



International
Civil Aviation
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Organisation
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Международная
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гражданской
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منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-NE57-3 — **E.OSG-NACC118449**

29 January 2026

To: States, Territories and International Organizations

Subject: **Invitation – Second Meeting of the North American, Central American and Caribbean Working Group (NACC/WG) Airspace Management and Capacity Balancing Task Force and Eleventh Meeting of the CANSO IATA ICAO Free Route Airspace Team (CIIFRA) (AMCB/TF/2/CIIFRA/11)**
Mexico City, Mexico, 20 to 24 April 2026

Action

Required: 1) Transmittal of additional items to the Draft Agenda by **20 March 2026**;
2) submission of documentation by the deadlines provided in this letter;
3) register participation by **3 April 2026**.

Dear Sir/Madam,

Further to successful AMCB/TF/1 and CIIFRA/10 meetings held in Mexico City, Mexico from 22 to 26 September 2025, and in coordination with these events Rapporteurs, Messrs. Riaaz Mohammed (Trinidad and Tobago) and Vernon Payne (United States), We wish to invite your Administration/Organization to participate in the Second Meeting of the North American, Central American and Caribbean Working Group (NACC/WG) Airspace Management and Capacity Balancing Task Force and Eleventh Meeting of the CANSO IATA ICAO Free Route Airspace Team (CIIFRA) (AMCB/TF/2/CIIFRA/11) to be held at the ICAO NACC Regional Office, Mexico City, Mexico, from 20 to 24 April 2026.

The AMCB meeting will include focused discussions on a limited number of priority technical initiatives supporting regional operational readiness, harmonization, and major event preparedness. States, Air Navigation Service Providers (ANSPs), and partner organizations are invited to ensure appropriate senior representation and subject-matter expertise to provide concise strategic-level updates on Filed Flight Plan (FPL) management, the CAR/SAM Regional Air Traffic Flow Management (ATFM) approach for the FIFA World Cup 2026, the roadmap for Free Route Airspace (FRA) implementation in the NAM/CAR/SAM Regions, Aeronautical Meteorology (MET) modernization in support of potential Command Centre operations, Space Operations education and awareness, and Air Traffic Services (ATS) Route Modification Proposal for Amendment (PfA) procedures. These discussions will support informed decision-making by the Task Force, facilitate cross-regional coordination, and identify any issues requiring further action or escalation within the ICAO framework.

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The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The Draft Agenda of the event is at **Appendix A**. States wishing to submit proposals for the addition of items should do so by **20 March 2026**.

We would appreciate confirmation of your participation by **3 April 2026** by registering here: <https://forms.office.com/r/iuZRJV4T6L>

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available on the “*Visiting Our Office?*” Section of the ICAO NACC Regional Office website (http://www.icao.int/NACC/Pages/visitors_info.aspx). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.


All meeting documentation/presentations will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word/PowerPoint format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Working Papers must be submitted in both languages, English and Spanish. Information Papers will be published only in the language(s) presented. The deadline to receive documentation is **13 April 2026**.

If you require any further information regarding the event, please contact Mr. Josué González, Regional Officer, Air Traffic Management and Search and Rescue or his Assistant Mrs. Yolanda Terrazas, to the following e-mail nacc-atm@icao.int.

Accept, Sir/Madam, the assurances of my highest consideration.


Christopher Barks
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

*A – Draft Agenda; B – Provisional Schedule; C – Working Paper template;
D – Information Paper template; E – Appendix template*



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North American, Central American and Caribbean Office

**Second Meeting of the North American, Central American and Caribbean Working Group
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Mexico City, Mexico, 20 to 24 April 2026**

**APPENDIX A
PROVISIONAL AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda and Schedule**
- Agenda Item 2: Follow-up on Valid Conclusions and Decisions from AMCB/TF/1/CIIFRA10 Meetings**
- Agenda Item 3: CANSO Air Traffic Flow Management Data Exchange Network for the Americas (CADENA) Regional Implementation Group (RIG) and Air Navigation Service Providers (ANSPs) Updates**
- Agenda Item 4: Strategic Framework and Priorities of the AMCB Task Force**
- Agenda Item 5: Regional Initiatives and Technical Progress of the AMCB Task Force**
- Agenda Item 6: Other Business**

**PROVISIONAL AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Adoption of the Provisional Agenda and Schedule

Under this agenda item, the Meeting will review the agenda and schedule and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2: Follow-up on Valid Conclusions and Decisions from AMCB/TF/1/CIIFRA10 Meetings

Under this agenda item, the Meeting will conduct a follow-up review of valid conclusions and decisions of AMCB/TF and CIIFRA previous meetings.

Agenda Item 3: CANSO Air Traffic Flow Management Data Exchange Network for the Americas (CADENA) Regional Implementation Group (RIG) and Air Navigation Service Providers (ANSPs) Updates

Under this agenda item, CADENA will facilitate the RIG session, during which Air Navigation Service Providers (ANSPs) will present operational updates and conduct comprehensive end-of-season reviews. This session will provide a platform to exchange information on recent activities, challenges, and progress across the region.

Agenda Item 4: Strategic Framework and Priorities of the AMCB Task Force

Under this agenda item the AMCB/TF will outline its strategic vision, operational focus areas, and regional coordination priorities, incorporating the merged efforts of the former Air Traffic Flow Management (ATFM) and Airspace Optimization (AO) Task Forces. The Work Programme and Terms of Reference will be updated.

Agenda Item 5: Regional Initiatives and Technical Progress of the AMCB Task Force

Under this agenda item, the Secretariat and rapporteurs will highlight the ongoing regional efforts under the AMCB/TF to enhance airspace efficiency and support the implementation of Free Route Airspace (FRA and Strategic Direct Routes (SDRs)). The presentations and discussions will focus on cross-border collaboration, harmonized procedures, and operational results contributing to a more flexible and performance-based airspace environment.

Agenda Item 6: Other Business

Under this agenda item, the Meeting will address any additional matters not covered in previous agenda items. This section will provide an opportunity to discuss emerging topics and bring forward any new items of relevance.

**APPENDIX B/APÉNDICE B
PROVISIONAL SCHEDULE/HORARIO PROVISIONAL**

Time/Hora	Monday/Lunes 20 April/abril	Tuesday/Martes 21 April/abril	Wednesday/ Miércoles 22 April/abril	Thursday/Jueves 23 April/abril	Friday/Viernes 24 April/abril
08:30–09:00	Registration/ Registro				
09:00–09:30	Opening Ceremony & Photo /Ceremonia de Apertura Y Foto				
09:30–10:30	Agenda Item 1/ Cuestión del Orden del Día 1	Agenda Item 3/ Cuestión del Orden del Día 3	Agenda Item 4/ Cuestión del Orden del Día 4 (cont.)	Agenda Item 5/ Cuestión del Orden del Día 5	Reading of the Draft Report/ Lectura del Informe Provisional
	Agenda Item 2/ Cuestión del Orden del Día 2				
10:30–11:00	Coffee break/ Pausa para el Café				
11:00–13:00	Agenda Item 3/ Cuestión del Orden del Día 3	Agenda Item 4/ Cuestión del Orden del Día 4	Agenda Item 4/ Cuestión del Orden del Día 4 (cont.)	Agenda Item 6	Review of the Draft Report/ Revisión del Informe Provisional
					Closing/Clausura
13:00–14:00	Lunch time /Almuerzo				
14:00–15:30	Agenda Item 3/ Cuestión del Orden del Día 3	Agenda Item 4/ Cuestión del Orden del Día 4 (cont.)	Agenda Item 5/ Cuestión del Orden del Día 5	Agenda Item 6/ Cuestión del Orden del Día 6 (cont.)	



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WORKING PAPER

AMCB/TF/2/CIIFRA/11 — WP/**

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Agenda Item *:

TITLE OF WORKING PAPER

(Presented by ***)

EXECUTIVE SUMMARY	
Insert brief summary of the working paper.	
Action:	Insert action required.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"> • Every Flight is Safe and Secure • Aviation is Environmentally Sustainable • Aviation Delivers Seamless, Accessible, and Reliable Mobility for All • No Country Left Behind • The International Civil Aviation Convention and Other Treaties, Laws and Regulations Address All Challenges • The Economic Development of Air Transport Assures the Delivery of Economic Prosperity and Societal Well-Being for All
<i>References:</i>	<ul style="list-style-type: none"> • ***

1. Introduction

1.1 Ff

or

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INFORMATION PAPER

AMCB/TF/2/CIIFRA/11 — IP/**

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Mexico City, Mexico, 20 to 24 April 2026**

Agenda Item *:

TITLE OF INFORMATION PAPER

(Presented by ***)

EXECUTIVE SUMMARY	
Insert brief summary of the information paper.	
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"> • Every Flight is Safe and Secure • Aviation is Environmentally Sustainable • Aviation Delivers Seamless, Accessible, and Reliable Mobility for All • No Country Left Behind • The International Civil Aviation Convention and Other Treaties, Laws and Regulations Address All Challenges • The Economic Development of Air Transport Assures the Delivery of Economic Prosperity and Societal Well-Being for All
<i>References:</i>	<ul style="list-style-type: none"> • ***

1. Introduction

1.1 Ff

or

— END —

APPENDIX *
TITLE

or

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