



ICAO



**First Meeting of the Africa - Indian Ocean Aviation System Planning and  
Implementation Group (AASPG/1)  
Libreville, Gabon, from 3 to 7 November 2025**

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**INFORMATION BULLETIN**

**1. Meeting Venue :**

1.1 The first meeting of the Africa–Indian Ocean Aviation System Planning and Implementation Group (AASPG/1) will be held **from 3 to 7 November 2025 at the Radisson Blu Hotel, 5 Boulevard de Nice, BP. 2254, Libreville, Gabon.**

1.2 **Radisson Blu Hotel :**

**Address :** Radisson Blu Hotel, 5 Boulevard de Nice, BP. 2254 Libreville, Gabon

**Phone:** +241 11448000 / 26, +241 65405778

<http://www.radissonhotels.com>

**Contacts :**

**For ICAO**

International Civil Aviation Organization

**Eastern and Southern African (ESAF) Office**

**Phone :** +254 (0)20 7622395/7622396

**E-mail :** [icaoesaf@icao.int](mailto:icaoesaf@icao.int)

International Civil Aviation Organization

**Western and Central African (WACAF) Office**

**Phone :** (221) 33 869 24 24

**E-mail :** [icaowacaf@icao.int](mailto:icaowacaf@icao.int)

**For Gabon**

**Visa Customer Service and Process Facilitation Managers**

**1. Mr. Jean Benoit NZE NGUEMA**

**Phone :** +241 62 25 68 45 / +241 77 79 51 88

**E-mail:** [benoit.nze@anac-gabon.com](mailto:benoit.nze@anac-gabon.com)

**2. Mrs. Aicha IBRAHIME MPOUH**

**Phone :** +241 66 95 38 84

**E-mail :** [aicha.ibrahime@anac-gabon.com](mailto:aicha.ibrahime@anac-gabon.com)

**Accommodation Officers**

**1. Mrs. Carina NDONG**

**Phone :** +24174004075

<b>E-mail :</b> <a href="mailto:carina.ndong@anac-gabon.com">carina.ndong@anac-gabon.com</a> <b>2. Mrs. Sidonie Patricia LEYAMA</b> <b>Phone :</b> +24166264636 <b>E-mail :</b> <a href="mailto:patricia.leyama@anac-gabon.com">patricia.leyama@anac-gabon.com</a>
<b>Logistics Officer</b> Mr. Gregue NGUELE <b>Phone:</b> +24174568704 <b>E-mail :</b> <a href="mailto:gregue.nguele@anac-gabon.com">gregue.nguele@anac-gabon.com</a>
<b>Secretariat Officer</b> Mrs. Astride PEMBA LINDZONDZO <b>Phone:</b> +241 47 56 87 04 <b>E-mail :</b> <a href="mailto:astride.pemba@anac-gabon.com">astride.pemba@anac-gabon.com</a>

## **2. Working Languages**

- 2.1 The meeting will be conducted in English and French with simultaneous interpretations.

## **3. Opening Ceremony**

- 3.1 The official opening will take place on **Monday 3 November 2025 at 09:00**. Participants are requested to be seated in the meeting room by **08:30**.

## **4. Registration**

- 4.1 Participants should register online via <https://www2023.icao.int/WACAF/Pages/AASPG.aspx>.
- 4.2 On-site registration will take place on **Monday 3 November 2025**, and daily from **07:30 to 08:30**.
- 4.3 All information about AASPG/1 is available on the above link and on <https://www2023.icao.int/WACAF/Pages/AASPG.aspx> and [www.aaspg-gabon.com](http://www.aaspg-gabon.com).

## **5. Transport**

- 5.1 Shuttle transport will be provided between the meeting venue (Radisson Blu Hotel) and recommended hotels.
- 5.1.1 Airport–hotel transport will also be provided. A reception desk will be available in the arrivals hall at Libreville International Airport.
- 5.1.2 Shuttles will operate from 07:30 to 08:30 (from hotels to the venue) and at 17:00 (from venue to the hotels).
- 5.1.3 Taxis are available. GOZEM Taxi Company provides safe, metered, air-conditioned services. Download app at <https://gozem.co/ga/fr/>.

## 6. Hotel Information

- 6.1 Participants are responsible for booking their accommodation. Please mention "**ANAC meeting**" to benefit from negotiated rates. A recommended hotels list is provided as appendix. Participants are advised to confirm their hotel reservations at their earlier convenience (forward the reservations and itinerary to the Accommodation Commission) in order to avoid last-minute inconveniences.

## 7. Weather and Clothing

- 7.1 Gabon has an equatorial climate (hot, humid) with **alternating rainy and dry seasons**. **Rain may occur unexpectedly** even in dry seasons.

- 7.2 November averages:

Month	Average Temp		Humidity	Average daily precipitation (mm)
	Max monthly (°C)	Min monthly (°C)	Monthly average (%)	
November	28 à 31 °C	22 à 25 °C	90 à 98%	400 et 486

## 8. Passeports and Visas

- 8.1 Participants are invited to make their own requests using the official invitation letter and their designation letter.
- 8.2 Participants have two options: apply at the nearest consulate or online via <https://evisa.dgdi.ga>.

***NB : It is recommended to the applicant to obtain the entry visa, before the trip.***

- 8.2 On the other hand, according to the circular 0001 MISDL/MDN of 19 October 2017, **CEMAC nationals** (Cameroon, Central African Republic, Congo, Chad and Equatorial Guinea) with valid passports for at least 3 months do not require visas for any stay not exceeding three months ( 90 days).
- 8.3 Similarly, following the 0002 MISDL/MDN/MAECFIR of October 2017, **G20 and Gulf Cooperation Council nationals** may obtain visas on arrival or via eVisa. Passport with more than 3 months of validity are required. They may apply for visa via <https://evisa.dgdi.ga>.
- 8.4 For further assistance and information, please contact:
- Mr. Jean Benoit NZE NGUEMA**  
Phone: +241 62 25 68 45/ +241 77 79 51 88  
E-mail: [benoit.nze@anac-gabon.com](mailto:benoit.nze@anac-gabon.com)

**Mr. Patrick OTHA**

Phone: +241 66 72 74 09

E-mail : [patrickotha2019@gmail.com](mailto:patrickotha2019@gmail.com)

## **9. Health**

9.1 Participants are reminded that a valid yellow fever vaccination certificate is required.

9.2 Participants should ensure that they have valid health insurance to cover all medical expenses during their stay in Gabon.

## **10. COVID-19 Information**

### ***Before departure for Libreville***

- Covid-19 testing is no longer required to boarding flights to Libreville. However, regular Covid-19 screening is encouraged.
- The Passenger Tracking Form is no longer required for departure.

### ***Departure from Libreville***

- Covid test is no longer required for flights departing from Gabon. However, Covid test (at own expense) is available at health centers and other designated sites for all travelers whose destination may require COVID-19 testing.

## **11. Banking and Currency**

The country's legal local currency, the CFA franc (XAF), is based on the decimal system. Banknotes are in denominations of 500, 1.000, 2.000, 5.000 and 10.000, while the most widely used coins are in denominations of 100.

11.1. The CFA Franc parity is fixed for the euro and is set at 1 Eur = 655.957 FCFA.

11.1 The exchange rate against the dollar (USD) is determined by interbank trade, which varies on a daily basis. Participants can obtain up-to-date information from the Internet.

11.2 Commercial banks and currency exchange bureaus provide currency exchange services. Most banks are open from 08:00 a.m. to 3:00 p.m. from Monday to Friday and from 08:00 a.m. to 12:00 p.m. on Saturdays. Hotels can provide currency exchange services for a small fee.

11.3 There are exchange offices at the airport that convert international currencies (Euro, Dollar). Opening hours are from Monday to Friday, 8.00 am to 4.00 pm.

11.4 ATMs are available in the airport lobby.

## **12. Phone**

12.1 From abroad, dial the area code +241, followed by the number you wish to call, omitting the leading 0. Telephone and communication services are available throughout the country, and Internet access is also available.

12.2 Two cell phone companies: **Moov Africa Gabon Telecom and Airtel Gabon** offer a wide range of services.

12.3 SIM card sales outlets are available at the airport.

### **13 Power supply**

13.1 Power sockets are type C or E. Local mains voltage is **220 V** at a frequency of **50 Hz**. We advise you to bring your own adapter.

### **14 Security**

14.1 Although Gabon has a good level of security, in the event of an emergency police can be reached at **112 (free number)** or **+24165818181 (Police dept.)**.

14.2 Gabon's air, land and sea borders are open and the situation is stable. However, please be vigilant when traveling. A curfew is in force between 2am and 5am. Please respect this curfew and avoid demonstration areas and large gatherings.

#### **14.3 Useful Contact**

- **Mr Pacôme Damien NGOYENDAMA**  
**Phone:** +24166774330  
**E-mail :** [pacome.ngoyendama@anac-gabon.com](mailto:pacome.ngoyendama@anac-gabon.com)

### **15. Tourism**

14.1.1 Gabon is an exceptional destination where tropical nature meets wildlife. You'll discover a variety of landscapes with equatorial forest, savannahs, beaches and vast areas inhabited by large mammals and small fauna, guaranteeing unforgettable memories.

14.1.2 Your safari in Gabon will take you to one of 13 national parks, where you'll discover natural treasures such as the Koungou, Djidji and Iboundji waterfalls; the spectacular landscapes of the Lopé, Wonga Woungué and Plateaux Batéké; the beaches of Pongara, Loango and Mayumba; and the peaks of the Monts de Cristal and Massif du Chaillu.

14.1.3 Furthermore, your visit to the rainforests will be an opportunity to discover the traditions and daily life of indigenous peoples such as the Pygmies.

### **15 Emergency contact :**

15.1 Police (free call) : **112**

**Mr. Pacôme Damien NGOYENDAMA**  
**Phone:** +24166774330  
**E-mail :** [pacome.ngoyendama@anac-gabon.com](mailto:pacome.ngoyendama@anac-gabon.com)

**SAMU Social : 1488**

**Dr Cyrille MOUYOPA**

**Phone:** +24166267399

**E-mail :** [cyrille.mouyopa@anac-gabon.com](mailto:cyrille.mouyopa@anac-gabon.com)

**16 Health services :**

16.1.1 An advanced medical post (AMP) will be set up at the Radisson Hotel, with a medical ambulance in support.

16.1.2 It is planned to position medical teams and ambulances in support of the hotels selected to host participants.

16.1.3 If necessary, please contact the referring physicians:

**Dr Flore BRAHIME**

**Phone:** +24166183224

**E-mail :** [pacome.ngoyendama@anac-gabon.com](mailto:pacome.ngoyendama@anac-gabon.com)

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## LIBREVILLE HOTELS INFORMATION

No.	Hotel	Level (Star)	ANAC rate negotiated for rooms (CFA/XAF)	Distance from venue	Contacts
1.	RADISSON BLU	5	<ul style="list-style-type: none"> <li>Executive suite: 400.000</li> <li>Junior suite: 299.000</li> <li>Room Standard Simple: 196.000</li> <li>Room Standard Twin: 230.000</li> <li>Room superior: 192.000 (with breakfast)</li> </ul>	0 Km	<p>5, boulevard de Nice, B.P: 2254 Libreville, Gabon Tel: +241 (0) 11 44 80 00, D: +241(0)11 44 80 26, M :+241(0) 65 40 57 78</p> <p><a href="https://www.radissonhotels.com/en-us/brand/radisson-blu">https://www.radissonhotels.com/en-us/brand/radisson-blu</a> <a href="https://www.radissonhotels.com/fr-fr/hotels/park-inn-libreville">https://www.radissonhotels.com/fr-fr/hotels/park-inn-libreville</a></p> <p>Make reservation with ANAC code for negotiated rates: <a href="mailto:reservation.libreville@radissonblu.com">reservation.libreville@radissonblu.com</a> <a href="mailto:reservation.libreville@parkinn.com">reservation.libreville@parkinn.com</a></p>
2.	PARK INN BY RADISSON	4	<ul style="list-style-type: none"> <li>Room Simple: 136.000</li> <li>Room superior: 142.000</li> <li>Room sea view : 167.000</li> <li>Suite executive: 281 000 (With breakfast)</li> </ul>	0 Km	
3.	NOMAD	4	Suite (with breakfast): 180 000	7.1 Km	<p>La Sablière (14 mn du Radisson) Tel: 05 40 77 20 Email:<a href="mailto:info@nomadlibreville.com">info@nomadlibreville.com</a></p>
4.	MIRNA	4	Rooms Standard : 70 000 (with breakfast)	6.9 Km	<p>Sablere-Route Angondje (13 mn du Radisson) BP : 23791 Libreville Sales.libreville@onomohotel.com Tel : +241 65 60 90 27 + 11 45 91 00</p>
5.	HOTEL DE LA SABLIERE	4	<ul style="list-style-type: none"> <li>Classic Room (Ocean view) 1 pax: 175.000</li> <li>Classic room (Ocean View) 2 pax: 195.000</li> <li>Classic Room (Garden view) 2 pax 160.000</li> <li>Classic Room (Garden view) 2 pax 180.000</li> <li>Suite Junior (Garden view) 1 pax 220.000</li> <li>Suite junior (Garden view) 2 pax: 270.000</li> <li>Executive suite: 350.000</li> <li>Executive suite 2 pax: 420.000</li> <li>Suite Presidential 1 pax: 550.000</li> <li>Suite Presidential 2 pax: 750.000 (with breakfast)</li> </ul>	6.1 Km	<p>La Sablière (10 mn du Radisson) Libreville GABON Tel : +241 (0) 11 44 16 35 <a href="mailto:reception-lgh@luxurygreen-resorts.com">reception-lgh@luxurygreen-resorts.com</a></p>

No.	Hotel	Level (Star)	ANAC rate negotiated for rooms (CFA/XAF)	Distance from venue	Contacts
6.	HOTEL ORCHIDE SABLIERE	2	<ul style="list-style-type: none"> <li>Room Economic: 50.000</li> <li>Room Standard: 56.000</li> <li>Mini suite: 79.000</li> </ul>	6.3 Km	La Sablière en face du Ballon d'or (10mn du Radisson) BP : 16108 Libreville Tel : +241 65 89 19 36 <a href="mailto:Hotel.orchidee@hotmail.com">Hotel.orchidee@hotmail.com</a>
7.	HOTEL L'ETOILE D'OR SABLIERE	3	<ul style="list-style-type: none"> <li>Room Standard: 95.000</li> <li>Room Superior: 105.000</li> <li>Room Twins: 136.000</li> <li>Room Executive deluxe: 215.000</li> <li>Suite Ministerial: 295.000</li> </ul>	5.1 Km	5 Minute du Rond-Point de Jade, Sabliere (7 mn du Radisson), Libreville Tel : +241 62 52 33 33
8.	KING 'S CHOICE APPART HOTEL	4	<ul style="list-style-type: none"> <li>Appart Queen's choice 1 Room 152.101</li> <li>Appart king's choice 2 Rooms: 210.924</li> <li>Room Twins: 110.084</li> <li>Room standard: 72.269</li> <li>Room Superior super king: 126.891</li> </ul>	9.8 Km	Stade Agondje (17 mn du Radisson) BP : 1777 Libreville <a href="mailto:kingschoicelbv@gmail.com">kingschoicelbv@gmail.com</a> Tel : +241 02 03 12 08 +241 01 45 37 01
9.	FLY HOTEL	3	<ul style="list-style-type: none"> <li>Room Standard 2 pax 150.000</li> <li>Suite Junior 2 pax 175.000</li> <li>Suite Executive 2 pax 200.000</li> <li>Suite superior 2 pax 225.000</li> </ul>	6.1 Km	Aéroport de Libreville (ADL) Derrière le CKDO (13 mn du Radisson) Bp : 1624 Libreville, Gabon Tel: +241 (0) 11 44 21 70 Management Team: 011 44 21 71 <a href="mailto:reservations@flyhotelgabon.com">reservations@flyhotelgabon.com</a> <a href="mailto:info@flyhotelgabon.com">info@flyhotelgabon.com</a>
10.	HOTEL LE CHRISTAL	4	<ul style="list-style-type: none"> <li>Room Standard: 115.000 1 pax</li> <li>Room Standard: 135.000 2 pax</li> <li>Room Deluxe simple: 135.000 1 pax</li> <li>Room Deluxe simple: 155.000 2 pax</li> <li>Suite Junior Simple: 240.000</li> <li>Suite Presidential: 320.000</li> </ul>	6 Km	Place de L'Independence, Libreville/Gabon (10 mn du Radisson) Tel : +241 11 72 2777 / +241 74 42 73 20 <a href="mailto:cmasbou@lecristal-hotel.com">cmasbou@lecristal-hotel.com</a>
11.	HOTEL ETOILE D'OR LONDON	3	<ul style="list-style-type: none"> <li>Room Standard: 96.000</li> <li>Room Superior: 106.000</li> <li>Room Twins: 137.000</li> <li>Room Luxury Executive Room: 216.000</li> <li>Suite Ministerial: 296.000</li> </ul>	7.4 Km	London centre-ville (13 mn du Radisson) Bp : 10654 Libreville, Gabon TEL : 065.40.68.81 <a href="http://www.letoledorhotels.com">www.letoledorhotels.com</a> Tel : +241 65 40 68 81



No.	Hotel	Level (Star)	ANAC rate negotiated for rooms (CFA/XAF)	Distance from venue	Contacts
12.	HOTEL BOULEVARD	4	<ul style="list-style-type: none"> <li>Room view of the road: 80.000</li> <li>Room sea view : 90.000</li> <li>Room two beds: 80.000</li> <li>Room simple: 60.000</li> <li>Suite VIP 1: 150.000</li> <li>Suite VIP 2: 180.000</li> <li>Suite VIP 3: 250.000</li> </ul> (With breakfast)	12 Km	ACAE Libreville GABON (19 mn du Radisson) BP : 18420 +241 011 70 57 81 +241 60 00 64 30 (functional number) <a href="mailto:info@hotelboulevardgabon.com">info@hotelboulevardgabon.com</a>

**END**