Agenda item 1: Opening and reviewing the latest developments

c) Review of SAT SOG decisions and action item lists

REVIEW OF SAT SOG DECISIONS AND ACTION ITEM LISTS

(Presented by Secretariat)

SUMMARY

This working paper presents the review of SAT SOG pending Decisions and Action Item Lists.

Action by the Meeting is in paragraph 2.

Strategic goals	*A-Every Flight is safe and secure* *C- Aviation Delivers Seamless, Accessible, and Reliable Mobility for All*

1. INTRODUCTION

1.1 This working paper presents an update to the SAT SOG decisions and follow-up action list.

ID #	ACTION	WHO	WHEN	STATUS	Status and Notes by SAT SOG/04	
SOG R-01 (RECURRENT)	The SAT SOG group Delegates were urged to prepare and address the working papers to the Secretariat within the deadlines defined in the convening letter.	All SAT members	Every meeting	Secretariat reminded to the meeting the said requirement.	RECURRENT The Secretariat stressed that, in general, the SAT SOG 03 working papers were received within deadlines. Invite members to deliver papers, on time, and clearly prepared.	RECURRENT
SOG01-06	Draft a fast-track procedure for the SAT GROUP taking into account the best practices of the document NAT SPG HANDBOOK - DOC 001. The study must	Secretariat	SAT SOG/02		SAT SOG/4: ON GOING	**COMPLETED** **Already included in SAT Handbook second edition** ~~**ON GOING**~~

ID #	ACTION	WHO	WHEN	STATUS	Status and Notes by SAT SOG/04	
	identify the differences between NAT and SAT in terms of structures and resources.					~~The fast track procedure feasibility is considered during preparation of Handbook amendments~~
SOG01-14	Identify the training gaps in the SAT members states in order to define a programme that fulfil the members necessities. Survey on oceanic operation training needs.	Trinidad and Tobago Secretariat	Q3 , Q4 2023	Not yet started (When: Q1 - Q2 2024)	NOT YET STARTED To be coordinated with SOG CO-CHAIR	NOT YET STARTED

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ID #	ACTION	WHO	WHEN	STATUS	Status and Notes by SATSOG04	
SOG02-05	SAT RMA H/S PT to continue with elaboration of the "Know your space" analysis, version 0.1.b (Technical edit) and 0.1 (Draft), in support to the delimitation of SAT airspace.	SAT RMA H/S PT SAT members Secretariat	Progress report to SAT SOG/03 and SAT SOG/04	Approved by SAT SOG/02	ON-GOING	**ON-GOING** The meeting review information in WP 8.1

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ID #	ACTION	WHO	WHEN	**STATUS**	**NOTES BY SAT SOG 04**	
SOG03-04	Secretariat monitors the progress, outcomes and deliverables issued by SAT SOG RMA HS PT to timely communicate SAT States and ANSPs regarding upcoming requirements and infrastructure needs for collecting LLDs and LLEs.	Secretariat RMAs SAT Members		Approved by SAT SOG/03	SAT SOG/4: ON GOING	**ON GOING** Collection of LLDs and LLEs are part of the PBCS implementation activities.
SOG03-06	Secretariat to support the development of Decision SAT-SG/01 and Decision SAT SOG 02/01. To coordinate the implementation of an action	Secretariat SAT members	31 October 2024	Approved by SAT SOG/03	SUPERSEDES ACTION SOG02- 08 SAT SOG/4:	**ON GOING** Delineation activities in progress. So far, no issues in AIPs have raised.

ID #	ACTION	WHO	WHEN	**STATUS**	**NOTES BY SAT SOG 04**	
	plan with IATA, SAT States, ANSPs and concerned Regional Offices. Analysis to assess the impact of delineation to the AIPs information, Regional ANPs, Doc 7030, etc.			Not yet started	Not yet started	
SOG03-09	RMAs concerned in the SAT area (SATMA, ARMA, CARSAMMA), and SAT SOG members engage and support the activities needed for the adequate development of Item Actions SAT IMG /02-1 and SAT IMG /03-03. Secretariat to follow up and bring assistance.	SAT SOG RMAs Secretariat	According to working plan derived from IMG actions.	Approved by SAT SOG/03	SAT SOG/4: ON GOING	**ON GOING** **PBCS** matters were discussed ensuring SAT IMG5 SOG 5. States and CARSAMMA are engaged to PBCS activities. To confirm ARMA engagement on PBCS topics is needed
SOG03-11	Secretariat to gather and coordinates relative information to ensure that PIRG bodies and RSOOs are notified, and regional processes are identified to support processes timely transmission of LHD events information provided by RMAs, needed to determine causal factors and subsequently, drive implementation of risk mitigations by ANSPs and States.	Secretariat RMAs	SAT SOG 05	Approved by SAT SOG/03	SAT SOG/4: ON GOING	**ON GOING** Secretariat

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ID #	ACTION	WHO	WHEN	**STATUS**	**NOTES BY SAT SOG**	
SOG04-02	a) The updated version of the Terms of Reference (ToRs) template for SAT SOG Project Teams is approved as shown in Appendix H. b) The SAT Document Management Office (DMO)	Document Management Office - DMO	Before SAT SG/02 meeting	Approved by SAT SOG/04		ON GOING

ID #	ACTION	WHO	WHEN	**STATUS**	**NOTES BY SAT SOG**	
	is tasked to include the mentioned template in the next review of the SAT Handbook.					

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ID #	ACTION	WHO	WHEN	**STATUS**	**NOTES BY SAT SOG**
SOG05-01	Secretariat, in coordination with ICAO Regional Offices, to submit State letters to SAT States, ANSPs, Airspace Users and Observers requesting update contact details of their focal points and submit the lists reflecting recent personnel changes.			Approved by SAT SOG/05	NOT YET STARTED
SOG05-02	a) Brazil to consider the challenges identified by the IMG/SOG/05 Combined meeting (in paragraph 5.9 of SoD), to implement an action plan to move forward the South Atlantic Airspace scrutiny activities' flow within the SAT SOG; and b) Secretariat to assist the work in progress and maintain communication with concerned SAT states, members, agencies and stakeholders.			Approved by SAT SOG/05	ON GOING
SOG05-03	a) RMAs and States to take note that external data requests concerning CAR/SAM FIRs must be directed to CARSAMMA, not individual FIRs; b) RMAs are encouraged to held inter-agencies coordination as established in Doc 9937; and c) Secretariat to monitor the			Approved by SAT SOG/05	ON GOING

ID #	ACTION	WHO	WHEN	STATUS	NOTES BY SAT SOG
	accomplishment of the 2 above recommendations.				
SOG05-04	a) The DMO, in coordination with Secretariat, to process the amendment of Doc 002 - SAT contingency Plan as proposed by Brazil; b) States to implement updates to their Letters of Agreement (LoAs) in alignment with SAT DOC 002 as soon as practicable; and c) Secretariat to monitor progress of LoAs updating.			Approved by SAT SOG/05	ON GOING

SAT SOG DECISIONS

Reference / Title	Description	Notes	Status
SAT SOG Decision 01/02 – SAT annual safety report project team (SAT ASR PT)	That, a Project Team be established to elaborate the SAT annual safety report (SAT ASR) aimed to improve safety in the South Atlantic airspace. The project team will review the NAT ASR, compose a SAT ASR with relevant topics specific to the region, and will present **the drafted document to the SAT SOG/2 to be validated.**	State Letter to administrations, requesting the nomination of the designated focal points and/or the SME/members/leaders/coordinators of the PT	**On-going**
SAT SOG Decision 02/01 - Support for the workplan of SAT SOG RMA H/S Pt	That, SAT SOG members are invited to: a) Support administrative delineation of some FIRs * for the purposes of data collection and submission to facilitate safety assessment, risk estimation, and metrics harmonization within the SAT;		**On-going**

	b) provide standardized data to help the RMAs achieve their objectives and deliverables, as well support comprehensive assessment of the SAT Region; and *c)* endorse and support the activities of RMA H/S PT on delineation of SAT, according to planned phases 1, 2 and 3. ** Specifically: Accra, Canaries, Comodoro Rivadavia, Ezeiza, Johannesburg, Luanda, Montevideo and Windhoek FIRs have portions of airspace designated to the SAT Area.*		
SAT SOG Decision 05/01- Maintenance and Coordination of the new editions of SAT OESB	That, to ensure the effective and timely publication, maintenance and availability of the SAT OESB: A)the SAT SOG contributory bodies is responsible for supporting the analysis and gathering of safety matters and consolidating the contents for the next editions of the SAT OESB; and b)The SAT SOG Secretariat, in coordination with the SAT DMO, are tasked with the maintenance, archiving and dissemination of the Bulletins endorsed. c)SAT SOG adopted the update framework as indicated in WP 5.1 par. 2.1.		**SAT SOG 05**

2. ACTION BY THE MEETING

2.1 The meeting is invited to:

a) note the information provided; and
b) review the list with updates/contributions from this meeting.

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