International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

(MET/TF/4)— WP/02
20/07/26

Fourth Meeting of the North American, Central American and Caribbean Working Group (NACC/WG) Implementation of Aeronautical Meteorology (MET) Task Force (MET/TF/4)

Mexico City, Mexico, 28 to 31 July 2026

Agenda Item 3: **Follow-up on Valid Conclusions and Decisions from NACC/WG and MET/TF previous meetings.**

PROCESS TO NOTIFY THE REGION OF OPMET CHANGES THROUGH THE USE OF METEOROLOGICAL NOTIFICATION (METNO)

(Presented by United States)

EXECUTIVE SUMMARY	
This Working Paper (WP) presents a proposal to use an online spreadsheet, hosting the METAR/TAF bulletin tables of for the region, and enabling timely sharing of updates submitted by the States/Administrations.	
Action:	As described in Section 3
Strategic Objectives:	• Every Flight is Safe and Secure • Aviation is Environmentally Sustainable
References:	• AMD82 to Annex 3: *Meteorological Service for International Air Navigation* and *Procedures for Air Navigation Services -Meteorology (*PANS-MET)

1. INTRODUCTION

1.1 The collection and dissemination of METAR and TAF bulletins, either Traditional Alphanumeric Code (TAC) or ICAO Meteorological Exchange Model (IWXXM) is not well understood, nor specified in one consolidated location for our region. This WP proposes adopting the Asian and Pacific (APAC) spreadsheets and processes, otherwise known as the Meteorological Notification (METNO) to improve transparency and consistency through the region. Allowing States to make additions and deletions to their OPMET in a convenient manner and alerting the Regional Operational Data Banks (RODBs) to the changes.

2. DISCUSSION

2.1 To expedite the sharing of pending METAR/TAF TAC/IWXXM bulletin updates submitted by States/Administrations, it's proposed to develop an online spreadsheet of METAR/TAF tables of the NACC/SAM Regions. This tool will provide timely access to pending METAR/TAF updates, ahead of the

formal publication cycles, which may take several months, and allows for one stop shopping to determine where the OPMET is sent.

2.2 A prototype for an online version of METAR/TAF tables is available at the following link and represents the APAC Region. It is shared through Microsoft One Drive by creating a link for public access:

https://hkobservatory-my.sharepoint.com/:x:/g/personal/mhkok_hko_gov_hk/IQCtU15_Xeh6QofwJyBjPjicAX1fIVXwP6nUewjf-xjji2c?rtime=zparnaqd3kg

2.3 The example above is for TAC, but the goal is to do the same for IWXXM. Other considerations include:

- Form an ad-hoc team to work with ROCs/RODBs/IROGs to draft a version of these tables for the NACC Region
- Start with TAC, then use the TAC version as a template to develop IWXXM tables
- Add not only METAR and TAF, but also SIGMET

2.4 Regarding the maintenance mechanism, the online spreadsheet could be hosted by the Regional ICAO office, one of the two RODBs/IROGS in the region etc. with the help of volunteer contact points having the editing permission to assist in updating the online spreadsheet.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

a) note the information contained in this paper;
b) consider the values in using a proposed online spreadsheet to speed up the maintenance and communicating process (METNO) of changes to METAR/TAF bulletin tables;
c) discuss relevant follow-up actions as appropriate; and
d) consider forming an ad-hoc team to work with ROCs/RODBs/IROGs to draft a version of these tables for the NACC Region.

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