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WORKING PAPER

ENV/SUS/WG/1 — WP/02
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**First Meeting of the NAM/CAR Aviation Environment and Sustainability
Working Group (ENV/SUS/WG/1)
Mexico City, Mexico, 9 to 11 September 2026**

**Agenda Item 2: Approval of the Terms of Reference (ToRs) and selection of the Rapporteur of
the NAM/CAR Aviation Environment and Sustainability Working Group
(ENV/SUS/WG)**

**APPROVAL OF THE TERMS OF REFERENCE (TORS) AND METHODOLOGY FOR THE SELECTION OF THE
RAPPORTEUR OF THE NAM/CAR AVIATION ENVIRONMENT AND SUSTAINABILITY WORKING GROUP
(ENV/SUS/WG)**

(Presented by the Secretariat)

EXECUTIVE SUMMARY

This information paper presents the process undertaken for the development and approval of the Terms of Reference (ToRs) of the NAM/CAR Aviation Environment and Sustainability Working Group (ENV/SUS/WG), as well as the subsequent inclusion of observer organizations, following consultation with States.

The paper also describes the proposed process for the nomination and election of the Rapporteur and Co-Rapporteur of the ENV/SUS/WG, to be carried out under Agenda Item 2.

States are invited to confirm the current Terms of Reference of the NAM/CAR Working Group on Aviation Environment and Sustainability (ENV/SUS/WG) and to take note of the process for electing the Rapporteur and Co-Rapporteur, in accordance with the nomination mechanism presented in this Working Paper.

Action:	Suggested Actions are described in Section 3
<i>Strategic Objectives:</i>	• Aviation is Environmentally Sustainable • No Country Left Behind
<i>References</i> :	• Terms of Reference (ToRs) of the NAM/CAR Aviation Environment and Sustainability Working Group (ENV/SUS/WG) https://www.icao.int/sites/default/files/NACC/Documents/RegionalGroups/ENV/ToR-ENVSUSWG.pdf

1. Introduction

1.1. The ICAO Strategic Plan 2026–2050 establishes the Strategic Objective “Aviation is environmentally sustainable”. This objective calls for coordinated efforts to achieve the long-term global aspirational goal (LTAG) of net-zero carbon emissions from international aviation by 2050, ensure that noise and emissions from international aircraft are reduced to the lowest practicable levels in accordance with applicable ICAO Standards and Recommended Practices (SARPs), and support the adaptation of aviation operations and infrastructure to the impacts of climate change.

1.2. At the Thirteenth Meeting of Directors of Civil Aviation of the North American, Central American and Caribbean Regions (NACC/DCA/13), NACC/DCA/13 — WP/07 — “*Roadmap to Sustainable Aviation*”, and NACC/DCA/13 — WP/08, “*CORSIA and Climate Finance*”, were presented, outlining concrete actions to advance sustainable aviation in the Region.

1.3. The NACC Regional Office appointed a Regional Officer to support the implementation of applicable ICAO environmental provisions for aviation. The officer provides technical assistance to States on environmental protection matters, including, inter alia, State Action Plans for CO₂ emissions reduction activities, Carbon Offsetting and Reduction Scheme for International Aviation (CORSIA), Sustainable aviation fuels (SAF), lower carbon aviation fuels (LCAF), and the energy transition.

1.4. At the Fourteenth Meeting of Directors of Civil Aviation of the North American, Central American and Caribbean Regions (NACC/DCA/14), NACC/DCA/14 — IP/07 was presented, noting that, through State letter Ref. E.OSG-NACC118159, dated 15 January 2026, States were requested to designate or confirm a Point of Contact (PoC) for State Action Plans for CO₂ emissions reduction activities, the Carbon Offsetting and Reduction Scheme for International Aviation (CORSIA), and the Assistance, Capacity-building and Training for Sustainable Aviation Fuels (ACT-SAF) programme. To date, 21 States have designated their PoCs for the above-mentioned matters, while one State response remains pending.

1.5. Based on the designation of the PoCs, the NACC Regional Office established the Aviation Environment and Sustainability Working Group (ENV/SUS/WG) to support regional implementation of the provisions of ICAO Annex 16 — Environmental Protection. The Group addresses, inter alia, State Action Plans, CORSIA and the energy transition. Its ToRs were approved through NACC/DCA/14 — WP/22.

1.6. The ENV/SUS/WG provides a mechanism for NACC States and Territories to report on the status of implementation of CORSIA, State Action Plans and the LTAG; exchange information on the latest ICAO environmental developments; and receive support for activities aimed at strengthening environmental capacity. The ENV/SUS/WG is composed of representatives designated by States and Territories accredited to the ICAO NACC Regional Office.

1.7. The ENV/SUS/WG will have a Rapporteur and a Co-Rapporteur, who will be elected at the beginning of the meeting. The term of office will be two years, after which a new nomination and election will take place. In the absence of the Rapporteur, the Co-Rapporteur will assume the Rapporteur's duties. The Secretariat will be managed by a specialist from the NACC Regional Office, and participating Member States are expected to establish a PoC.

2. Discussion

2.1. Following NACC/DCA/14, the Central American Corporation for Air Navigation Services (COCESNA) and the Latin American and Caribbean Air Transport Association (ALTA) requested participation as observers in the ENV/SUS/WG.

2.2. The States were consulted regarding the request, and the participation of both organizations as observers in the ENV/SUS/WG was approved. Consequently, ToRs were amended to include them as observer organizations.

2.3. In order to conduct the election process for the Rapporteur and Co-Rapporteur, the Secretariat invites States to nominate a representative from among the members of the Working Group through the following link: <https://forms.cloud.microsoft/r/njkjvddahN?origin=lprLink>, by 20 August 2026.

2.4. During the ENV/SUS/WG/1 meeting, under Agenda Item 2, the election process will be conducted on the basis of the nominations received by the Secretariat.

3. Suggested actions

3.1. States are urged to:

- a) take note of the information presented and provide any comments deemed appropriate on the Terms of Reference and the proposed amendments;
- b) States are invited to confirm the presented Terms of Reference and the selection of the Rapporteur and Co-Rapporteur; and
- c) submit nominations for the Rapporteur and Co-Rapporteur of the ENV/SUS/WG, in accordance with the procedure described in this WP.