



RASG-PA ESC/14

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
REGIONAL AVIATION SAFETY GROUP – PAN AMERICA
(RASG-PA)**

**FOURTEENTH RASG-PA EXECUTIVE STEERING
COMMITTEE MEETING
(RASG-PA ESC/14)**

FINAL REPORT

Seattle, United States

15-16 August 2012

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History of the Meeting

ii.1 Place and Duration of the Meeting

The Fourteenth RASG-PA Executive Steering Committee Meeting (RASG-PA ESC/14) was held on 15 August 2012 at the Boeing Everett Facility, and on 16 August at the Seattle Museum of Flight, Seattle, United States.

ii.2 Organization, Officers and Secretariat

Mr. Oscar Derby, RASG-PA Co-Chairperson (States/Territories) and Mr. Alex de Gunten, RASG-PA Co-Chairperson (Industry), led the discussions conducted under the agenda items. Mrs. Loretta Martin, Regional Director of the ICAO NACC Regional Office, served as RASG-PA Secretary and was assisted by Messrs. Oscar Quesada, Deputy Regional Director, ICAO SAM Regional Office; Mr. Miguel Marín, Technical Officer, Operations, ICAO HQs, Mr. Eduardo Chacin, Flight Safety Officer, ICAO NACC Office; and Mr. Adolfo Zavala, ATM/2 Officer, ICAO NACC Office.

ii.3 Working Languages

The working languages of the meeting were English and Spanish. Meeting documentation and the report of the meeting were issued in English and Spanish.

ii.4 Agenda

The ESC reviewed the agenda, which was adopted as follows:

Agenda Item 1 Review and approve the RASG-PA ESC/14 Meeting Draft Agenda and Schedule

Agenda Item 2 Review the RASG-PA ESC/13 Meeting Report, including follow-up of RASG-PA Decisions and Conclusions

- 2.1 RASG-PA ESC/13 Meeting Report review
- 2.2 Review list of RASG-PA Decisions and Conclusions

Agenda Item 3 Status/update of RASG-PA Working Groups and Projects

- 3.1 Pan America - Regional Aviation Safety Team (PA-RAST)
 - Status/update
 - DIP status
 - Runway Safety Teams
 - Issue Analysis Team
 - Terms of Reference
 - FAA Foreign Airport Safety Assessment Program (FASAP) Familiarization
- 3.2 Annual Safety Report Team (ASRT)
 - Status/update – 3rd Edition Report

- 3.3 Aviation Safety Training Team – Pan America (ASTT)
 - Status/update
 - RASG-PA Aviation Safety Workshops – Bogota Update
- 3.4 Project GSI/3 – Protection of Safety Information
 - Status/update
 - Next steps – Protection of Safety Information Seminars
- 3.5 Project GSI/12 – FOQA Data Sharing of Information Safety Data
 - Status/update
- 3.6 Project GSI/4 – Central American Accident and Incident Prevention Investigation Commission - Accident/Incident Regional Board
 - Status/update
- 3.7 Project GSI/1 - ICAO Spanish standard phraseology project
 - Status/update
- 3.8 ALTA/IATA Bird Strike Project
 - Status/update

Agenda Item 4 RASG-PA 2013 Work Programme

Agenda Item 5 RASG-PA/5 Meeting

- 5.1 Logistics and Agenda
 - RASG-PA presentation at FSF IASS

Agenda Item 6 2012 Pan America Aviation Safety Summit Review

Agenda Item 7 Other matters

ii.5 Schedule and Working Methods

Meeting sessions were held from 08:30 to 16:30.

ii.6 Attendance

The meeting was attended by 24 members and staff of the RASG-PA Executive Steering Committee (ESC).

ii.7 **Conclusions and Decisions**

The Regional Aviation Safety Group – Pan America (RASG-PA ESC) records its activities as Conclusions and Decisions.

ii.8 **List of Decisions**

The RASG-PA ESC/14 Meeting formulated 3 Decisions.

No. RASG-PA ESC	Title	Page
RASG-PA ESC/14/01	A RASG-PA Safety Advisory (RSA) will be provided to States upon completion of RASG-PA Safety Enhancement Initiatives	3-1
RASG-PA ESC/14/02	A RASG-PA Safety Advisory (RSA) will be sent to States and industry to promote FAA FASAP programme	3-1
RASG-PA ESC/14/03	Amend RASG-PA Procedural Handbook to modify the month of RASG-PA membership meeting	4-1

LIST OF PARTICIPANTS

Brazil/Brasil

Carlos Eduardo Magalhaes da Silveira Pellegrino

Chile

Lorenzo Sepúlveda Biget
Félix Martínez Baeza

Costa Rica

Ricardo Jiménez Paniagua

Jamaica

Oscar Derby

Mexico

Enrique Herrera Mejía

United States / Estados Unidos

Dawn Veatch
James Fee
Randy Moseng

AIRBUS

William Bozin

ALTA

Alex de Gunten
Santiago Saltos

BOEING

Gerardo Hueto

CASSOS

Gregory Fox

Flight Safety Foundation

Rodolfo Quevedo

IATA

Peter Cerdá
Gabriel Acosta

IFALPA

Germán Díaz-Barriga

IFATCA

Alexis Brathwaite

ICAO Secretariat / Secretaría de la OACI

Loretta Martin
Oscar Quesada
Miguel Marín
Eduardo Chacín
Adolfo Zavala

Name / Position Nombre / Puesto	Administration / Organization Administración / Organización	Telephone / E-mail Teléfono / Correo-e
BRAZIL/BRASIL		
Carlos Eduardo Magalhaes da Silveira Pellegrino Director	National Civil Aviation Agency	Tel. + 55 21 350 15124 E-mail carlos.pellegrino@anac.gov.br
CHILE		
Lorenzo Sepúlveda Biget Director de Seguridad Operacional	Dirección General de Aeronáutica Civil	Tel. + 562 4392 498 E-mail lsepulveda@dgac.cl
Félix Martínez Baeza Jefe del Subdepartamento Transporte Público	Dirección General de Aeronáutica Civil	Tel. + 562 4363 172 E-mail fmartinezb@dgac.cl
COSTA RICA		
Ricardo Jiménez Paniagua Inspector Estándares de Vuelo	Dirección General de Aeronáutica Civil	Tel.: +(506) 8997-5454 Email ricardocori@hotmail.com
JAMAICA		
Oscar Derby Director General	Jamaica Civil Aviation Authority	Tel. + 876 909 5338 E-mail dg@jcaa.gov.jm
MEXICO / MÉXICO		
Enrique Herrera Mejía Subdirector de Seguridad Aérea	DGAC – México	Tel. +52 55 5723-9300, ext. 18057 E-mail cherrera@sct.gob.mx
UNITED STATES / ESTADOS UNIDOS		
Dawn Veatch Director, Western Hemisphere Office	Office of International Affairs (API) Federal Aviation Administration	Tel. + 202 385 8900 E-mail dawn.veatch@faa.gov
James Fee Safety Analysis Branch Manager	Aviation Safety Information Analysis and Sharing Division Federal Aviation Administration US CAST	Tel. + E-mail james.fee@faa.gov
Randy Moseng Airport Safety Standards	Airport Safety Standards Federal Aviation Administration	Tel. + E-mail randy.moseng@faa.gov
AIRBUS		
William Bozin VP Safety and Technical Affairs	Airbus Americas	Tel. + 202 331 2239 E-mail bill.bozin@airbus.com
ALTA		
Alex de Gunten Director Ejecutivo	ALTA – Asociación Latinoamericana y del Caribe de Transporte Aéreo	Tel. + 1786 388 0222 E-mail adegunten@alta.aero

Name / Position Nombre / Puesto	Administration / Organization Administración / Organización	Telephone / E-mail Teléfono / Correo-e
Santiago Saltos Industry Affairs Manager	ALTA – Asociación Latinoamericana y del Caribe de Transporte Aéreo	Tel. + 1786 388 0222 E-mail ssaltos@alta.aero
BOEING		
Gerardo Hueto Deputy Chief-Aviation System Safety	Boeing	Tel. + 425 237 3129 E-mail gerardo.m.hueto@boeing.com
CASSOS		
Gregory Fox Coordinator	Caribbean Aviation Safety and Security Oversight System	Tel. + 876 817 9548 / 929 0951 E-mail gfox@cwjamaica.com ; adminofficer@rasos.org
Flight Safety Foundation		
Rodolfo Quevedo Deputy Director	Technical Programs	Tel. +1 703-739-6700 x 111 Mobile +1 201-921-3983 E-mail quevedo@flightsafety.org
IATA		
Peter Cerdá Regional Director The Americas and Atlantic	IATA	Tel. +305 266 7718 E-mail cerdap@iata.org
Gabriel Acosta SO & I Manager for LATAM	IATA	Tel. + 305 607 3180 E-mail acostag@iata.org
IFALPA		
Germán Díaz Barriga Executive Vice President CAR/SAM Region	IFALPA	Tel. + 5255 5091 5954 E-mail atecnicos@aspa.org.mx
IFATCA		
Alexis Brathwaite	IFATCA	Tel. + E-mail pcx@ifatca.org
ICAO/OACI		
Loretta Martín Regional Director Directora Regional	North American, Central American and Caribbean Office / Oficina para Norteamérica, Centroamérica y Caribe (NACC)	Tel.: + 52 55 5250 3211 E-mail lmartin@icao.int Web: www.mexico.icao.int
Oscar Quesada Deputy Regional Director Director Regional Adjunto	South American Office (SAM) / Oficina para Sudamérica	Tel.: + 51 1 611-8686 E-mail: oquesada@lima.icao.int Web: www.lima.icao.int
Miguel Marin Technical Officer, Operations	ICAO Headquarters Room 6.25.06	Tel. + 1 514 954 8219 ext. 8182 E-mail mmarin@icao.int

Name / Position Nombre / Puesto	Administration / Organization Administración / Organización	Telephone / E-mail Teléfono / Correo-e
Eduardo Chacín Regional Officer, Flight Safety Especialista Regional en Seguridad Operacional de Vuelo	North American, Central American and Caribbean Office / Oficina para Norteamérica, Centroamérica y Caribe (NACC)	Tel. + 52 55 5250 3211 E-mail echacin@icao.int Web www.mexico.icao.int
Adolfo Zavala Regional Officer, Air Traffic Management Especialista Regional en Gestión del Tránsito Aéreo	North American, Central American and Caribbean Office / Oficina para Norteamérica, Centroamérica y Caribe (NACC)	Tel.: + 52 55 5250 3211 E-mail: azavala@icao.int Web: www.mexico.icao.int

Agenda Item 1: Review and approve the RASG-PA ESC/13 Meeting Draft Agenda and Schedule

1.1 Mr. Alex de Gunten, RASG-PA Co-Chairperson for industry, presented WP/01 and invited the ESC to approve the draft agenda.

1.2 The agenda was modified, approved and is included in the historical section of this report.

Agenda Item 2: Review RASG-PA ESC/13 Meeting Report including follow-up of RASG-PA Decisions and Conclusions

2.1 RASG-PA ESC/13 Meeting Report review

2.1.1 The ESC reviewed the RASG-PA ESC/13 Meeting report. Participants were asked to review item 6.2 of the report reference the *RASG-PA Application for the ICAO Fund for Aviation Safety (SAFE Fund)*. A question was asked reference how the workshop locations included in the SAFE Fund application were determined and whether there should have been more discussion within the ESC before including these locations in the application request. As a result of this discussion, the ESC agreed to review the Aviation Safety Training Team scope of activities and objectives, including the methodology to determine the criteria for selecting future RASG-PA workshop locations. It was also agreed that until such methodology was determined, the ESC would remove the tentative workshop locations from the Safe Fund application.

2.2 Review list of RASG-PA Decisions and Conclusions

2.2.1 The ESC reviewed the list of RASG-PA Decisions and Conclusions. The following conclusions remain valid and were updated: RASG-PA C 3/6.

2.2.2 The following ESC Decisions remain valid and were updated: ESC 10/7, ESC 13/2, ESC 13/3 and 13/5.

2.2.3 All other RASG-PA Decisions and Conclusions in Appendices B and C of WP/2 were marked as completed or superseded.

Agenda Item 3: Status/update of RASG-PA Working Groups and Projects

3.1 Pan America – Regional Aviation Safety Team (PA-RAST)

3.1.1 Mr. Gerardo Hueto, PA-RAST Co-Chairperson, presented the PA-RAST/10 Executive Summary Report to the ESC, which included the current status of all Detailed Implementation Plans (DIPs) and PA-RAST deliverables. The DIP status update and PA-RAST Executive Summary will be included in the final report of the PA-RAST/10 Meeting.

3.1.2 The ESC also agreed that it would be useful to provide States with relevant safety information from a completed RASG-PA DIP by means of a RASG-PA Safety Advisory (RSA) and therefore formulated the following decision:

RASG-PA ESC Decision 14/1: A RASG-PA Safety Advisory (RSA) will be provided to States upon completion of RASG-PA Safety Enhancement Initiatives

A RSA will be sent to States informing on completed RASG-PA Safety Enhancement Initiatives including any associated recommendations.

3.1.3 The ESC received a presentation from the U.S. Federal Aviation Administration (FAA) titled “FAA Foreign Airport Safety Assessment Program (FASAP) Familiarization,” WP15.

3.1.4 The FASAP programme provides a methodology for airport safety assessments, which is not intended to replace existing CAA or ICAO guidance regarding airport safety and design, but rather is intended to assist airport safety evaluators (particularly for air carriers flying international routes) in understanding existing ICAO/CAA airport safety, operations and design guidance. It applies a risk evaluation and mitigation methodology to the assessment of airport safety and design. An air carrier or CAA could integrate this methodology (or parts of this methodology) with existing review processes to determine acceptable airport standards.

3.1.5 The ESC agreed that the FASAP programme would be a useful tool for States and aviation stakeholders and formulated the following decision:

RASG-PA ESC Decision 14/2: A RASG-PA Safety Advisory (RSA) will be sent to States and industry to promote the FAA FASAP programme

RASG-PA will send a RSA to States and industry to promote the use of the FASAP methodology in support of the assessment of acceptable airport standards. The methodology is intended to be used as an additional tool and not to replace any existing ICAO or CAA guidance with regard to airport safety and design.

3.2 Annual Safety Report Team (ASRT)

3.2.1 Mr. Oscar Quesada briefed the ESC on the current status of the Third edition of the RASG-PA Annual Safety Report. The report is being finalized for translation.

3.2.2 The ESC was advised of the lack of proactive information in the report. IATA and IFALPA both committed to see if they could provide more proactive information for future editions of the report. It was also mentioned that the Issue Analysis Team (IAT) may also be able to provide proactive information in the future.

3.2.3 Mr. Lorenzo Sepulveda, RASG-PA Vice-Chairman, advised the ESC that it was very important to ensure that the Annual Safety Report provided clear chart definitions and to report the most current relative status in graphs and figures used in the report when possible.

3.3 Aviation Safety Training Team – Pan America (ASTT)

3.3.1 As a result of a discussion on how to identify RASG-PA workshop locations, the ESC decided that the ASTT should convene a meeting and review its scope and objectives.

3.3.2 The next ASTT meeting is tentatively scheduled for November.

3.4 Project GSI/3 – Protection of Safety Information

3.4.1 Mr. Adolfo Zavala briefed the ESC on the current status of this project, which is to provide to States a legal framework for the protection of safety information. Airbus and Boeing are reviewing the final draft provided by the three experts that are working on the project. The final draft should be ready to present to the ESC during the ESC/15 Meeting in Santiago, Chile.

3.4.2 The ESC also supported the drafting of a plan to disseminate the document as part of the original GSI/3 Project activities. A seminar/workshop was to be developed to present the results of the project and to demonstrate and discuss the “Model Proposal of Amendment to National Legislation,” which is to be utilized by States to support integration of the provisions of Annex 13, Chapter 8, Appendix E in State national legislation and regulations.

3.5 Project GSI/12 – FOQA Data Sharing of Information Safety Data

3.5.1 No updates were presented during the meeting for this project.

3.6 Project GSI/4 – Central America Accident and Incident Prevention Investigation Commission – Accident/Incident Regional Board

3.6.1 No updates were presented during the meeting for this project.

3.7 Project GSI/1 – ICAO Spanish Standard Phraseology Project

3.7.1 During the RASG-PA ESC/13 Meeting held in Bogota, the ESC concurred that that ALTA should prepare a draft implementation programme for the application of standard Spanish phraseology.

3.7.2 The ESC also agreed to expand the survey among pilots and air traffic controllers.

3.7.3 The Colombian Aeronautical Civil Authority, the Chilean Civil Aviation Authority and the Mexican Civil Aviation Authority offered to distribute the survey among their air traffic controllers.

3.7.4 Based on the results of the survey, ALTA presented the ESC with a tentative implementation programme that included the following points:

- Promote the use of standard Spanish ATC phraseology in accordance with the ICAO PANS-ATM (Doc 4444) - States and airlines commit to distribute the ICAO PANS- ATM (Doc 4444)
- Communication Campaign - Develop a regional communication campaign to highlight the importance of applying standard Spanish phraseology. Have all States, airlines, RASG-PA members, etc. distribute campaign material among its organizations
- Implement and/or develop training programmes in accordance with Doc 4444 phraseology for new and current personnel
- Develop personnel proficiency evaluations on phraseology
- Include a mandatory introductory training course on Doc 4444 Spanish Standard Phraseology, which would apply to flight academies and air traffic control training centers. In order to obtain any aeronautical certificate, students must pass a respective Proficiency Evaluation on Doc 4444 Spanish Standard Phraseology exam

3.7.5 The ESC Vice-Chairperson from Chile requested more clarity on the objectives and specifics of the programme prior to implementation. The ESC agreed.

3.7.6 The ESC also discussed the issue that had been raised by IATA reference English standard phraseology problems. The ESC agreed that even though this initiative is specific to Spanish phraseology, the initiative should highlight using approved ICAO ATC phraseology in controller to pilot communications.

3.7.7 The ESC agreed to return the project to PA-RAST for review and defining the scope of the project and expected outcomes.

3.8 ALTA/IATA Bird Strike Project

3.8.1 IATA briefed the ESC that a team of biologists from the FAA and USDA visited Panama (PTY) and Guayaquil (GYE) airports for 3 days each during the last week of June 2012. The team met with local authorities and airline industry representatives, They also visited the surrounding areas to become familiar with current conditions, the Bird Strike Project action plan and to establish a relationship with wild life personnel and the local champion team. The FAA is in the process of drafting a detailed report.

3.8.2 IATA and ALTA asked their airline members to provide them with bird strike incident reports from 2008 to 2011. The collated data will be presented to RASG-PA for consideration to support expanding this initiative to other airports in the future.

3.8.3 The Bird Strike Project sub-committee will meet again in the upcoming weeks in MIA to discuss the initial results of the PTY and GYE visits and discuss the future of the project. Once a date is chosen, all RASG-PA members will be invited to participate, as well as the representatives and bird strike experts from the FAA, USDA, Boeing, Airbus, IFALPA, ACI-LAC, LACSA, LAN Airlines, LAN Peru, LAN Ecuador, Avianca, Copa, Copa Colombia, ALTA and IATA that participated in the first meeting in 2011.

3.8.4 CARSAMPAF/10 Meeting, 22-26 October, will be informed of the activities of this project at their annual meeting.

Agenda Item 4: RASG-PA 2013 Work Programme

4.1 The ESC discussed the tentative RASG-PA work programme as presented in WP/11. The ESC agreed to the following changes in the tentative RASG-PA 2013 work programme, which will be presented to the RASG-PA membership for approval:

- The first 2013 PA-RAST/ESC meeting will be scheduled for the week of 25 March 2013, at the ICAO Lima Office.
- Schedule the 2013 annual RASG-PA meeting jointly with the ICAO/ALTA Safety Summit, which will tentatively be held in Costa Rica the week of June 24, 2013.
- Eliminate the ESC meeting scheduled for August 2013, but maintain the other three ESC scheduled meetings for 2013, March, June and October/November.
- The location for the 2013 ESC meetings will be Lima, Costa Rica and Brazil, respectively.
- The RASG-PA ESC monthly teleconferences will be changed to bi-monthly teleconferences scheduled during odd numbered months.

Decision RASG-PA ESC/14/3

Amend RASG-PA Procedural Handbook to modify the month of RASG-PA membership meeting

Amend the RASG-PA Procedural Handbook to remove the month in which the RASG-PA annual meeting is to be scheduled. The amendment will allow the annual membership meeting to be held at any time during the year with 60 day's notice.

Agenda Item 5: RASG-PA/5 Meeting

5.1 The ESC reviewed the schedule for the PA-RAST/11, ESC/15 and RASG-PA/5 meetings in Santiago, Chile.

5.2 The draft agenda for the meeting was reviewed and the ESC was reminded that RASG-PA participants would join the Flight Safety Foundation IASS event on Tuesday morning, 23 October 2012, for the opening of that event. The RASG-PA meeting will then reconvene in the afternoon and adjourn on Wednesday, 24 October 2012.

Agenda Item 6 2012 Pan America Aviation Safety Summit Review

6.1 The ESC received a briefing on the results of the Third Pan America Aviation Safety Summit 2012 from Mr. Alex de Gunten.

6.2 The Summit's overall attendance was 222 attendees, which included States, aviation stakeholders and other safety organizations. The Summit survey's reflected a high level of satisfaction with the outcome of the Safety Summit. Ninety-five percent of the attendees indicated they would attend the Summit in 2013.

6.3 The ESC agreed that it was a successful outcome and supported the continued joint collaboration of ICAO RASG-PA and ALTA in hosting the 2013 Pan American Aviation Safety Summit.

6.4 The ESC discussed tentative locations and dates for the 2013 Safety Summit and tentatively agreed to the week of 24-28 June 2013, in San Jose, Costa Rica. Cancun, Mexico, was considered as an alternate location.

Agenda Item 7: Other Business

No other business was discussed under this agenda item.