



INTERNATIONAL CIVIL AVIATION ORGANIZATION

REGIONAL AVIATION SAFETY GROUP – PAN AMERICA (RASG-PA)

THIRD MEETING OF THE EXECUTIVE STEERING COMMITTEE

Agenda Item 1: Review of RASG-PA ESC/2 Conclusions and Decisions

1.1 Under this agenda item the Meeting reviewed the conclusions and decisions and project status from RASG-PA ESC/2 Meeting. The Meeting was reminded that during the teleconference of 26 June 2009, conclusions and decisions were re-numbered to clarify the action to be taken and to tie the action item with the overlying conclusion. The status of each item discussed is listed below.

- 1.2 **ESC/2/1: Working Paper for Multi National Recognition of AMO's**
- Working Paper developed and will be presented during RASG-PA/02 Meeting by Secretariat.
- 1.3 **ESC/2/2/AI/1 Working Paper on Ramp Inspection Data Sharing**
- Working Paper developed and will be presented during RASG-PA/02 Meeting by Secretariat.
- 1.4 **ESC/2/4/AI/1 Use of Performance Framework Forms (PFF's) for Projects**
- Working Paper developed and will be presented during RASG-PA/02 Meeting by Secretariat.
- 1.5 **ESC/2/6/AI/1 Targeted Training Programmes**
- Working Paper developed and will be presented during RASG-PA/02 Meeting by Secretariat.
- 1.6 **Agenda Item 2.2 Project Status on GSI#3.A – Protection of Safety Information**
- Meeting was advised of the status of project GSI#3.A and the model legislation developed by legal experts. Working Paper will be presented during RASG-PA/02 Meeting by Secretariat.

- 1.7 **ESC/2/8 FOQA Data Sharing**
- Working Paper developed and will be presented during RASG-PA/02 Meeting by COCESNA.
- 1.8 **ESC/2/8/AI ATOS Information to COCESNA/ACSA**
- CAST Member advised ESC on current status of this action item and will present this information to RASG-PA02 Meeting.
- 1.9 **ESC/2/10 Working Paper on Safety Information**
- Working Paper developed and will be presented during RASG-PA/02 Meeting by Secretariat.
- 1.10 **ESC/2/11 ALTA Safety Meeting Results**
- This information was previously completed and results sent to ESC
- 1.11 **ESC/2/12 Determination of Top 3 Data-Driven Risk Areas**
- The top three data-driven risk areas based on data presented by ICAO, IATA, BOEING and CAST were identified and will be presented to RASG-PA/02 Meeting.
- 1.12 **ESC/2/13 Revision of Project on GSI/12 and Numbering System for RASG-PA projects**
- The revision of the Project on GSI/12 was circulated among ESC members for comment. No comments received. Numbering system was revised for RASG-PA projects that paired it with its associated GSI.
- 1.13 **ESC/2/14 Targeted Training, Working Groups, and Working Paper on Accident and Incident Trends**
- Working Paper developed and will be presented during RASG-PA/02 Meeting by CAST Member on aligning SEI to accident and incident trends. The resulting items addressed in this action item were incorporated into other conclusions and decisions as agreed to by ESC via 26 June telecon.
- 1.14 **Agenda Item 2.6.1 - SRVSOP offered model regulations to all States in the Pan-American Regions free of charge however they are presently only available in Spanish.**
- ESC agreed that funds donated by Boeing for RASG-PA projects would be used to translate LARS into English.

1.15 ESC/2/15 Plan for SMS Training Capabilities

- The ESC strongly encouraged states to develop their own SMS training capabilities within the region. However the ESC noted that due to the maturity level of SSP, that states should wait before beginning to implement SSP training capabilities. Colombia representative inquired about the implementation schedule of SMS and SSP and specifically about SSP training. Colombia offered to hold an SSP workshop next year. There was further clarification that states should not wait until SSP is fully implemented to move forward with SMS for service providers.

1.16 ESC/2/15/AI/1 Presentations on SMS and SSP at RASG-PA/02

- This item is completed via Agenda Item 4 of the RASG-PA/02. SMS presentations and Working Papers on SMS that will be presented by the Secretariat.

1.17 ESC/2/17 – ESC/2/18: Were agreed to be included in ESC/2/14 during 26 June ESC telecon.

- During this item Airbus requested a clarification in regards to whether RASG-PA was replacing PAAST. IATA confirmed it now supports RASG-PA, and that PAAST is no longer in existence. The Secretariat requested that IATA forward a formal letter stating this in order to close this issue.

1.18 ESC/2/19 Standard Article on RASG-PA

- This item was completed and previously forwarded to ESC.

Agenda Item 2: Review RASG-PA/02 Meeting Agenda

2.1 RASG-PA/02 Agenda was reviewed and minor revisions were made.

Agenda Item 3: Formal Recognition by ICAO of Regional Safety Groups.

3.1 The participant from ICAO Headquarters noted that RASG-PA initiatives have been noticed at the headquarters level. Air Navigation Commission has been tasked with endorsing Regional Aviation Safety Groups. A State letter will be forwarded requesting the views of states with respect to the establishment of regional aviation safety groups. One point made about formal recognition was that all Meeting reports would be forwarded and reviewed by the Air Navigation Commission. Further discussion centered on the need for reports to be more action oriented. A discussion followed regarding the appropriate use of conclusions and decisions in order clearly identify the activities of the group. The secretariat noted that regardless of the type of recognition afforded the group that the focus would remain the same.

Agenda Item 4: Report on Status of Project GSI-3.A

4.1 Lima ICAO Safety Officer reported on the status of project GSI-3.A. Comments on the report noted that the report was well written and it expanded beyond addressing only accident and incident issues. Also noted by the ESC was that the document was robust enough as drafted for States to begin implementation of their own legislative amendments to protect safety information. An ESC member also noted that Mexico is currently in the process of drafting similar legislation now.

4.2 Also discussed within the ESC and agreed upon was that the report can be shared across regions and would also be accessible via the internet on the ICAO NACC and SAM websites.

4.3 An ESC member raised the issue of alternative methods to implement this project especially considering the lengthy and complicated process to introduce new legislation. An alternative proposal was raised to introduce this as an international legal instrument or convention for adoption by ICAO States. The resulting consensus was that the proposal to have states follow the implementation plan in the project report would be the method preferred by the ESC.

4.4 In March 2010 an ICAO Safety Conference will be held where this issue will be raised.

Agenda Item 5: Project Funding.

5.1 ICAO Lima Officer discussed the 3 options for funding RASG-PA that are included in working paper on funding. RASG-PA Secretariat discussed developing other possible options for funding RASG-PA projects including establishing a specific RASG-PA fund with full accounting by RASG-PA. Another discussion reference IFFAS noted that there is little money available in that account.

5.2 The Boeing representative noted that a request has been made within Boeing to budget additional funds for RASG-PA. However he noted that funds can only be distributed to groups that have been previously approved by Boeing. This means that funds donated by Boeing at this time can only be distributed to the Lima ICAO office and ICAO headquarters which are on the approved list.

5.2 The representative from Colombia asked for clarification as to who would be the decision maker to approve the creation of a RASG-PA fund. The Secretariat informed the meeting that there may be changes coming regarding how budgets are handled within ICAO.

5.3 The representative from Airbus informed the Meeting that they are donors to COSCAPs but that the accounting of funds needs to be transparent and that funds used need to be specifically identified as to what RASG-PA activity they are supporting.

5.4 The representative from ACSA asked if the ESC had identified a budget to accomplish RASG-PA projects. The Secretariat clarified the need to establish a 2010 RASG-PA budget but that the ESC should wait until the conclusion of RASG-PA/02 in order to identify and prioritize RASG-PA work program. ALTA informed the meeting that it could provide an in-kind donation to support RASG-PA activities.

DECISION RASG-PA ESC/3/1 PROJECT FUNDING

The ESC led by the Secretariat will inquire into the establishment of a RASG-PA fund to accept financial donations that would be used to finance the development and implementation of RASG-PA projects.

DECISION RASG-PA ESC/3/2 FINANCE COMMITTEE

The ESC establishes a finance committee to develop 2010 RASG-PA budget.

Agenda Item 6: Safety Information

6.1 Lima Safety Officer provided the ESC a summary of the working paper on safety information. The working paper outlines the structure of the report which would become a living document and be updated yearly.

Agenda Item 7: Workshop Presentation during RASG-PA/03

7.1 The ESC was briefed by the Boeing representative on the content of the workshop for the agenda on day 2 of the Meeting. The intent would be to do a gap analysis on the 3 main safety concerns.

Agenda Item 8: ALAR Training

8.1 The representative from CAST informed the ESC on the contents of ALAR training and how it provided mitigating strategies for the 3 main safety areas as identified by RASG-PA. He proposed that RASG-PA support ALAR workshops in Latin America.

8.2 The Secretariat and IFALPA supported the idea but requested further information on the contents of the workshop and whether it was geared only to pilots. A member of CAST explained that the workshop was a train the trainer course presented by Flight Safety Foundation. It was not only for pilots but for ATC personnel and for service providers. RASG-PA would only need to notify FSF that it was requesting a workshop and then be willing to provide the venue and support to course instructors. It was explained that the course is a one-day workshop but that the course material could be expanded depending on subject and could be longer depending on requirements.

8.3 ALTA offered resources to develop and plan workshops. The COCESNA representative offered support through ACSA in order to develop a cadre of trainers that would be able to then provide the training in Central America.

DECISION RASG-PA ESC/3/3 ALAR WORKSHOPS

The member from CAST will request support for establishing ALAR workshops in Latin America during RASG-PA/02 workshop session.

Agenda Item 9: Forming Projects Committee

9.1 The ESC was informed of the need to establish a project committee to oversee the implementation and completion of RASG-PA projects.

9.2 ALTA and COCESNA offered to provide in-kind resources to support established RASG-PA workgroups or committees.

9.3 The Secretariat identified the need for additional committees to support growing RASG-PA activities. The ESC agreed that individual groups would need to be formed to implement activities.

DECISION RASG-PA/3/4 ESTABLISHMENT OF PROJECTS COMMITTEE

A list of workgroups or committees to support RASG-PA activities would be presented to ESC during Friday Meeting. Committees would also be formed as needed during plenary.

Agenda Item 10: Other Business

10.1 The member from CAST asked the ESC to clarify whether there were term limits for RASG-PA ESC Vice-Presidents. The RASG-PA Chairman explained that while there were no written term-limits for RASG-PA Officers, it was expected that if an officer needed to withdraw from the ESC that it would be on an individual basis by notifying the Chairman or Secretariat. The Boeing representative explained that continuity in a group such as RASG-PA was good. The Officers and members of the RASG-PA ESC were encouraged to participate in all meetings and activities as the leaders of the organization.

LIST OF PARTICIPANTS

NAME	STATE/ORGANIZATION
Andreas Kohn	AIRBUS
Alex de Gunten	ALTA
Ricardo Senra de Oliveira	ANAC - Brazil
Gerardo Hueto	BOEING
Annie Parker	BOEING
Lorenzo Sepúlveda	Chile
Victor Zamora	COCESNA/ACSA
Jorge Vargas	COCESNA/ACSA
Sergio Paris Mendoza	UAEAC Colombia
Luz Marina Gonzalez	UAEAC Colombia
Ricardo Arias Borbon	Costa Rica CAA
Oscar Derby	Jamaica CAA
Martin Maurino	IATA
German Diaz Barriga	IFALPA
Kyle L. Olsen	FAA - USA
Glenn W. Michael	CAST/FAA - USA
Loretta Martin	ICAO
Franklin Hoyer	ICAO
Mitchell Fox	ICAO
Oscar Quesada	ICAO
Eduardo Chacin	ICAO
Adolfo Zavala	ICAO