



# ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

## ORDER OF BUSINESS

MET/TF/3 — OB/01  
09/12/25

**Third Meeting of the North American, Central American and Caribbean Working Group Implementation of  
Aeronautical Meteorology (MET) Task Force (MET/TF/3)**  
Mexico City, Mexico, 9 to 12 December 2025

**ORDER OF BUSINESS No. 1**  
(Tuesday 9 December 2025)

**OPENING SESSION**

Hour	Subject
08:30 – 09:00	Registration
09:00 – 09:30	<b>Opening Ceremony</b> <i>Remarks by</i> <ul style="list-style-type: none"><li>• <i>Mr. Luis Sanchez, Officer in Charge, North American, Central American and Caribbean (NACC) Regional Office, International Civil Aviation Organization (ICAO) and Secretary of the MET/TF</i></li></ul>

**FIRST SESSION**

Hour	Agenda Item No.	Subject	Documents
09:30 – 10:30	1	<i>Adoption of the Draft Agenda and Schedule</i>	WP/01 (Secretariat)
	7	<i>Update of the MET/TF Work Programme and its Terms of Reference (ToRs)</i> <b>Group photo</b>	WP/03 (Secretariat)
10:30 – 11:00	<b>Coffee Break</b>		
11:00 – 12:30	2	<i>Follow-up on the current conclusions and decisions of NACC/WG/10 meeting and its Task Forces</i>	WP/02 (Secretariat)
12:30 – 13:30	<b>Lunch time</b>		
13:30 – 14:30	2	<i>Follow-up on the current conclusions and decisions of NACC/WG/10 meeting and its Task Forces (Cont.)</i>	WP/02 (Secretariat)
	7	<i>Update of the MET/TF Work Programme and its Terms of Reference (ToRs)</i>	WP/03 (Secretariat)
14:30 – 14:45	<b>Coffee Break</b>		
14:45 – 15:30	6	<i>State Safety Oversight System and Quality Management Systems</i>	P/04 (Secretariat)

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