



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

WORKING PAPER

MET/TF/3— WP/01

08/12/25

**Third Meeting of the North American, Central American and Caribbean Working Group (NACC/WG)  
Implementation of Aeronautical Meteorology (MET) Task Force (MET/TF/3)**

Mexico City, Mexico, 9 to 12 December 2025.

**Agenda Item 1: Adoption of the Draft and Schedule**

**DRAFT AGENDA AND SCHEDULE**

(Presented by the Secretariat)

<b>EXECUTIVE SUMMARY</b>	
The Draft Agenda and schedule of the Third North American, Central American and Caribbean Working Group (NACC/WG) Aeronautical Meteorology Task Force Meeting (MET/TF/3) are presented at <b>Appendices A and B</b> , respectively.	
<b>Action:</b>	The Meeting is invited to approve the Draft Agenda and Schedule as presented in Appendices A and B, respectively.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"><li>• Safety</li><li>• Air Navigation Capacity and Efficiency</li><li>• Environmental Protection</li></ul>

1. The main objective of MET/TF/3 is to promote the implementation of the regional mandates derived from NACC/WG/10 and to establish a roadmap for 2026.
2. The agenda focuses on the implementation of MET services through the adoption of data exchange standards such as IWXXM, the assessment of climate change-related risks to aviation, and the strengthening of operational safety oversight systems for service providers.
3. The expected outcome is an updated and harmonized Work Programme that addresses shortcomings and ensures the provision of efficient and safe meteorological services in the NAM/CAR regions.

4. The table shows the objectives associated with the agenda items:

No	Agenda Item	Objectives
1	Adoption of the Provisional Agenda and Schedule	Review and adopt the agenda and schedule. Present the overall objectives and expectations of the meeting.
2	Follow-up on the conclusions and decisions in force from the NACC/WG/10 meeting and its Task Forces	Follow up on the valid conclusions and decisions of NACC/WG/10 and its Task Forces, with an emphasis on their impact on the MET/TF work program.
3	Impact of meteorological phenomena on aviation	Discuss the impact of meteorological phenomena on international civil aviation and analyse climate change-related adaptation measures in the NAM/CAR regions.
4	Data Formats and Interoperability Standards for Data Exchange	<b>(New Technical Issue)</b> Review the progress and challenges in implementing data exchange standards (IWXXM) and interoperability for MET information consumption.
5	Requirements for current and future meteorological services	Review and harmonize essential meteorological service concepts according to Annex 3 and ICAO Doc. 10157, aligned with e-ANP, BBB, and ASBU.
6	State safety monitoring system and Quality Management Systems	Analyse States' capabilities for monitoring safety of MET service providers and determine mechanisms for identifying and supporting the resolution of air navigation deficiencies.
7	Update of the MET/TF work program and its Terms of Reference (ToR)	Review and update the MET/TF work programme and its Terms of Reference (ToR), and make any necessary adjustments to the work programme.
8	Other business	Analyse any other additional matters that could not be addressed within the preceding items.

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**APPENDIX A  
REVISED DRAFT AGENDA**

- Agenda Item 1: Adoption of the Draft and Schedule**
- Agenda Item 2: Follow-up on the Current Conclusions and Decisions of the NACC/WG/10 Meeting and its Task Forces**
- Agenda Item 3: Impact of Meteorological Phenomena on Aviation**
- Agenda Item 4: Data Formats and Interoperability Standards for Data Exchange**
- Agenda Item 5: Requirements for Current and Future Meteorological Services**
- Agenda Item 6: State Safety Oversight System and Quality Management Systems**
- Agenda Item 7: Update of the MET/TF Work Programme and its Terms of Reference (ToRs)**
- Agenda Item 8: Other Business**

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**REVISED DRAFT AGENDA  
EXPLANATORY NOTES**

**Agenda Item 1: Adoption of the Draft Agenda and Schedule**

Under this item, the meeting will review and adopt the provisional agenda and schedule. The overall objectives and expectations of the meeting will be presented.

**Agenda Item 2: Follow-up on the Current Conclusions and Decisions of the NACC/WG/10 Meeting and its Task Forces**

Under this item, the meeting will follow up on the valid conclusions and decisions of NACC/WG/10 and its Task Forces, with an emphasis on their impact on the MET/TF work programme.

**Agenda Item 3: Impact of Meteorological Phenomena on Aviation**

Under this agenda item, the meeting will discuss the impact of meteorological phenomena on international civil aviation. They will analyse adaptation measures related to the influence of climate change on the frequency and severity of meteorological phenomena in the NAM/CAR Regions.

**Agenda Item 4: Data Formats and Interoperability Standards for Data Exchange**

Under this agenda item, the Meeting will review the progress and challenges in the implementation of data exchange standards (such as IWXXM) and interoperability for the consumption of MET information

**Agenda Item 5 Requirements for Current and Future Meteorological Services**

Under this agenda item, the meeting will review and harmonize essential concepts for meteorological services for international air navigation, as stipulated in Annex 3 and the Procedures for Air Navigation Services - Meteorology (ICAO Document 10157). This also includes what is in the electronic Air Navigation Plans (e-ANPs) and aligns with the Basic Building Block (BBB) Frameworks and Aviation System Block Upgrades (ASBU).

**Agenda Item 6: State Safety Oversight System and Quality Management Systems**

Under this agenda item, the meeting will analyze the capabilities of States for the safety oversight of meteorological service providers and will determine the mechanisms to identify and support the resolution of air navigation deficiencies and safety issues associated with aeronautical meteorological services.

**Agenda Item 7: Update of the MET/TF Work programme and its Terms of Reference (ToRs)**

Under this agenda item, the meeting will review and update the MET/TF work programme and its Terms of Reference (ToRs) and adjust the work programme.

**Agenda Item 8:           Other business**

Under this agenda item, any other additional matters that could not be addressed in the preceding items will be discussed.

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**APPENDIX-APÉNDICE B**  
**DRAFT SCHEDULE / HORARIO PROVISIONAL**

Schedule/ Horario	9 December/ de diciembre	10 December/ de diciembre	11 December/ de diciembre	12 December/ de diciembre
<b>08:30–09:00</b>	<b>Registration/Registro</b>			
<b>09:00–09:30</b>	<i>Opening Ceremony</i>			
<b>09:30–10:30</b>	Agenda Item 1, <i>Agenda Item 7 (Intro ToR) and Group Photo / Cuestión 1 del Orden del Día, Cuestión 7 del orden del día (intro ToR) y Foto de Grupo</i>	Agenda Item 6/ Cuestión 6 del Orden del Día	Agenda Item 4/ Cuestión 4 del Orden del Día	Agenda Item 3/ Cuestión 3 del Orden del Día
<b>10:30–11:00</b>	<b>Coffee Break/Pausa para café</b>			
<b>11:00–12:30</b>	Agenda Item 2 / Cuestión 2 del Orden del Día	Agenda Item 6/ Cuestión 6 del Orden del Día	Agenda Item 4/ Cuestión 4 del Orden del Día	Review of the Draft Conclusions /Decisions / Revisión de los Proyectos de Conclusión/ Decisión
				<b>Closing/ Clausura</b>
<b>12:30–13:30</b>	<b>Lunch time/Almuerzo</b>			
<b>13:30–14:30</b>	Agenda Item 2 and Agenda Item 7 (Work Programme initial discussion) / Cuestión 2 del Orden del Día y Cuestión 7 del orden del día (Discusión inicial sobre el programa de trabajo)	Agenda Item 5/ Cuestión 5 del Orden del Día	Agenda Item 4 and Agenda Item 7 / Cuestión 4 del Orden del Día y Cuestión 7 del Orden del Día	
<b>14:30–14:45</b>	<b>Coffee Break/Pausa para café</b>			
<b>14:45–15:30</b>	Agenda Item 6/ Cuestión 6 del Orden del Día	Agenda Item 5/ Cuestión 5 del Orden del Día	Agenda Item 7 and Agenda Item 8 / Cuestión 7 del Orden del Día y Cuestión 8 del Orden del Día	