



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

DISCUSSION PAPER

AIM/TF/8 — DP/02

11/07/25

Eighth North American, Central American and Caribbean Working Group (NACC/WG) Aeronautical Information Management Implementation Task Force Meeting (AIM/TF/08).

México City, Mexico, 8 to 11 July 2025

Agenda Item 4: Follow up on the AIM/TF Action Plan and the Collaboration with South American Region (SAM) and Other Task Forces of the NACC/WG

AIM TASK FORCE'S ACTION PLAN 2025 – 2030 AND TERMS OF REFERENCE (ToRs)

(Presented by Ad hoc Group Action Plan review and update)

EXECUTIVE SUMMARY

This Working Paper reviewed the AIM Task Force Action Plan for the period 2020-2025, incorporating updates from the NACC/WG/RAP/3 and AIM/TF/8 meetings. It includes proposed revisions to the AIM/TF Action Plan, AIM/TF's Work Programme, and Terms of Reference (ToR). The paper also includes a recommendation to retain the current AIM/TF Rapporteur based on demonstrated leadership and effectiveness throughout the last reporting period.

Strategic Objectives:

- Safety
- Air Navigation Capacity and Efficiency

References:

- Doc 9750 - Global Air Navigation Plan (GANP)
- Final Report AIM/TF/7 Meeting
- Final Report NACC/WG/RAP/3 Meeting

1. Introduction

1.1 In line with decisions from previous AIM/TF and NACC Meetings and based on the AIM Task Force's Terms of Reference and work programme, the AIM Task Force Action Plan was developed to guide implementation efforts and synchronize cross-cutting tasks with other regional Task Forces and other Regions.

1.2 During AIM/TF/7, the Action Plan was revised by a designated Ad hoc group to align task timelines and deliverables with practical progress and implementation realities. States were encouraged to provide input and take ownership of assigned tasks to support regional harmonization.

1.3 At AIM/TF/8, the Ad hoc group AIM/TF Action Plan, was formally tasked with reviewing and updating the 2025–2030 Action Plan, refining timelines, deliverables, and responsibilities for each item. A concurrent review of the AIM/TF Terms of Reference was also conducted and emphasizing clarity in task execution.

1.4 The Action Plan continues to focus on specific objectives such as AIM Collaborative Plan, Aeronautical Charts, AIM Training, AIM Tracking website, Contingency Planning, SWIM Implementation and Airspace Optimization.

2. Follow-up and Key Updates

2.1 The AIM/TF Work Programme has been reviewed with additions as well as minor timeline adjustments as seen in Appendix A. Activities stemming from AIM/TF/8 include the establishment of Ad-hoc team to address flight plan errors and duplications, coordinate progress of assigned tasks inclusive of AIM Action Plan and support during the conceptualization and development of DORIS as the successor to NOTAM.

2.2 The Terms of Reference were revised to better define the scope of responsibilities, participation expectations, and reporting structures. The revised ToR aligns with ICAO's structured task force model and aims to ensure accountability and traceability in action items progress. Appendix A of WP/02 was updated accordingly.

3. Rapporteur Recommendation

3.1 The AIM Task Force Ad hoc Group unanimously recommends that **Ms. Natasha Leonora Belefanti** be retained as Rapporteur for the next term. Her tenure has been marked by exemplary leadership, timely coordination, active communication with States and ICAO NACC Office, and consistent follow-through on assigned deliverables.

3.2 Maintaining continuity in this role will also support the ongoing transition to AIM Phase 3 and the region's early preparations for SWIM readiness.

4. Conclusion

4.1 The AIM Task Force has made measurable progress in advancing regional priorities for the Transition from AIS to AIM, as evidenced by the updates presented in the 2025–2030 Action Plan (Appendix A) and AIM Work Programme (AIM/TF/8 - WP/02 Appendix A). These updates reflect the evolving needs of the region and align with ICAO's global air navigation plan (GANP).

4.2 The revision of the Terms of Reference (AIM/TF/8 WP/02 Appendix A) and the proposed formation of new Ad hoc groups further strengthen the Task Force's ability to implement tasks effectively and collaboratively.

4.3 Endorsing the continued leadership of Ms. Natasha Belefanti as Rapporteur will provide effective continuity and guidance to ensure the successful coordination of regional AIM activities.

4.4 The AIM Task Force is positioned to support States in aligning national initiatives with regional and global objectives, fostering digital transformation, data quality assurance including SWIM readiness across the NAM/CAR Region. Active engagement from all stakeholders remains critical to achieving these shared goals.

5. **Recommendations**

5.1 The AIM Task Force is invited to:

- a) Endorse the updated AIM Action Plan 2025–2030 and Work Programme
- b) Approve the revised Terms of Reference as presented
- c) Retain the current AIM/TF Rapporteur, Ms. Natasha Belefanti, for continued leadership and coordination
- d) Support the formation of Ad hoc groups to lead implementation of new and ongoing tasks; and
- e) Encourage States to align national AIM efforts with the regional roadmap

NACC AIM/TF Action Plan 2025 - 2030		Last Update: 11-Jul-25																														
Task	Responsible	2025				2026				2027				2028				2029				2030				DEADLINE 1	DEADLINE 2	To collaborate with SAM Region?	Remarks			
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4							
AIM COLLABORATIVE PLAN																																
1	Update the NAMCCAR State - AIM Transition Implementation Status annually	All TF members																										31-Jul-25	31-Dec-30			
2	NAMCCAR State - GRF Implementation Status	All TF members																										N/A	31-Dec-28			
3	eANP Tables (GREPECAS22) fill out & follow up	All TF members																										24-Apr-23	CP	✓		
Aeronautical Charts																																
4	Implementation of digital data sets on charts (DDS)	All TF members																										30-Nov-23	CP			
5	Status of eChart implementation	All TF members																										30-Nov-23	CP			
6	Flight Procedures Program FPP - NAMCCAR States (COCESNA). Elaborate/Develop regulations -based on ICAO Doc 2026	All TF members																											CP			
AIM TRAINING - CURRICULUM OFFICIALIZE																																
7	Training Curriculum Submission process preparation within AIM TF	All TF Members																										31-Jul-25	31-Jul-26			
8	Training Curriculum Submission to TRAINAIR PLUS	AIM TF Rapporteur																										15-Mar-24	31-Dec-25			
9	Coordinated activities between RASG-PA and GREPECAS for the assessment of skills of the Aeronautical Information Management (AIM) personnel - WP24 of the NACC/WG/RAP/02	AIM Rapp & Regional Officer																										15-Dec-24	31-Dec-25	✓		
AIM TRACKING WEBSITE																																
10	Provide website status and input request to AIM TF Rapp	Regional Officer																										31-Oct-23	11-Jul-25			
11	Provide feedback on Website structural setup proposal with TF	AIM Rapp																										29-Feb-24	CP			
12	Launch AIM Tacking Website to AIM TF members	AIM Rapp & Regional Officer																										30-Jun-24	31-Dec-25			
13	AIM TF State members to submit required (pending) data.	All TF members																										1-Apr-24	CP			
14	AIM Tracking Website Official Launch.	Regional Officer																										1-Apr-24	30-Jun-26			
15	AIP centralized accessibility of each State (redirect)	AIM Rapp, All TF members & Regional Officer																										1-Oct-23	30-Jun-26			
CONTINGENCY PLANS																																
16	States to submit their AIM Contingency Plan to the NACC Regional Office.	All TF members																										1-Jul-24	30-Jun-27			
17	Review of states AIM Contingency Plans by AIM TF sub groups	All TF members																											30-Jun-28	✓		
18	Implement a contingency with one or more States in the region	All TF members																										1-Jul-25	30-Jun-29	✓		
SWIM Implementation																																
18	Provide SWIM status of implementation progress to AIM TF Rapp	All TF members																											30-Sep-24	CP		
19	SWIM data exchange testing with other regional AIM Units	All TF members																											31-Mar-25	30-Jun-28	✓	
20	Provide feedback on SWIM interoperability tests	All TF members																											1-Jan-25	31-Dec-28	✓	
21	Compliant with requirements for SWIM	All TF members																										1-Aug-25	31-Dec-30			
Global Air Navigation Plan (GANP), Seventh Edition - Aviation System Block Upgrades (ASBU)																																
22	Analyse the information presented in WP03, the GANP and the ASBU Portal of NACC/WG/RAP/02	All TF members																											31-Oct-23	CP		
23	Integrate the evaluation of the ASBU elements according to the ASBU thread.	All TF members																											31-Oct-23	30-Jun-28		
24	Review of the AIM related KPAs and KPIs presented in WP04 of NACC/WG/RAP/02	All TF members																											31-Oct-23	In progress		
25	Establish and indicate status on regional KPA and KPI	All TF members																											31-Oct-23	31-Dec-26	✓	
26	Establish the regional implementation status through the BBBs (see Doc 8126 Part 1 App 2.)	All TF members																											31-Oct-23	31-Dec-26		
Airspace Optimization: AIM products and Costs																																
27	eTOD data and publication	AIM Rapp & Regional Officer																											1-Feb-24	TBD		
28	AIP centralized accessibility: to provide direct links to AIM unit and eAIP	All TF members																											31-Dec-24	31-Aug-26		AIM Tracking Website pending
31	Publication of Free Routes: Standardization method (SUP) in coordination with ATM	All TF members																											31-Dec-24	31-Dec-27		
32	Publication of electronic Flight Procedures	All TF members																											31-Dec-24	CP		
33	FPL Reject standard formats publication.	All TF members																											31-Dec-24	TBD		
34	FF-ICE (AIDC TF) implementation/update by States	All TF members																											31-Dec-24	31-Dec-34		
Other Misc. Tasks																																
35	Dissemination of Part I of Doc 8126 – AIS manual	All TF members																											31-Dec-23	CP		
36	Standardize and define AIM (AIS / ARO / FPL) personnel required minimum skills and educational background	All TF members, AIM Rapp & Regional Officer																											30/09/2023	CP		
37	Work along side with other TF Rapps on AIM related aspects	AIM Rapp																											31-Dec-23	CP		
	Air Navigation Commission (ANC) NOTAM for Aerospace Operations draft	AIM Rapp & Regional Officer																											31-Jul-24	TBD		Needs update

CP ✓ Continuous Process Completed