



ICAO

International Civil Aviation Organization
African Flight Procedure Programme

Instrument Flight Procedure Design Initial Training Course
Nairobi, from 6 to 31 October 2025

INFORMATION BULLETIN

1. Venue of the meeting

1.1. The PANS-OPS Flight Procedure Design Initial Course will take place at the East African School of Aviation (EASA), in Nairobi, Kenya, from 6 to 31 October 2025.

1.2. The course focal points are:

1.2.1. For ICAO WACAF Regional Office:

Ms Yacine DIOP

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Web Site : <http://www.icao.int/wacaf>

1.2.2. For AFPP:

Mr. Alexandre DAMIBA

Telephone :

Mobile : +221 77 646 95 83

Email : ADamiba@icao.int

Web page : <http://www.icao.int/WACAF/African-FPP/pages/default.aspx>

1.2.3. Focal point at Nairobi:

Vincent Kivaya

AIM Lecturer

Telephone : +254 722976807

Email : vkivaya@easa.ac.ke

2. Language

2.1. The course will be conducted in English.

3. Opening Session

3.1. The opening session of the course will take place on Monday 6 October 2025 at 09:00 hours, local time.

4. Documentation

4.1. The training will be paperless and all related documentation will be posted at www.icao.int/WACAF/Pages/PANS-OPS.aspx and www.icao.int/wacaf/african-fpp. Participants are advised to bring their laptops.

5. Weather

- 5.1. The mean temperature in Nairobi is around 24° in October and the weather could be subject to rain showers. The local time in Kenya is UTC+3.

6. Entry visas

- 6.1. In line with the presidential directive making Kenya a visa-free country effective January 2025, a digital platform—<http://www.etakenya.go.ke>—has been launched to facilitate the identification of all travelers in advance through an Electronic Travel Authorization (eTA) system.
- 6.2. All travelers to Kenya will now be required to obtain either a valid visa or an approved eTA prior to entry into the Republic of Kenya.
- 6.3. Additional information regarding categories of travelers exempted from obtaining or paying for the eTA is available at the following link:

https://www.kcaa.or.ke/sites/default/files/publication/visa_free_regime_in_kenya.pdf.

7. Health and travel requirements for entry into Kenya

7.1. Travel Insurance

- 7.1.1. Participants are strongly advised to obtain comprehensive travel insurance—including health coverage—for the entire duration of their stay in Kenya. It is important to ensure that the insurance is valid and applicable within Kenya.
- 7.1.2. Participants should carry proof of their current health or hospitalization insurance (e.g., insurance cards), which may be required by health institutions in case of a medical emergency.
- 7.1.3. Additionally, participants are encouraged to provide next-of-kin contact information during registration, for use in case of emergency.

7.2. General travel requirements (Effective from 09 May 2023)

- 7.2.1. As per the Kenya Civil Aviation Authority (KCAA) notice, travelers arriving in Kenya through any point of entry are no longer required to present proof of COVID-19 vaccination or a pre-departure COVID-19 test.
- 7.2.2. Only travelers showing flu-like symptoms upon arrival at any Kenyan entry point are required to:
- Complete the Passenger Locator Form on the "Jitenge" platform:
https://ears.health.go.ke/airline_registration/
 - Take a COVID-19 antigen test at their own expense.
 - If the antigen test is positive, a follow-up COVID-19 PCR test will be required—also at the traveler's cost.
 - Travelers with severe symptoms will be required to isolate according to current national isolation protocols for mild, moderate, or severe illness.
- 7.2.3. Travelers departing from Kenya must comply with the travel, health, and COVID-19-related regulations of their destination and any transit countries.
- 7.3. Airlines operating to and from Kenya may, at their discretion, require travelers to undergo Rapid Diagnostic Testing (RDT) or PCR testing prior to departure.
- 7.4. All travelers arriving from or having transited through countries classified by the World Health Organization (WHO) as yellow fever endemic must present a valid Yellow Fever Vaccination Certificate upon arrival.
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7.5. These countries include but are not limited to:

- Angola, Benin, Burkina Faso, Burundi, Comoros, Central African Republic, Chad, Congo, Democratic Republic of the Congo, Côte d'Ivoire, Ethiopia, Gabon, Gambia, Ghana, Guinea-Bissau, Equatorial Guinea, Liberia, Mali, Mauritania, Mozambique, Niger, Nigeria, Somalia, Republic of the Congo, Rwanda, São Tomé and Príncipe, Senegal, Sierra Leone, Tanzania, Togo, and Uganda.

7.6. Travelers who fail to provide a valid Yellow Fever Vaccination Certificate may be required to receive the vaccination upon arrival, at a cost of USD 15 (subject to change by the relevant authority).

7.7. Additional measures may be taken in accordance with national health regulations.

7.8. For further information, participants are advised to consult the World Health Organization (WHO) website: <http://www.who.int/ith/>.

8. Banks and Currency

8.1. The basic unit of currency is the Kenyan shilling (KSH.), which is divided into 100 cents. There are silver and bronze coins of 1, 5, 10, 20 and 40 shillings. Notes are issued in denominations of 50, 100, 200, 500 and 1000 shillings.

8.2. The Kenya shilling exchange rates are determined by the interbank trade which varies daily. Participants may wish to obtain current information from the internet.

8.3. Commercial banks and forex bureaus provide exchange facilities. Most banks are open between 9.00 AM to 4.00 PM from Monday to Friday and between 9:00 am to 12:00 noon on the first and last Saturday of the month. Some forex bureaus may be open outside these hours. Hotels also offer exchange facilities but at an extra fee and/or less favourable rates. On arrival at Jomo Kenyatta International Airport (JKIA), forex services are available within customs hall, from 7.00 AM to midnight.

9. Accommodation and transport

9.1. A list of recommended hotels is attached hereto, and participants are required to make their own reservation online or on phone to the hotel of their choice from the list of hotels.

9.2. EASA also offers hostel accommodation at the rate of USD 40 per night inclusive of meals.

9.3. Participants are informed that no transport service will be made available from the hotels to the course place.

10. Security

10.1. As in many large cities, crime is prevalent within Nairobi. It is advisable to check with the hotel reception regarding security within the surrounding areas. It is also advisable to use taxis or transport arranged by the hotel reception to visit shopping complexes, to go sightseeing or to travel for any other purpose.

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