



**DRAFT AGENDA, WORKING METHOD AND SCHEDULE
OF THE E/CAR/WG/31 MEETING**

(Presented by the Secretariat)

SUMMARY

This Working Paper presents for consideration and approval of the Meeting the Draft Agenda and Schedule for the E/CAR/WG/31 Meeting.

1. Approval of the Agenda

1.1 The Draft Agenda for the E/CAR/WG/31 Meeting is presented in **Appendix A** for consideration and approval by the Meeting.

2. Working method

2.1 It is suggested that the Meeting hold its sessions as a whole, and that the Chairperson may activate Ad hoc groups to deal with specific matters if deemed necessary.

3. Organization and working schedule

3.1 Bearing in mind the considerations expressed in paragraphs 1 and 2 of this paper, as well as the administrative and logistic support aspects, it is suggested that the Meeting adopt the organization and working schedule indicated in **Appendix B**.

4. Suggested action

4.1 The Meeting is invited to:

- a) consider and approve the Agenda presented in Appendix A; and
- b) consider and adopt the organization and schedule presented in Appendix B.

APPENDIX A

DRAFT AGENDA

Agenda Item 1: Safety Management Issues

- 1.1 Follow-up on the outstanding deficiencies in the GREPECAS Air Navigation Deficiencies Database (GANDD) in the E/CAR Area
- 1.2 Actions to reduce coordination loop errors in the ATC between adjacent ATS units related to large height deviation (LHD)
- 1.3 SSP and SMS Implementation activities and Progress Status

Agenda Item 2: Review of Air Navigation Matters

- 2.1 Global Air Navigation and CAR/SAM developments
 - 2.1.1 Global and CAR/SAM Air Navigation Activities
 - 2.1.2 ICAO Air Navigation Performance Framework
 - 2.1.3 NAM/CAR Regional Air Navigation Implementation Plan
 - *Optimize the ATS route structure en-route airspace*
 - *Optimize the ATS route structure in terminal airspace*
 - *Implement RNP approaches*
 - *Enhance civil/military coordination and co-operation*
 - *Align upper airspace classification*
 - *Improve demand and capacity balancing*
 - *Improve ATM situational awareness*
- 2.2 Air Navigation specific activities:
 - 2.2.1 Air Traffic Management (ATM)
 - *Review of ATM Committee Report*
 - *Review of SAR Committee Report*
 - *PBN implementation*
 - *Activities for the new Flight Plan format implementation*
 - *ICARD 5LNC Database implementation in ICAO NAM/CAR Regions*
 - 2.2.2 Communications, Navigation and Surveillance (CNS)
 - *Review of CNS Committee Report*
 - *Review of Radar Data Sharing Task Force Report*
 - *Digital Networks in the CAR Region*
 - *ATN implementation*
 - *Navigation and surveillance systems for Air Navigation improvements in the E/CAR Region*
 - *Frequency Management and ICAO Position for WRC-2011*

- 2.2.3 Aerodromes and Ground Aids (AGA)
 - *Aeronautical Studies*
 - *Aerodromes certification*
- 2.2.4 Aeronautical Meteorology (MET)
 - *MET to support ATM and need to enhance coordination between Meteorological and Air Traffic Control services*
- 2.2.5 Aeronautical Information Management (AIM)
 - *Review of AIS Committee Report*
 - *AIS improvements in the E/CAR Region*
 - *AIS to AIM Transition*
- 2.3 NAM/CAR Regional Air Navigation Implementation Plan
 - *Proposed Projects/Action Plans for Performance Framework Forms (PFFs)*
- 2.4 Human Resources and Training

Agenda Item 3: Follow-up on actions taken concerning valid Conclusions/Decisions of previous meetings and review of Terms of Reference (ToRs) and Work Programme

- 3.1 Review of the valid Conclusions/Decisions from the NACC/DCA, NACC/WG, E/CAR/DCA, E/CAR/WG and GREPECAS meetings
- 3.2 Review of the E/CAR/WG Terms of Reference (ToRs) and Work Programme

Agenda Item 4: Other business

- 4.1 Next meeting site and dates

APPENDIX B
DRAFT MEETING SCHEDULE

Schedule	Monday 5	Tuesday 6	Wednesday 7	Thursday 8
08:30 – 09:00	Registration			
09:00 – 09:30	Opening Ceremony & Photo	Agenda Item 2.2.1	Agenda Item 2.3	Reading of the Report
09:30 – 10:00	Agenda Item 1.1			Review of the Report
10:00 – 10:30	Agenda Item 1.2			
10:30 – 11:00	Coffee Break			
11:00 – 11:30	Agenda Item 1.3	Agenda Item 2.2.2	Agenda Item 2.4	Closing Ceremony
11:30 – 12:00	Agenda Item 2.1.1		Agenda Item 3.1	
12:00 – 12:30	Agenda Item 2.1.2		Agenda Item 3.2 & 4.1	
12:30 – 13:00	Coffee Break			
13:00 – 13:30	Agenda Item 2.1.2 View of the Future – Video Performance Approach – Presentation	Agenda Item 2.2.3		
13:30 – 14:00		Agenda Items 2.2.4		
14:00 – 14:30	Agenda Item 2.1.3	Agenda Item 2.2.5		

*** E/CAR Rapporteurs & Committees / Task Forces**

- Shirley Ford, Rapporteur E/CAR/AIS Committee
- Samuel Lampkin, Rapporteur E/CAR/ATM Committee
- Veronica Ramdath, Rapporteur E/CAR/CNS Committee
- Trevor Dowrich, Rapporteur E/CAR/SAR Committee
- Radar Data Sharing Task Force

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