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国际民用
航空组织

When replying please quote:

Ref.: NT-NE57 — **E.OSG.NACC119158**

30 March 2026

To: States, Territories and International Organizations

Subject: **Invitation to the Fourteenth Meeting of the North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/14) Antigua and Barbuda, from 1 to 5 June 2026**

Action

Required: **1) Transmittal of additional items to the Draft Agenda by 30 April 2026;**
2) submission of documentation by the deadlines provided in this letter; and
3) register participation by 1 May 2026

Dear Sir/Madam,

Further to my *Save the date* letter ref. E.OSG.NACC118498 dated 29 January 2026, I wish to invite your Administration/Organization to participate in the Fourteenth Meeting of the North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/14), which will be graciously hosted by Antigua and Barbuda and held at the American University of Antigua (AUA) Conference Centre, Jabberwock Beach Road, University Park, Coolidge, Antigua, from 1 to 5 June 2026. Please note that the Directors' Meeting will commence on the morning of Monday June 1 and conclude around mid-day on June 3.

Directors General of Civil Aviation Authorities of States and Territories of the ICAO NAM/CAR Regions, and representatives of invited international organizations are expected to attend. The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

Immediately following the conclusion of the NACC/DCA meeting around mid-day on June 3, ICAO, with the sponsorship of the United Arab Emirates and continued hosting by Antigua and Barbuda, will conduct a 2.5 day high-level interactive workshop entitled *Effective Delegation and Regional Cooperation*. The workshop will focus on practical approaches to effective delegation and regional cooperation, including State responsibility and sovereignty under the Chicago Convention, and how delegation to regional organizations can support States in meeting their aviation safety oversight and/or accident and incident investigation obligations. The workshop is intended for Directors of Civil Aviation and other senior leaders of States and Territories that participate in or are considering participating in a regional organization, as well as the Directors and senior leaders of Regional Safety Oversight Organization (RSOOs), Regional Accident and Incident Investigation Organizations (RAIOs) and Investigation Cooperative Mechanisms (ICMs). Participants are asked to register online here ([ICAO Workshop Registration Form](#)) by **1 May 2026** and provide the following workshop reference: 2026-NACC/2269/10.

The Workshop will be in English only, and a separate Spanish-only version of the workshop will be provided on a future occasion. The workshop attire is business casual, and an outline is attached for ease of reference.

The Draft Agenda of the event is at **Appendix A**. States wishing to submit proposals for the addition of items should do so by **27 April 2026**.

I would appreciate confirmation of your delegation **with names and e-mail addresses** by **1 May 2026** to criva-palacio@icao.int; icaonacc@icao.int

The General Information will be sent at a later date. If you need local assistance, please contact Mr. Peter Abraham, Coordinator: peter.abraham@ab.gov.ag.

All meeting documentation will be placed in the Meetings Section of the following web page: [NACC/DCA/14](#) as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word format for Working and Information Papers using the attached templates and in Power Point format for presentations. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

If you wish to share information on key programmes and activities at the meeting, you are encouraged to rely less on Working Papers than in previous meetings. Instead, where participants wish to share information with the meeting, they are highly encouraged to submit, short, concise, and dynamic presentations, with Information Papers containing the bulk of the detail as a reference to participants. We kindly ask that Presentations be submitted in English and Spanish, given the obvious difficulties of translating graphics and many other elements of presentations. Working Papers **must** have an action, or they will be considered an information paper. “Take note of the information in the paper” is not an action, and Working Papers submitted with only this action will be considered Information Papers. Working Papers must be submitted in both languages, English and Spanish. Information Papers will be published only in the language(s) presented. The deadline to receive documentation is **15 May 2026** and no materials will be accepted after this date.

Moreover, the Thirteenth Meeting of the FRL09M1 Multi-Regional Civil Aviation Assistance Programme (MCAAP) Project Steering Committee (FRL09M1 PSC/13) will be held in a separate session on June 03 and in the same premises of the NACC/DCA/14 meeting (a specific invitation will be submitted shortly). In this regard, the MCAAP Project Focal Point^[1] may apply for a one-day event subsidy to attend the FRL09M1/PSC/13. The event subsidy includes Daily Subsistence Allowance (DSA) to cover lodging and per diem. Your Administration shall provide the candidate with the air ticket to/from Antigua and Barbuda, and ensure that the candidate has the necessary travel documents, vaccinations, and visa prior to departure. The duly completed Event Subsidy Nomination Form must be received in this Regional Office by **15 April 2026**. In case you have any questions regarding this event subsidy, please contact Mrs. Leslie Gandara, Administrative Assistant at the following e-mail address: nacc-tc@icao.int


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^[1] ^[1] **RLA09801 Project Members** are: Bahamas, Barbados, Canada, Cuba, Curaçao, Dominican Republic, Haiti, Jamaica, Mexico, OECS States through ECCAA (Antigua and Barbuda, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines), Trinidad and Tobago and Central American States through COCESNA (Belize, Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua).

All stakeholders who wish to take this opportunity to showcase their products and services are invited to contact Ms. Virginia Tavella at vtavella@icao.int for a full list of sponsorship and exhibition opportunities.

If you require further information regarding the NACC/DCA/14 meeting, please contact Mrs Claudia Riva-Palacio, Assistant to Head of Office (criva-palacio@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.


Christopher Barks
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure: *A – Draft Agenda ; B –Working Paper template; C – Information Paper template; D – Appendix template; E -Workshop outline*

<https://oaci.sharepoint.com/sites/NACCRegionalOfficeTeam/Shared Documents/00-Meetings/NACC DCAS/NACCDCA14/Communications/NACC119158RD-States-Invitation.docx> / CRP

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**APPENDIX A
DRAFT AGENDA**

- Agenda Item 1 Election of Chair and Adoption of the Agenda and Schedule**

 - Agenda Item 2 Keynote Address**

 - Agenda Item 3 Innovation Panel**

 - Agenda Item 4 Collaborative Approaches to Safety**

 - Agenda Item 5 Every Flight is Secure**

 - Agenda Item 6 Seamless and Interoperable Air Navigation Services (ANS) that are Fit for the Future**

 - Agenda Item 7 Implementing the Environmental Long-Term Aspirational Goal (LTAG)**

 - Agenda Item 8 En Route to the 7th Air Transport Conference (AT/Conf)/7)**

 - Agenda Item 9 International Air Treaties, Laws and Regulations**

 - Agenda Item 10 Conclusions and Decisions**

 - Agenda Item 11 Other Business**
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EXPLANATORY NOTES**Agenda Item 1: Election of Chair and Adoption of the Agenda and Schedule**

The Meeting will elect a chairperson and will review and adopt the agenda and schedule.

Agenda Item 2 Keynote Address

Keynote address by host government and/or ICAO senior leaders.

Agenda Item 3 Innovation Panel

As international civil aviation enters a period of unprecedented growth and transformation, innovation is no longer optional—it is a critical enabler for safety, sustainability, resilience, and equitable development. This panel will highlight how innovation can be translated into practical, scalable solutions tailored to the realities and priorities of the NAM/CAR Regions, including Small Island Developing States (SIDS) and States with capacity constraints.

Agenda Item 4 Seamless and Interoperable Air Navigation Services (ANS) that are Fit for the Future

The Secretariat and/or Rapporteurs will provide updates on the progress of air navigation implementation as coordinated with the NACC ANS implementation groups like the North American, Central American and Caribbean Working Group (NACC/WG) and the CAR/SAM Planning and Implementation Regional Group (GREPECAS), presenting key implementation topics such as airspace optimization, Flight and Flow Information for a Collaborative Environment (FFICE) planning and crisis preparedness and management. Participants will discuss the progress toward implementation of the Global Air Navigation Plan (GANP) and the Regional Air Navigation Plan operational improvements, as well as updates on regional progress in implementation of the ICAO Strategic Plan air navigation goals.

Agenda Item 5 Every Flight is Secure

This agenda item will address progress and updates on Aviation Security (AVSEC) regional activities and priorities following the Second Edition of the Global Aviation Security Plan (GASeP). Key topics to be presented and discussed include: outcomes and actions from the ICAO/LACAC NAM/CAR and SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG), NACC Strategic Assistance Programme (SAP) for compliance with AVSEC, support in AVSEC by Regional Safety Oversight Organizations (RSOs), aviation cybersecurity, status updates from the NACC dashboards, Universal Security Audit Programme (USAP) outcomes, and other AVSEC/FAL initiatives.

Agenda Item 6 Collaborative Approaches to Safety

This agenda item will address ongoing collaborative approaches in safety data exchange, analysis, and development of risk mitigation programmes within the Regional Aviation Safety Group – Pan America (RASG/PA) and safety-related implementation groups and projects such as the State Safety Programme Working Group (SSP/WG), Accident and Incident Investigation (AIG) Turn Key Project, Runway Safety Team (RST) projects, and the NCMC/WG. Additional topics include the ICAO Universal Safety Oversight Audit Programme (USOAP) Continuous Monitoring Approach (CMA) and other safety implementation issues in the NAM and CAR Regions

Agenda Item 7 Implementing the Environmental Long-Term Aspirational Goal (LTAG)

Under this agenda item, Participants will provide updates on and discuss the progress of implementing ICAO environmental initiatives such as the Long-Term Global Aspirational Goal (LTAG), Capacity-building and Training for Sustainable Aviation Fuels Programme (ACT-SAF), the Carbon Offsetting Scheme for International Aviation (CORSIA), and States' Action Plans on CO₂ emissions reduction activities. The Secretariat will also provide information on the FINVEST Hub, recent outcomes of environmental protection events and ICAO planning activities for stronger assistance to achieve Environment (ENV) aviation aspirational goals.

Agenda Item 8 En Route to the 7th Air Transport Conference (ATConf/7)

Under this agenda item the Secretariat will inform States of the ATConf/7), to be held at ICAO Headquarters in Montréal, Canada, from 16 to 20 November 2026 under the theme “Delivering growth, resilience and sustainability in a dynamic industry through policies, partnerships and investment for an inclusive air transport system”. Updates and challenges by States on air connectivity, air transport liberalization, and other topics for preparing States and Territories for a successful participation in the Conference and the progress in air transport in the region will be also provided.

Agenda Item 9 International Air Treaties, Laws and Regulations

Under this agenda item the Secretariat will inform Participants of the outcomes of the 4th Civil Aviation Legal Advisors Forum, progress toward the ratification of eight key international air law instruments, and the process for doing so. Participants will be invited to make use of a tracking matrix designed to periodically inform ICAO of their State's progress towards ratification whenever they reach an important milestone in the process.

Agenda Item 10 Conclusions and Decisions

Under this agenda item, the Meeting will follow-up on outstanding conclusions and decisions from previous NACC/DCA meetings, as well as review the resulting draft decisions/conclusions from the current meeting.

Agenda Item 11 Other Business

This agenda item provides an opportunity to address significant items of interest to decision-makers that were not addressed elsewhere in the agenda. The Secretariat will also announce the host and location of NACC/DCA 15, which is scheduled for the week of 31 May to 4 June 2027.

Additional activities:

- 1) On 3 June, the 13th Meeting of the FRL09M1 Multi-Regional Civil Aviation Assistance Programme (MCAAP) Project Steering Committee (FRL09M1 PSC/13) will take place. Project Members will discuss the Project performance and impact to States' Standards and Recommended Practices (SARPs) implementation and compliance while reviewing the recent activities and decisions and will present proposals for future activities. States that are not members are invited to observe.
- 2) On the afternoon of 3 June and 4-5 June ICAO will lead a workshop on Effective Delegation and Regional Cooperation graciously facilitated by the United Arab Emirates. The workshop will be in English only (there will be a future workshop in Spanish only). The intended audience is States and Territories that participate in, or are interested in participating in, a regional authority (such as ECCAA) or Regional Safety Oversight Organization (such as CASSOS) in which some or all oversight functions are delegated to the regional organization.

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Workshop on Delegation to Regional Safety Oversight Organizations (RSOOs), and/or Regional Accident and Investigation Organizations (RAIOs)¹

“Effective Delegation and Regional Cooperation”

Target Audience: *Directors General, Heads of Safety or Accident Investigation Organizations, Policy Makers, RSOOs, RAIOs and ICMs*

Session 1: Introduction

Objective: Introduce the workshop and its objectives

Session 2: Delegation in General

Objective: Introduce and understand the general concept of delegation

Session 3: State Responsibility and State Sovereignty under the Chicago Convention

Objective: Understand State responsibilities, State sovereignty and the implications of delegation under the Chicago Convention for safety oversight and accident investigation

Session 4: Legal Foundations, Anchors, and Framework for Delegation to RSOOs and RAIOs

Objective: Introduce general legal foundations, legal anchors under the Chicago Convention and frameworks for delegation to RSOOs and RAIOs

Session 5: What is Delegation in Aviation?

Objective: Distinguish delegation of tasks and functions from the transfer of state responsibilities, clarifying States' responsibilities in delegated tasks and functions, brainstorm to better understand the concept of delegation; high-level view of delegations of tasks and functions to RSOOs and RAIOs

Session 6: How RSOOs and RAIOs Support the Member States

Objective: Discuss how RSOOs and RAIOs support their Member States; address the levels of delegation (i.e. level 1-3) from States to RSOOs and RAIOs

Session 7: Role of RSOOs and RAIOs in USOAP Activities

Objective: Explore the potential roles of RSOOs and RAIOs in assisting States before, during and after USOAP activities

Session 8: Oversight and Monitoring of RSOOs and RAIOs by States

Objective: Discuss need for States to oversee and monitor their RSOO and RAIOs; provide guidance and tools to assist States

Session 9: Regional Perspective

Objective: Opportunity for an RSOO, RAIO and/or State from the region to provide their experience regarding delegation

Session 9: Conclusion/Wrap-up

Objective: Provide a summary of the workshop, discuss outcomes and future opportunities

¹ Investigation Cooperation Mechanisms (ICMs) are also to be considered where RAIOs are mentioned in document.