



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

WORKING PAPER

NAM/CAR/CATC/WG/10 — WP/01

07/04/26

**Tenth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/10)**

San Jose, Costa Rica, 21 – 23 April 2026

**Agenda Item 1: Approval of the Provisional Agenda and Schedule**

**PROVISIONAL AGENDA AND SCHEDULE**

(Presented by the Secretariat)

**EXECUTIVE SUMMARY**

The Provisional Agenda and Schedule of the Tenth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/10) are presented in **Appendices A and B** to this working paper, respectively.

The items of the Provisional Agenda have been presented in a format that aligns with the ICAO strategic objectives.

The NAM/CAR/CATC/WG will meet in plenary with the option to propose Ad hoc groups to deal with specific matters, if necessary.

<b>Action:</b>	The Meeting is invited to approve the Provisional Agenda and Schedule for the NAM/CAR/CATC/WG/10 Meeting as presented in <b>Appendices A and B</b> , respectively.
<i>Strategic Goals 2026-2050:</i>	This working paper relates to all ICAO Strategic Goals 2026-2050

-----

**APPENDIX A  
PROVISIONAL AGENDA**

- Agenda Item 1: Approval of the Provisional Agenda and Schedule**
- Agenda Item 2: Review of Valid Conclusions from Previous Meetings**
- Agenda Item 3: Compilation and Presentation of Courses Focused on Managerial and Soft Skills**
- Agenda Item 4: Presentation of the Regional Guide for the Design and Implementation of On-the-Job Training (OJT) — MEX/HON/USA**
- Agenda Item 5: Summary of the Training Issues Presented by the States' Training Centres at the ICAO Assembly 42nd Session (Dominican Republic)**
- Agenda Item 6: Review and Validation of the Policy for Standardized Training Programmes for Civil Aviation Inspectors**
- Agenda Item 7: Update on ICAO Training and the TRAINAIR PLUS Programme**
- Agenda Item 8: Review of the Results of the Global Implementation Support Symposium (GISS 2026), with regard to Training**
- Agenda Item 9: Conference on Artificial Intelligence Focused on Training Centres**
- Agenda Item 10: ICAO (GAT) Interactive Session/Workshop**
- Agenda Item 11: Other Business (one hour)**

-----

**PROVISIONAL AGENDA  
EXPLANATORY NOTES**

**Agenda Item 1:           Approval of the Provisional Agenda and Schedule**

Under this agenda item, the Meeting will review and adopt the provisional agenda and working schedule. The objectives and overall expectations of the meeting will also be presented.

**Agenda Item 2:           Review of Valid Conclusions from Previous Meetings**

Under this agenda item, the Meeting will review the valid conclusions and decisions from previous NAM/CAR/CATC/WG meetings, highlighting their impact on the implementation of safety, air navigation, and aviation security-related matters in the NAM/CAR Regions.

**Agenda Item 3:           Compilation and Presentation of Courses Focused on Managerial and Soft Skills**

Under this agenda item, participating delegations will have the opportunity to present their training offerings focused on the development of managerial and soft skills.

**Agenda Item 4:           Presentation of the Regional Guide for the Design and Implementation of On-the-Job Training (OJT) — MEX/HON/USA**

Under this agenda item, the relevant Task Force will present a proposed regional guidance document for the design and implementation of OJT programmes, for analysis and recommendations by the Working Group.

**Agenda Item 5:           Summary of the Training Issues Presented by the States' Training Centres at the ICAO Assembly 42nd Session (Dominican Republic)**

Under this agenda item, the delegation of the Dominican Republic will present a summary of the training-related issues presented during the ICAO 42nd Assembly, with the objective of following up on relevant resolutions.

**Agenda Item 6: Review and Validation of the Policy for Standardized Training Programmes for Civil Aviation Inspectors**

Under this agenda item, participating delegations will review and validate the policy for standardized training programmes for civil aviation inspectors, with the aim of producing a final proposal.

**Agenda Item 7: Review and Validation of the Policy for Standardized Training Programmes for Civil Aviation Inspectors**

Under this agenda item, the Secretariat will present updates on ICAO training activities conducted by the Global Aviation Training (GAT) Section of the Capacity Development and Implementation Bureau (CDI).

**Agenda Item 8: Review of the Results of the Global Implementation Support Symposium (GISS 2026), with regard to Training**

Under this agenda item, the Secretariat will present the training-related outcomes of the Global Implementation Support Symposium (GISS 2026).

**Agenda Item 9: Conference on Artificial Intelligence Focused on Training Centres**

Under this agenda item, a specialist will be invited to deliver a presentation on the use of Artificial Intelligence with a focus on civil aviation training centres.

**Agenda Item 10: ICAO (GAT) Interactive Session/Workshop**

Under this agenda item, the Secretariat will facilitate roundtable discussions aimed at stimulating group participation while addressing current challenges faced by Civil Aviation Training Centres and TRAINAIR PLUS Programme (TPP) members at the regional level.

**Agenda Item 11: Other Business (1 hour)**

Under this agenda item, the Meeting will address any other matters that could not be covered under the previous agenda items.

— — — — —

**APPENDIX B  
PROVISIONAL SCHEDULE**

Time	Tuesday 21 April	Wednesday 22 April	Thursday 23 April
08:30–09:00	<i>Registration</i>		
09:00–09:30	<i>Opening and Group Photo</i>	Agenda Item 5	Agenda Item 9
09:30–10:00	Agenda Item 1		Agenda Item 10
10:00–10:30	Agenda Item 2	Agenda Item 6	
10:30–11:00	<i>Coffee Break</i>		
11:00–11:45	Agenda Item 3	Agenda Item 6	Agenda Item 10 (Cont.)
11:45–12:30		Agenda Item 8	Agenda Item 11
12:30–13:30	<i>Lunch Break</i>		
13:30–14:30	Agenda Item 4	Agenda Item 8	Closure
14:30–15:00		Departure to the coffee plantation	
15:00-15:15	<i>Coffee Break</i>		
15:15-16:00	Agenda Item 7		
17:00-18:00	Welcome cocktail		

— END —