New proposals of Annexes to the MSA                                                      | ICAO                         |
| <b>7.</b>            | <b>Review of Decisions of the SC/6</b>                                                        | ICAO                         |
| <b>8.</b>            | <b>Venue and date for the next SC meeting (SC/7)</b>                                          | ICAO                         |

| Agenda item # | Item               | Responsibility               |
|---------------|--------------------|------------------------------|
| 9.            | Any other business | ICAO                         |
| 10.           | Closing Remarks    | Chair<br>RD WACAF<br>DG NCAA |



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## Sixth Meeting of the Steering Committee (SC/6) of the Cooperative Development of Aeronautical Meteorology Services Project in the Africa- Indian Ocean Region

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### Provisional work programme

| Time (local)  | Agenda item # | Item                                                                                          | WP    | Lead                         |
|---------------|---------------|-----------------------------------------------------------------------------------------------|-------|------------------------------|
|               |               | <i>Day one</i>                                                                                |       |                              |
| 08:30 - 09:15 | -             | <b>Registration</b>                                                                           | -     | Local Committee              |
| 09:15 - 10:00 | 0.            | <b>Welcome and opening address</b>                                                            |       | Chair<br>RD WACAF<br>DG NCAA |
| 10:00 - 10:30 |               | <i>Coffee - break</i>                                                                         |       |                              |
| 10:30 - 10:45 | 1.            | <b>Adoption of the agenda and work programme</b>                                              | WP1.1 | ICAO                         |
| 10:45 - 11:15 | 2.            | <b>Status of implementation of decisions taken by the SC/5 Meeting</b>                        | WP2.1 | ICAO                         |
| 11:15 - 12:00 | 3.            | <b>Status of Project Membership</b>                                                           | WP3.1 | ICAO                         |
| 11:15 - 12:00 | 4.            | <b>Review of implementation of Project activities since the SC/5</b>                          | -     | ICAO                         |
| 12:00 - 12:20 |               | 4.1. Progress report on the implementation of the Steering Committee Work Programme           | WP4.1 | Chairperson                  |
| 12:20 - 12:40 |               | 4.2. Report on the update of the project implementation materials                             | WP4.2 | ICAO                         |
| 12:40 - 13:00 |               | 4.3. Progress report on support to States in strengthening MET Safety Oversight Capacity      | WP4.3 | ICAO                         |
| 13:00 - 14:00 |               | <i>Lunch - break</i>                                                                          |       |                              |
| 14:00 - 14:20 |               | 4.4. Progress report on assistance to States in implementing Quality Management Systems (QMS) | WP4.4 |                              |
| 14:20 - 14:35 |               | 4.5. Update on the development of capacity building materials                                 | WP4.5 | ICAO                         |
| 14:35 - 14:50 |               | 4.6. Progress report on the assistance to States in the implementation of B1-AMET Element     | WP4.6 | ICAO                         |
| 14:50 - 15:00 |               | <i>Wrap-up - Day one</i>                                                                      |       |                              |
|               |               | <i>Day two</i>                                                                                |       |                              |
| 09:00 - 09:15 |               | 4.7. Progress report on the update of the AMBEX System and Procedures                         | WP4.7 | ICAO                         |

| Time (local)  | Agenda item #            | Item                                                              | WP    | Lead                         |
|---------------|--------------------------|-------------------------------------------------------------------|-------|------------------------------|
| 09:15 - 09:30 |                          | 4.8. Status of implementation of Project 2025 work plan           | WP4.8 | ICAO                         |
| 09:30 - 09:45 |                          | 4.9. Review of the project 2025 Budget                            | WP4.9 | ICAO                         |
| 09:45 - 10:00 | 5.                       | <b>Challenges in the implementation of the project activities</b> | WP5.1 | Chairperson                  |
| 10:00 - 10:30 | <i>Coffee - break</i>    |                                                                   |       |                              |
|               | 6.                       | <b>Business Proposals for 2026</b>                                |       |                              |
| 10:30 - 11:30 |                          | 6.1. Project work plan for the period 2026                        | WP6.1 | ICAO                         |
| 11:30 - 13:00 |                          | 6.2. Project budget for the period 2026                           | WP6.2 | ICAO                         |
| 13:00 - 14:00 | <i>Lunch - break</i>     |                                                                   |       |                              |
| 14:00 - 14:50 |                          | 6.3. New proposals of Annexes to the MSA                          | WP6.3 | ICAO                         |
| 14:50 - 15:00 | <i>Wrap-up - Day two</i> |                                                                   |       |                              |
|               |                          | <i>Day three</i>                                                  |       |                              |
| 09:00 - 09:45 | 7.                       | <b>Review of Decisions of the SC/6</b>                            | WP7.1 | ICAO                         |
| 09:45 - 10:00 | 8.                       | <b>Venue and date for the next SC meeting (SC/7)</b>              | WP8.1 | ICAO                         |
| 10:00 - 10:30 | <i>Coffee - break</i>    |                                                                   |       |                              |
| 10:30 - 10:45 | 9.                       | <b>Any other business</b>                                         | WP9.1 | ICAO                         |
| 10:45 - 11:45 | 10.                      | <b>Closing Remarks</b>                                            |       | Chair<br>RD WACAF<br>DG NCAA |