- 1. The purpose of the *Civil Aviation Integrated Management System* (IMS) Standard is to set out requirements for the effective and efficient management of the Civil Aviation Program in accordance with the Government of Canada's management framework and policies.
- 2. IMS forms the foundation that guides how Transport Canada Civil Aviation (TCCA) management manages its activities. It does so by providing a structured series of processes that flow from the Standard, that describe the inputs and methods of decision-making and the level of quality achieved in the program.
- **3.** This IMS framework has adopted practices, methodologies, and philosophies found in the following:
- Results for Canadians: A Management Framework for the Government of Canada, Treasury Board of Canada Secretariat, March 2000;
- The management principles used in the Government of Canada's modern comptrollership initiative;
- c) The National Quality Institute's (NQI) Canadian quality criteria for public sector excellence;
- National Standard of Canada CAN/CSA-ISO 9000-2008/2015, the International Organization for Standardization (ISO) quality management system standard series;
- The International Civil Aviation Organization's (ICAO) Annex 19 to capture the State Safety Program (SSP) requirements;
- f) Transport Canada Safety Management System (SMS) Requirements; and
- g) Lean Principles and Practices.

Principles and PDCA

- ➤ New government requirements and modern management practices.
- Government committed to achieving results, increasing accountability and providing the highest quality of service.
- Implement the plan, execute the process, make the product. Collect data for charting and analysis in the following "CHECK" and "ACT" steps via the Management Review.
- Study the actual results (measured and collected in "DO" above) and compare against the expected results (targets or goals from the "PLAN") to determine any differences.
- Look for deviation in implementation from the plan. The data collected in the "DO" is converted into information that will be needed for the next step "ACT".

Program Design & Delivery Documentation Through Integrated Management System Management Responsibilities Evaluation of Management Responsibilities Evaluatio



Transport Canada Civil Aviation Integrated Management System (IMS)

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Transport Canada Civil Aviation Integrated Management System (IMS)

Canadä



Although this document presents TCCA IMS information, publication and reproduction of this pamphlet has not been submitted for approval.

Part 1 - Management Responsability

The Management responsibility goes follow those

serve Canadians and that a "citizen focus" must •Recognize that the federal government exists to

programs and services; therefore be built into all government activities

:sənjeA •Highlight the importance of sound public service

•Focus on the achievement of results for Canadians;

money in the use of public funds: •Promote discipline, due diligence and value for

Part 2 - Documentation

Having a Documentation Framework helps to:

- Facilitate standardization
- Enhance the quality of documents
- Improve accessibility

Part 3 - Program Design and Delivery

output and results (the target or goals). deliver results in accordance with the expected Establishing the objectives and processes necessary to

Stakeholder Focus

- Program Design
- Program Delivery

Part 4 - Training

A continuous curriculum of training is place for best

results (example DOIT training):

- Competence and Training
- Awareness
- Part 5 Evaluation

The evaluation of our performance and results

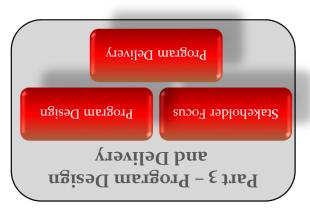
tools that supports Management. are done via many tools with a proper reporting

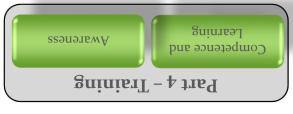
performance measurement and the appropriate the Planification process and contributes to the • Data-Driven decision- making is a key element of

integration in mind: proper controls, results of Internal assessment cycle are done with Corrective Actions

assessment and its resulting corrective actions.

Management Requirements Records Documentation Part 2 - Documentation







National IMS Action Team

OIMSAT provides a national forum to: With its regional and HQ branch representative,

Promote a common understanding of IMS

✓ Facilitate implementation of IMS across Civil principles and requirements;

✓ Encourage the progression of IMS. (noitaivA

Deming Wheel

based decision making. also improve the flow for a better Data-driven riskand insure continual improvement of its systems. It TCAA uses the Deming Wheel principles to integrate



