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航空组织

*When replying please quote:*

Ref.: NT-NE30-2 — **E.OSG-NACC119930**

26 May 2026

To: E/CAR States, Territories and International Organizations

Subject: **Invitation – Tenth Eastern Caribbean Civil Aviation Technical Group Meeting (E/CAR/CATG/10)**  
Fort-de-France, Martinique, 15 to 17 July 2026

Action

- Required:
- 1) Transmittal of additional items to the Draft Agenda by **27 June 2026**;
  - 2) Submission of documentation by the deadlines provided in this letter;
  - 3) Register participation by **10 July 2026**.

Dear Sir/Madam,

On behalf of the Chairperson of the Eastern Caribbean Civil Aviation Technical Group (E/CAR/CATG), Ms. Shenneth Phillips, I wish to invite your Administration/Organization to participate in the Tenth Eastern Caribbean Civil Aviation Technical Group Meeting (E/CAR/CATG/10), to be held from 15 to 17 July 2026 in the Hotel Bakoua, Fort de France, Martinique.

The meeting will focus on confirming the Eastern Caribbean's priority needs and identifying implementation support projects to address them, with the aim of establishing a comprehensive air navigation improvement programme, following the North American, Central American and Caribbean Working Group (NACC/WG) and the Caribbean/South American Regional Planning and Implementation Group (GREPECAS) activities and specific operational needs from the E/CAR area. It will also address emerging priorities, such as collaboration on the operation of new airports and air navigation facilities, airspace optimization, and contingency planning.

Organizations responsible for providing and overseeing air navigation and aerodrome services in the States and Territories of the Eastern Caribbean subregion, together with representatives of invited international organizations, are expected to attend. To meet the objectives of this meeting, it is essential that individuals serving as Rapporteurs and leading projects under the E/CAR/CATG Committees participate.

The Draft Agenda for the E/CAR/CATG/10 Meeting is included in **Appendix A**, and the Provisional Schedule in **Appendix B**, States wishing to submit proposals for the addition of items to the Draft Agenda should do so by **27 June 2026**.

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I would appreciate confirmation of your participation by **10 July 2026** by registering here: [Registration Form E/CAR/CATG/10 – Fill out form](#)


All meeting documentation will be placed in the Meetings Section of the following web page: [NACC - Meetings](#) as it becomes available. No hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail by **27 June 2026** in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices. The deadline to receive papers is **10 July 2026**

To prepare for this meeting, the Secretariat will hold coordination teleconferences with each E/CAR/CATG Committee and its Rapporteurs from 8 to 20 June 2026 to identify implementation priorities for each air navigation services area in the Eastern Caribbean.

For further information, please contact the Chairperson Ms. Shenneth Phillips ([shenneth.phillips@ab.gov.ag](mailto:shenneth.phillips@ab.gov.ag)), and/or Mr. Eddian Méndez, Regional Officer, Air Traffic Management and Search and Rescue ([nacc-atm@icao.int](mailto:nacc-atm@icao.int)).

Accept, Sir/Madam, the assurances of my highest consideration.

  
Christopher Barks  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:**

*A – Draft Agenda; B – Schedule; C – Working Paper template;  
D – Information Paper template; E – Appendix template*

<https://oaci.sharepoint.com/sites/NACCRegionalOfficeTeam/Shared Documents/00-Meetings/ECAR NTG/2026-ECARCATG-10/Correspondence/Invite/NACC119930ATM1-States-ECARCATG10invite.docx> / AMS



**ICAO**

International Civil Aviation Organization  
North American, Central American and Caribbean Office

**Tenth Eastern Caribbean Civil Aviation Technical Group (E/CAR/CATG/10) Meeting**  
Fort-de-France, Martinique, 15 to 17 July 2026

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**APPENDIX A**  
**DRAFT AGENDA**

- Agenda Item 1: Adoption of the Agenda and Schedule**
- Agenda Item 2: Election of the Chairperson**
- Agenda Item 3: Review and follow-up to Conclusions/Decisions**
- Agenda Item 4: Follow-up of the activities of the E/CAR/CATG**
- 4.1 Progress report of the Aerodromes and Ground Aids (AGA) Committee**
  - 4.2 Progress report of the Aeronautical Information Management (AIM) Committee**
  - 4.3 Progress report of the Air Traffic Management (ATM) Committee**
  - 4.4 Progress report of the Search and Rescue (SAR) Committee**
  - 4.5 Progress report of the Communications Navigation and Surveillance (CNS) Committee**
- Agenda Item 5: E/CAR/CATG Implementation Support Programme**
- 5.1 Validation of Eastern Caribbean Implementation Priorities**
  - 5.2 Proposal of special implementation projects**
- Agenda Item 6: Update of the E/CAR/CATG Terms of Reference and Work Programme**
- 6.1 Update the E/CAR/CATG Terms of Reference**
  - 6.2 Update of the E/CAR/CATG Work Programme for 2027 - 2030**
- Agenda Item 7: Other Business**

**PROVISIONAL AGENDA  
EXPLANATORY NOTES**

**Agenda Item 1: Adoption of the Agenda and Schedule**

Under this Agenda Item, the Meeting will review the agenda, schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

**Agenda Item 2: Election of the Chairperson**

Under this Agenda Item the Meeting will select and appoint a new Chairperson.

**Agenda Item 3: Review and follow-up to Conclusions/Decisions**

Under this Agenda Item, the implementation status of Conclusions and Decisions of E/CAR/CATG will be followed up.

**Agenda Item 4: Follow-up of the activities of the E/CAR/CATG**

Under this Agenda Item, the different E/CAR Committees will present a progress report. Under the agenda for each Committee emerging priorities for each area will be presented.

**Agenda Item 5: E/CAR/CATG Implementation Support Programme**

Under this Agenda Item the Meeting will confirm the Eastern Caribbean's priority needs to propose a comprehensive air navigation improvement programme.

**Agenda Item 6: Update of the E/CAR/CATG Terms of Reference and Work Programme**

Under this agenda item, the Meeting will comply with the pending decision to review its terms of reference and propose the E/CAR/CATG Work Programme for 2027-2030.

**Agenda Item 7: Other Business**

Under this agenda item, the Meeting will analyse any other matter not addressed under the previous agenda items.

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**APPENDIX B  
PROVISIONAL SCHEDULE**

Time	Wednesday 15 July 2026	Thursday 16 July 2026	Friday 17 July 2026
09:00–09:30	<i>Opening Ceremony</i>	Agenda Item 4	Agenda Item 5 (Cont.)
09:30–10:00	<i>Agenda Item 1</i>		
10:00–10:30	Agenda Item 2		
10:30–11:00	<i>Coffee break</i>		
11:00–12:30	Agenda Item 3	Agenda Item 4 (Cont.)	Agenda Item 6
12:30–13:30	<i>Lunch time</i>		
13:30–16:00	ICAO Debriefing	Agenda Item 5	Agenda Item 7

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