



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

*When replying please quote:*

Ref.: NT- N1-8.2.25— E.OSG-NACC119172

24 March 2026

To: States, Territories and International Organizations

Subject: **CAR/SAM Regions, Air Traffic Management (ATM) Contingency Management Framework (RACF) Meeting/Workshop**  
(Panama City, Panama, from 1 to 5 June 2026)

Action  
Required: **Submit working papers/presentations prior to 6 May 2026; and register participants not later than 18 May 2026**

Dear Sir/Madam,

I wish to invite your Administration/Organization to the CAR/SAM Regions Air Traffic Management (ATM) Contingency Management Framework (RACF) Meeting/Workshop, jointly organized by the International Civil Aviation Organization (ICAO) North, Central America and Caribbean (NACC) and the South America (SAM) Regional Offices, supported by ICAO Headquarters and the Civil Aviation Authority of Panama, to be held at in Panama City from 1 to 5 June 2026.

This event is organized in direct response to the high-level outcomes of the Fourteenth Air Navigation Conference (AN-Conf/14) and the 42nd Session of the ICAO Assembly. Both governing bodies emphasized the critical need for enhancing global aviation resilience through robust crisis and contingency management. As the aviation landscape faces increasing airspace disruptions—ranging from conflict zones to natural disasters and other unforeseen technical events—it is imperative that ICAO Regions harmonize their response strategies to safeguard the safety and continuity of international air traffic.

This workshop is aimed at personnel from civil aviation authorities and air navigation service providers with operational responsibilities for the provision of air traffic control services. Therefore, it is essential to have representation from all organizations responsible for managing area control centers, approach control offices, and aerodrome control towers in the CAR Region, according to the responsibilities of each State or International Organization.

The primary goal of this event is to strengthen ATM resilience across the CAR and SAM Regions. Specifically, the workshop will deep-dive into the operational requirements for managing airspace during large-scale disruptions, analyse recent global events that impacted international traffic flows to identify best practices in cross-regional coordination, and advance the development of the CAR and SAM Regions' ATM Contingency Management Frameworks, for presentation to **the CAR/SAM Regional Planning and Implementation Group (GREPECAS)** for endorsement.

.../2

The working languages of the event will be English and Spanish, and simultaneous interpretation will be provided. The Draft Agenda is provided in **Appendix A**. General information on the site and facilities for the event are shown in **Appendix B**. As it becomes available, documentation of the workshop will be posted on the website at:

<https://www.icao.int/SAM/meetingdocs?fid=78450#block-icao-page-title>.



Your Administration/Organization is encouraged to participate actively in the Workshop by submitting working papers/presentations related to the subjects contained in the draft Agenda by **6 May 2026 in English and Spanish**.

I would also appreciate it if you could, by **18 May 2026**, confirm the participation of your Administration/Organization by completing this form online:

<https://forms.office.com/r/kZcCR7TRG7>

For additional information regarding the event, please do not hesitate to contact ATM/SAR Regional Officers, Mr. Fernando Hermoza ([fhermoza@icao.int](mailto:fhermoza@icao.int)) from the SAM Regional Office, and Mr. Eddian Mendez ([emendez@icao.int](mailto:emendez@icao.int)) from the NACC Regional Office.

Accept, Sir/Madam, the assurances of our highest consideration.

	
<b>Fabio Faizi Rahnemay Rabbani</b> Regional Director South American (SAM) Regional Office	<b>Christopher Barks</b> Regional Director North American, Central American and Caribbean (NACC) Regional Office

**Enclosure:** *As indicated, Working Papers Templates APXc and APXd*

<https://oaci.sharepoint.com/sites/NACCRegionalOfficeTeam/Shared Documents/00-Files/N - ICAO Regions/N 1- 8.2.25 - Regional Contingency Events/2606-CARSAM-RACFWorkshop/NACC119172ATM1-States-CARSAM-RACFWorkshop.docx> / AMS



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

**CAR/SAM Regions ATM Contingency Management Framework Meeting/Workshop  
(RACF)**

Panama City, Panama, from 1 to 5 June 2026

---

**APPENDIX A**

**DRAFT AGENDA**

**Agenda Item 1: Opening and welcoming remarks**

**Agenda Item 2: Current ICAO Contingency planning:**

- 2.1 Requirements, need and purpose
- 2.2 ICAO Contingency Coordination Team (CCT) process
- 2.3 CAR and SAM Regions contingency implementation experience
- 2.4 States experience and challenges in implementing their contingency plan
- 2.5 Airspace users' experience during contingency events

**Agenda Item 3: The New ICAO Regions ATM Contingency Management Framework (RACF)**

- 3.1 Cross-border coordination aspects of contingency management
- 3.2 Lessons learnt concerning cross-regional enhancements of contingency arrangements
- 3.3 Discuss the draft CAR and SAM RACFs
- 3.4 Defining contingency arrangements for predetermined contingency events

**Agenda Item 4: Outcomes and Recommendations**

— END —

## Appendix B



### CAR/SAM Region ATM Contingency Management Framework (RACF) Workshop

#### GENERAL INFORMATION

##### 1. Venue and Dates:

The CAR/SAM Region ATM Contingency Management Framework (RACF) Workshop will be held from 1 to 5 June 2026, in the Instituto Superior de Formación Profesional Aeronáutica (ISFPA), in Panama City, Panama.

**Address:** Edificio 611, Avenida Ascanio Villalaz, corregimiento de Ancón, Ciudad de Panamá.

**Phone:** +507 520-0375

The opening session will take place on June 1, 2026, at 09:00 a.m.

##### 2. Time Zone (UTC - 5):

Panama maintains Eastern Standard Time (EST) throughout the year (UTC -5), with no daylight-saving time applied.

##### 3. Weather and dress code information (June):

During the month of June, the weather in Panama is typically rainy, with temperatures ranging from 23°C to 30°C. The use of light and fresh garments is recommended, preferably made of cotton, linen or natural silk. For the opening session, formal attire is suggested, while for the rest of the days business casual dress is recommended.

##### 4. Link for documentation and languages:

The event will be held in Spanish and will have translation service into English. The documentation corresponding to the meeting will be available at the following link:

<https://www.icao.int/SAM/meetingdocs?fid=78450#block-icao-page-title>

All participants are requested to bring documentation in digital format (on a laptop) or printed to the event venue, as physical copies will not be distributed during the activity.

## **5. Transport:**

For the transfer to and from the airport, it is recommended to use authorized taxi services.  
Transportation options in Panama:

Uber: <https://www.uber.com/pa/es/>

Panamá Metro:

<https://www.elmetrodepanama.com/linea-1/> <https://www.elmetrodepanama.com/linea-2>

## **6. Passport, visa and other requirements:**

(Source: Tocumen S.A.)

Foreign visitors must meet the following requirements, as appropriate to their nationality:

- Tourist visa, when applicable.
- Valid passport with a minimum validity of six (6) months.
- Exit ticket from the country (return or continuation of the trip).
- Minimum economic solvency of USD 500.00 or its equivalent (credit card, bank reference, employment letter or traveler's checks), in accordance with Resolution 1017 bis of March 22, 2000.
- In some cases, accommodation data /reservation may be requested.

Additionally:

- Nationals of countries that require a stamped visa may obtain it in advance at the Panamanian consulate.
- Countries classified as "visa only" must be processed before entry.

## **7. Sanitary requirements for entry to Panama:**

Yellow fever vaccination is required for travelers from countries in Africa and Brazil.

## **8. Health Insurance:**

It is recommended that participants have international health insurance or equivalent coverage, which covers possible emergencies or illnesses during their stay.

Neither ICAO nor the AAC of Panama will assume medical expenses derived from participation in the event.

## **9. Currency and Payment Methods:**

In Panama, the U.S. dollar (USD) is legal tender.

Exchange houses are limited, although they are available at the Tocumen International Airport and tourist areas. It is recommended:

- Use authorized Money exchange places.
- Consider that the taxes at the airport may be less favorable.

Credit cards are widely accepted.

## 10. Security recommendations:

It is recommended to adopt basic personal Security measures, such as:

- Carry only the necessary money.
- Avoid the display of valuables.
- Use reliable transportation services (hotel or authorized platforms).
- Make currency exchanges in authorized establishments.
- Use ATMs located in shopping malls or safe places.

## 11. Food restrictions:

Se agradecerá informar con antelación cualquier alergia o restricción alimentaria, a fin de considerarlo durante las pausas de café.

## 12. Health Care:

In case of emergency in Panama:

- Telephone Directory: 102.
- National Police: 104.
- Emergencies: 911.
- Fire Department: 103.
- Sinaproc: \*335 o 316-3200.
- Red Cross: \*455.

## Hospitals

PacíficaSalud:

Phone: (+507) 204-8184 / Phones: 204-8157 / 8159, USA: 011 -507-204-8157 / 8159

Location: Boulevard Pacífica y Vía Punta Darién, Ciudad de Panamá

The Panama Clinic:

Phone: (+507) 265-8800

Location: Pacific Center. Torre B, Piso 20

Hospital Paitilla:

Phone: (+507) 265-8800

Location: Avenida Nacional

Hospital Nacional de Panamá:

Phone: (+507) 207-8100 y 306-3300

Location: Avenida Cuba, between streets 38 and 39 in Panama City.

## 13. Electric power:

In Panama, the electricity supply is 120 V and 60 Hz.

The plugs are type A and B. It is recommended to bring an adapter in case your devices are not compatible.

## 14. Accommodation near the event:

(Non-exhaustive list and indicative prices subject to change). Participants must make their reservations directly to the hotel:

