

Programme Review and Coordination Committee (PRCC)

1. Terms of Reference

1.1 The PRCC is mandated by AASPG to carry out specific functions in order to coordinate and guide planning and implementation activities within the framework of AASPG, to facilitate the activities of AASPG in its Sessions, and to facilitate coordination between PIRGs, other Regional Groups and international organizations identified by AASPG. The PRCC shall specifically ensure continuity between the AASPG meetings and take necessary action to avoid implementation delays in between meetings of AASPG.

2. Key Functions

- 2.1 Direct the work programmes and tasks of the contributory bodies of AASPG, in order to ensure that:
- a) contributory bodies have clearly defined tasks and deliverables;
 - b) projects are clearly defined, with clear inter-projects linkage established and monitoring information made available. This will include update of the ICAO Regional Performance Indicators Dashboard.
- 2.2 Review reports of the contributory bodies of AASPG in order to:
- a) provide guidance to the contributory bodies, including strategies and roadmaps on achieving the objectives of AASPG; and
 - b) determine materials that have matured sufficiently for consideration and adoption of conclusions and decisions by AASPG.
- 2.3 Monitor progress including the life of Projects carried within the framework of AASPG.
- 2.4 Facilitate coordination between the following bodies:
- a) Sub-Groups of AASPG;
 - b) AASPG and other Regional bodies and international organizations identified by AASPG.

3. Tasks

- a) to prepare the agenda for AASPG meetings in consultation with the Secretary of AASPG;
- b) to prepare the list of working documents (WPs, IPs, etc.) on materials considered ready for consideration by AASPG;
- c) review reports of the AASPG Sub-Groups including draft Conclusions and Decisions, information from other Regional Groups and international organizations and identify prioritized materials for consideration by AASPG;
- d) review trends on implementation shortcomings and deficiencies in accordance with the Council approved Uniform Methodology, and make recommendations for AASPG Conclusion and Decisions;
- e) provide guidance for the AASPG contributory bodies including implementation strategies and roadmaps on achieving the objectives of

- AASPG;
- f) carry necessary coordination between the Sub-Groups with particular focus on oversight, operational and infrastructure issues; and
 - g) carry out other tasks as assigned by AASPG.

4. Working Methods

4.1 The PRCC shall convene at least once a year which shall include a preparatory Session for an AASPG meeting. As the Committee also prepares for AASPG meetings, one of its Sessions shall take place approximately six weeks prior to an AASPG meeting. The Committee shall in between meetings, make use of available means of electronic communication including teleconferencing to progress its work and keep its members up to date on issues of concern, as well as to discuss specific issues. Venues shall be chosen with the primary aim of facilitating maximum State attendance.

5. Composition

5.1 The APCC membership shall comprise the following:

- Chairperson of AASPG
- First, Second and Third Vice Chairpersons of AASPG
- Secretaries of AASPG
- Elected officials of the Sub-Groups
- Secretaries of Sub-Groups
- Project Team Facilitators as necessary.

5.2 The Secretary of AASPG may assign other members of the Secretariat to support the PRCC as necessary.